

Self appraisal report for Year (2022-23)

Auditor Agency: Virender Kumar Bharti

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: School of Planning and Architecture

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1043	Fully Met	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1205	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1203	Fully Met	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1025	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/RTI.aspx?Value=A51EMppxbPzSAIfOEZo4G%2fvV1jPBwRVTEdz63cBQMMIyaUW9NSGL6Gfrb8LV8L%2fc	Fully Met	1.28	Okay
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1044	Fully Met	1.28	Okay
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=jGmPuBS0omj%2b095ru6YU8EZnH4olu8edITBPG1vbyd%2fnf6fu4s695ZfCU2DeqSjj	Fully Met	1.54	Okay
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=jGmPuBS0omj%2b095ru6YU8EZnH4	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	olu8edITBPG 1vbyd%2fnf6f u4s695ZfCU2 DeqSjj http://spa.ac.i n/User_Panel/ RTI.aspx?Val ue=o7l FaNSs DmvlU4bu%2f Y7eYPTTiEX0 xNhDUeCv7F wljaKjdEup65 WbnPJniuD9 RJVe	Fully Met	1.54	Okay
1.2.4	Exercised	Fully Met	1.54	1.54	http://spa.ac.i n/User_Panel/ RTI.aspx?Val ue=jG mPuBS 0omj%2b095r u6YU8EZnH4 olu8edITBPG 1vbyd%2fnf6f u4s695ZfCU2 DeqSjj	Fully Met	1.54	Okay
1.2.5	Work allocation	Fully Met	1.54	1.54	http://spa.ac.i n/User_Panel/ RTI.aspx?Val ue=jG mPuBS 0omj%2b095r u6YU8EZnH4 olu8edITBPG 1vbyd%2fnf6f	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					u4s695ZfCU2 DeqSjj			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY8mIWgfyBSS4Mx%2fMyd4K3sYT8ect7U9mPjAws2q5yjHpWT rn7ETUhMwoH0h6pO	Fully Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY8mIWgfyBSS4Mx%2fMyd4K3sYT8ect7U9mPjAws2q5yjHpWT rn7ETUhMwoH0h6pO	Fully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=Jpc mR%2b%2bvFCDD7B8tfY1vmuQrq7nK4YjcZvR5 Tq7gBt9x1RkwcNVLnfFeZ	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.4	Time limit for taking a decisions, if any	Not Met	1.54	0	5pqXoNH empty	Not Met	0	Okay
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY8mIWgfyBSS4Mx%2fMyd4K3sYT8ect7U9mPjAws2q5yJHpWTrn7ETUhMwoH0h6pO	Fully Met	1.54	Okay
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1065	Fully Met	1.54	Okay
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://sites.google.com/a/spa.ac.in/spastudentftp/	Fully Met	1.54	Okay
1.4.3	Process by which these services can be accessed	Not Met	1.54	0	empty	Not Met	0	Okay
1.4.4	Time-limit for achieving the targets	Not Met	1.54	0	empty	Not Met	0	Okay
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	http://spa.ac.in/User_Panel/Download.aspx?Value=3u2oKcYfSS7ONen2K5OkMKUpo8dWI%2fKx0	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					yxO4naRPKR a7O%2ftXJCv CgVXIuK%2f mRKF6hb%2f OQdIYdE%3d			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Partially Met	1.92	0.96	http://spa.ac.in/User_Panel/Download.aspx?Value=3u2oKcYfSS7ONen2K5OkMKUpo8dWI%2fKx0yxO4naRPKR a7O%2ftXJCv CgVXIuK%2f mRKF6hb%2f OQdIYdE%3d	Partially Met	0.96	Okay
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1066	Fully Met	1.92	Okay
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	http://spa.ac.in/User_Panel/RTI.aspx?Value=Jpc mR%2b%2bvFCDD7B8tfY1vmuQrq7nK4YjcZvR5 Tq7gBt9x1RkwcNVLnfFeZ	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.4	Transfer policy and transfer orders	Not Met	1.92	0	5pqXoNH empty	Not Met	0	Okay
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Partially Met	3.85	1.93	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1555	Partially Met	1.93	Okay
1.6.2	Custodian of documents/categories	Not Met	3.85	0	empty	Not Met	0	Okay
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY 8mIWg fyyBSS4Mx%2fMyd4K3sYT8ect7U9mPjA ws2q5yjHpWTrn7ETUhmwoH0h6pO	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY 8mIWg fyyBSS4Mx%2fMyd4K3sYT8ect7U9mPjA ws2q5yjHpWTrn7ETUhmwoH0h6pO	Fully Met	0.96	Okay
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	http://spa.ac.in/User_Panel/	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					RTI.aspx?Value=FY 8mlWg fyyBSS4Mx%2fMyd4K3sYT8ect7U9mPjA ws2q5yjHpWTrn7ETUhMwoH0h6pO			
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	http://spa.ac.in/User_Panel/RTI.aspx?Value=FY 8mlWg fyyBSS4Mx%2fMyd4K3sYT8ect7U9mPjA ws2q5yjHpWTrn7ETUhMwoH0h6pO	Fully Met	0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://spa.ac.in/User_Panel/RTI.aspx?Value=jG mPuBS0omj%2b095ru6YU8EZnH4olu8edITBPG1vbyd%2fnf6fu4s695ZfCU2DeqSjj	Fully Met	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	Okay
1.7.8	Place where the minutes if open to the public are	Not Met	0.96	0	empty	Not Met	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	available?							
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/RTI.aspx?Value=jGmPuBS0omj%2b095ru6YU8EZnH4olu8edITBPG1vbyd%2fnf6fu4s695ZfCU2DeqSjj	Fully Met	3.85	Okay
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1043	Fully Met	3.85	Okay
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/RTI.aspx?Value=OhxjzkQ9rDo276cr0qR%2fTN0jQeCWkmepyxIkojjsS8Gi64rbAw7DIEhJOc7pT714	Fully Met	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/RTI.aspx?Value=OhxjzkQ9	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rDo276cr0qR %2fTN0jQeC WkmepyxIkojj s S8Gi64rbAw 7DIEhJOc7pT 714			
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/RTI.aspx?Value=w7TVt2yd6J%2fC3%2fGHlaQV2zkE%2f65G9jEqI85NKAjrvbSd%2b2NNBLS Dmn0ogUE7CkPJ	Fully Met	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	http://spa.ac.in/User_Panel/RTI.aspx?Value=w7TVt2yd6J%2fC3%2fGHlaQV2zkE%2f65G9jEqI85NKAjrvbSd%2b2NNBLS Dmn0ogUE7CkPJ	Fully Met	3.85	Okay
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11.2	major penalty proceedings (ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	http://spa.ac.in/User_Panel/RTI.aspx?Value=uV0%2bQKca1X%2bG1RyHjT3OThjBsB9TOZFayZ3iXnbpEqV0U7ohbjgyZwkZPGchMjcx	Fully Met	1.92	Okay
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	http://spa.ac.in/User_Panel/RTI.aspx?Value=uV0%2bQKca1X%2bG1RyHjT3OThjBsB9TOZFayZ3iXnbpEqV0U7ohbjgyZwkZPGchMjcx	Fully Met	1.92	Okay
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	http://spa.ac.in/User_Panel/RTI.aspx?Value=uV0%2bQKca1X%2bG1RyHjT3OThjBsB9TOZFayZ3iXnbpEqV	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	0U7ohbjgyZw kZPGchMjcx http://spa.ac.in/User_Panel/RTI.aspx?Value=unz2EefzhXKQERCsrOLyna7bFEbJJQeR4CY3AECwICBOuVh8c4YUAjXOjoHNpRBC	Fully Met	1.92	Okay
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Met	7.69	0	empty	Not Met	0	Okay
Total			92	68		92	68	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	10.00	Okay
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	10.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	w.aspx?TypeID=1555 http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Met	16.67	0	empty	Not Met	0	Okay
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Not Met	0	Okay
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	http://spa.ac.in/User_Panel/Tender.aspx,https://bidplus.gem.gov.in/published-bids,https://gem.gov.in/	Fully Met	16.67	Okay
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1555	Fully Met	50.00	Okay
Total			150	117		150	117	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	http://www.spa.ac.in/Home.aspx?ReturnUrl=%2f	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	http://www.spa.ac.in/User_Panel/RTIView.aspx?TypeID=1066	Fully Met	25.00	Okay
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://sites.google.com/a/spa.ac.in/spastudentftp/	Fully Met	25.00	Okay
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			100	100		100	100	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1320,http://spa.ac.in/User_Panel/User View.aspx?TypeID=1555,http://spa.ac.in/User_Panel/Download View.aspx	Fully Met	14.29	Okay
4.1.2	Vernacular/ Local Language	Partially Met	14.29	7.15	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1320,http://spa.ac.in/User_Panel/User View.aspx?TypeID=1555,http://spa.ac.in/User_Panel/Download View.aspx	Partially Met	7.15	Okay
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Partially Met	28.57	14.29	http://spa.ac.in/User_Panel/	Partially Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					User View.aspx?TypeID=1320,http://spa.ac.in/User_Panel/User View.aspx?TypeID=1555			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Partially Met	9.52	4.76	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1555,http://spa.ac.in/User_Panel/User View.aspx?TypeID=1049,http://spa.ac.in/User_Panel/RTI.aspx?Value=JpcmR%2b%2bvFCd7B8tfY1vmuQrq7nK4YjcZvR5Tq7 gBt9x1RkwcNVLnfFeZ5ppXoNH	Partially Met	4.76	Okay
4.3.2	Name/ title of the document/record/ other	Partially Met	9.52	4.76	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1489	Partially Met	4.76	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				n/User_Panel/ User View.aspx?TypeID=15 55,http://spa.a c.in/User_Pan el/User View.a spx?TypeID=1 049,http://spa. ac.in/User_Pa nel/RTI.a spx? Value=JpcmR %2b%2bvFC Dd 7B8tY1vm uQrq7nK4Yjc ZvR5Tq7 gBt9 x1RkwcNVLnf FeZ5pqXoNH http://spa.ac.i n/User_Panel/ User View.aspx?TypeID=14 89			
4.3.3	Location where available	Fully Met	9.52	9.52	www.spa.ac.inFully Met ,http://spa.ac. in/User_Panel /User View.as px?TypeID=1 555,http://spa. ac.in/User_Pa nel/User View. aspx?TypeID= 1049,http://sp	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					a.ac.in/User_Panel/RTI.aspx?Value=JpcmR%2b%2bvFCDd7B8tfY1vmuQrq7nK4YjcZvR5Tq7gBt9x1RkwcNVLnfFeZ5pqXoNH http://spa.ac.in/User_Panel/User View.aspx?TypeID=1489			
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1469	Fully Met	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1044	Fully Met	7.14	Okay
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1503	Fully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	http://spa.ac.in/User_Panel/	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					User View.aspx?TypeID=1043			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	http://spa.ac.in/writereaddata/Grievance%20Redressal%20Committee.pdf	Fully Met	3.57	Okay
4.5.2	Details of applications received under RTI and information provided	Partially Met	3.57	1.79	http://spa.ac.in/User_Panel/RTI.aspx?Value=HuC3xdp17IPup%2bSO Fwa1gfjy%2bPysjU68lgMDsvwN7o4XKXY%2fR3CuMZ2aBga8G9JC	Partially Met	1.79	Okay
4.5.3	List of completed schemes/ projects/ Programmes	Partially Met	3.57	1.79	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1527	Partially Met	1.79	Okay
4.5.4	List of schemes/ projects/ programme underway	Partially Met	3.57	1.79	http://spa.ac.in/User_Panel/UserView.aspx?TypeID=1527	Partially Met	1.79	Okay
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and	Partially Met	3.57	1.79	http://spa.ac.in/User_Panel/	Partially Met	1.79	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	period of completion of contract				User View.aspx?TypeID=1527			
4.5.6	Annual Report	Fully Met	3.57	3.57	http://spa.ac.in/User_Panel/User View.aspx?TypeID=1555	Fully Met	3.57	Okay
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Okay
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	http://www.spa.ac.in/User_Panel/RTI.aspx?Value=HuC3xdp17IPup%2bSOFwa1gfjy%2bPysjU68lgMDswwN7o4XKXY%2fR3CuMZ2aBga8G9JC	Fully Met	14.29	Okay
4.6.2	Details of appeals received and orders issued	Partially Met	14.29	7.15	http://www.spa.ac.in/User_Panel/RTI.aspx?Value=euB3AaXoNXICsfNjOxzW0IJgt	Partially Met	7.15	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sCzqDUBP9H qiyuZZxqauhE vI6bm29K2fZy n3Bq			
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			168	119		168	119	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	http://www.sp a.ac.in/User_ Panel/RTI.asp x?Value=Pqf1 IMZTAWO1zz 4tffZC0L%2f4 RZgbhgUmOp QU8N2VfPbtp lpoi8ha4P4xIB QzokkE	Fully Met	20.00	Okay
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	Okay
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	http://www.sp a.ac.in/User_ Panel/RTI.asp x?Value=Pqf1 IMZTAWO1zz 4tffZC0L%2f4 RZgbhgUmOp QU8N2VfPbtp lpoi8ha4P4xIB QzokkE	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	Okay
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Okay
Total			100	40		100	40	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	http://spa.ac.in/User_Panel.RTIView.aspx	Partially Met	12.50	Okay
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Applicable	0	Okay
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			25	13		25	13	
Grand Total			635	457		635	457	