

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Board of Governors (Principal Executive Body) Finance Committee Building Works Committee Senate (Principal academic body)
		(ii) Final decision making authority	<ol style="list-style-type: none"> <li>1. Board of Governors</li> <li>2. Senate</li> <li>3. Finance Committee</li> <li>4. Building Works Committee</li> <li>5. Chairperson, Board of Governors</li> <li>6. Director (Principal academic and Executive Officer)</li> <li>7. Registrar</li> </ol>
		(iii) Related provisions, acts, rules etc.	Sections 15, 17, 18, 19 and 20 of SPA Act, 2014; and Statutes 5, 8, 11, 13, 14 and 17 of SPA Statutes, 2016
		(iv) Time limit for taking a decisions, if any	Nil
		(v) Channel of supervision and accountability	As per Organizational Chart

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	<ol style="list-style-type: none"> <li>1. Board of Governors(BOG)</li> <li>2. Senate</li> <li>3. Finance Committee(FC)</li> <li>4. Building &amp; Works Committee(BWC)</li> </ol>																											
COMPOSITION OF BOARD OF GOVERNORS(BOG)																														
<table border="1" style="width: 100%;"> <tr> <th colspan="2" data-bbox="678 475 2072 531">List of Members on Board of Governors of SPA, Delhi</th> </tr> <tr> <td data-bbox="678 531 813 587">1</td> <td data-bbox="813 531 2072 587"><b>Dr. Amogh Kumar Gupta</b>,15, Amaltas Phase-I,Chuna Bhatti, Bhopal-462016</td> </tr> <tr> <td data-bbox="678 587 813 643">2</td> <td data-bbox="813 587 2072 643"><b>Shri H. Rajesh Prasad, IAS</b>, Principal Secretary (Technical Education),Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, New Delhi- 110088</td> </tr> <tr> <td data-bbox="678 643 813 699">3</td> <td data-bbox="813 643 2072 699"><b>Prof. Dr. D. S. Meshram</b>, President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn., New Delhi-110002</td> </tr> <tr> <td data-bbox="678 699 813 754">4</td> <td data-bbox="813 699 2072 754"><b>Ar. Sapna</b>, Chief Architect, Department of Architecture, Punjab, SCO No.149-152,Sector 17-C, Chandigarh-160017</td> </tr> <tr> <td data-bbox="678 754 813 810">5</td> <td data-bbox="813 754 2072 810"><b>Prof. Subrata Chattopadhyay</b>, Avinash Gupta Chair Professor &amp; Former Head, Dept. of Architecture &amp; Regional Planning, Dean, Alumni Affairs, IIT Kharagpur-721302</td> </tr> <tr> <td data-bbox="678 810 813 866">6</td> <td data-bbox="813 810 2072 866"><b>Prof. Dr. Ranees Vedamuthu</b>, Dean, School of Architecture and Planning, Anna University, Chennai – 600025</td> </tr> <tr> <td data-bbox="678 866 813 922">7</td> <td data-bbox="813 866 2072 922"><b>Prof. Dr. Priyaleen Singh</b>, HOD(Landscape Architecture),SPA, New Delhi-110002</td> </tr> <tr> <td data-bbox="678 922 813 978">8</td> <td data-bbox="813 922 2072 978"><b>Prof. Dr. Sajukta Bhaduri</b>, Professor of Planning, SPA, New Delhi-110002</td> </tr> <tr> <td data-bbox="678 978 813 1034">9</td> <td data-bbox="813 978 2072 1034"><b>Shri Madan Mohan</b>, ADG (NITs/SPAs) &amp; Bureau Head (TE), Government of India, Ministry of Education, Department of Higher Education, Room No.431-C, Shastri Bhawan, New Delhi-110001</td> </tr> <tr> <td data-bbox="678 1034 813 1090">10</td> <td data-bbox="813 1034 2072 1090"><b>Ms. Darshana M. Dabral</b>, Joint Secretary &amp; Financial Advisor, Government of India, Ministry of Education, Department of Higher Education, Room No.120-C, Shastri Bhawan, New Delhi-110001</td> </tr> <tr> <td data-bbox="678 1090 813 1145">11</td> <td data-bbox="813 1090 2072 1145"><b>Ms.D.Thara</b>, Joint Secretary (AMRUT), Ministry of Housing &amp; Urban Affairs,Room No.144, C Wing, First Floor, Nirman Bhawan, New Delhi- 110011</td> </tr> <tr> <td data-bbox="678 1145 813 1201">12</td> <td data-bbox="813 1145 2072 1201"><b>Prof. Dr. P. S. N. Rao</b>, Director, School of Planning and Architecture, New Delhi-110002</td> </tr> <tr> <td data-bbox="678 1201 813 1257">13</td> <td data-bbox="813 1201 2072 1257"><b>Shri Umakant Agarwal</b>, Registrar - Secretary, School of Planning and Architecture, New Delhi-110002</td> </tr> </table>			List of Members on Board of Governors of SPA, Delhi		1	<b>Dr. Amogh Kumar Gupta</b> ,15, Amaltas Phase-I,Chuna Bhatti, Bhopal-462016	2	<b>Shri H. Rajesh Prasad, IAS</b> , Principal Secretary (Technical Education),Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, New Delhi- 110088	3	<b>Prof. Dr. D. S. Meshram</b> , President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn., New Delhi-110002	4	<b>Ar. Sapna</b> , Chief Architect, Department of Architecture, Punjab, SCO No.149-152,Sector 17-C, Chandigarh-160017	5	<b>Prof. Subrata Chattopadhyay</b> , Avinash Gupta Chair Professor & Former Head, Dept. of Architecture & Regional Planning, Dean, Alumni Affairs, IIT Kharagpur-721302	6	<b>Prof. Dr. Ranees Vedamuthu</b> , Dean, School of Architecture and Planning, Anna University, Chennai – 600025	7	<b>Prof. Dr. Priyaleen Singh</b> , HOD(Landscape Architecture),SPA, New Delhi-110002	8	<b>Prof. Dr. Sajukta Bhaduri</b> , Professor of Planning, SPA, New Delhi-110002	9	<b>Shri Madan Mohan</b> , ADG (NITs/SPAs) & Bureau Head (TE), Government of India, Ministry of Education, Department of Higher Education, Room No.431-C, Shastri Bhawan, New Delhi-110001	10	<b>Ms. Darshana M. Dabral</b> , Joint Secretary & Financial Advisor, Government of India, Ministry of Education, Department of Higher Education, Room No.120-C, Shastri Bhawan, New Delhi-110001	11	<b>Ms.D.Thara</b> , Joint Secretary (AMRUT), Ministry of Housing & Urban Affairs,Room No.144, C Wing, First Floor, Nirman Bhawan, New Delhi- 110011	12	<b>Prof. Dr. P. S. N. Rao</b> , Director, School of Planning and Architecture, New Delhi-110002	13	<b>Shri Umakant Agarwal</b> , Registrar - Secretary, School of Planning and Architecture, New Delhi-110002
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<b>List of Members on Senate of SPA, Delhi</b>	
1.	<b>Prof. Dr. P. S. N. Rao</b> , Director-Chairman, SPA, New Delhi – 110002
2.	<b>Prof. B. K. Sengupta</b> , CA-127, Salt Lake City, Sector -1, Kolkata -700064 (West Bengal)
3.	<b>Prof. Alok Ranjan</b> , <a href="#">Malaviya National Institute of Technology</a> , Deptt. of Architecture, JLN Marg, Jhalana Gram, Malviya Nagar, Jaipur-302017 (Raj.)
4.	<b>Prof. Dr. Yogesh Garg</b> , Professor Architecture & Planning, (MANIT), 16, Amaltas Phase – I , Chuna Bhatti, Kolar Road, Bhopal-462016
5.	<b>Prof. Dr. R. Shanthi Priya</b> , Professor, School of Architecture and Interior Design,SRM Institute Of Science And Technology, Chennai
6.	<b>Ar. Manguesh R. Prabhugaonkar</b> , 861, Trupti, Patrakar Nagar, Behind Bank of Maharashtra, Porvorim, GOA-403521
7.	<b>Shri Pradeep Kapoor</b> , Secretary-General, ITPI,59, Panchsheel Enclave, JLN Marg, Near Hotel Clarks, Amer, Jaipur-302018
8.	<b>Ar. Shirish Govind Sukhatme</b> , 102, Sarkar Plaza, 1 <sup>st</sup> Floor, Jn. Of Hill Rd. & St. Peters Road,Bandra, Mumbai-400050
9.	<b>Ar. Ashutosh Kr. Agarwal</b> , Architect-Urban Designer, 201-222 (2 <sup>nd</sup> Floor), A-2 Acharya Niketan, Mayur Vihar Phase -1, Delhi-110091
10.	<b>Prof. Dr. Ashok Kumar</b> , Dean (Academic), SPA, New Delhi – 110002
11.	<b>Prof. Dr. Sanjay Gupta</b> , Dean (Research), SPA, New Delhi – 110002
12.	<b>Prof. Dr. Sanjay Gupta</b> , Dean (Faculty Welfare), SPA, New Delhi – 110002
13.	<b>Prof. Dr. Aruna Ramani Grover</b> , Dean (Planning & Development), SPA, New Delhi – 110002
14.	<b>Prof. Dr. Mandeep Singh</b> , Head of the Deptt. of Industrial Design, SPA, New Delhi – 110002
15.	<b>Prof. Dr. Mahavir</b> , Head of the Deptt. of Physical Planning, SPA, New Delhi – 110002
16.	<b>Prof. Dr. Priyaleen Singh</b> , Head of the Deptt. of Landscape Architecture, SPA, New Delhi – 110002
17.	<b>Prof. Dr. P. S. N. Rao</b> , Head of the Deptt. of Housing, SPA, New Delhi – 110002

			18.	<b>Prof. Dr. Meenakshi Dhote</b> , Head of the Deptt. of Environmental Planning, SPA, New Delhi – 110002
			19.	<b>Prof. Dr. V.K.Paul</b> , Head of the Department of Building Engg. Management, SPA, New Delhi – 110002
			20.	<b>Prof. Dr. Ranjana Mital</b> , Head of the Deptt. of Architecture, SPA, New Delhi – 110002
			21.	<b>Prof. Dr. Sewa Ram</b> , Head of the Deptt. of Transport Planning, SPA, New Delhi – 110002
			22.	<b>Prof. Dr. Vinita Yadav</b> , Head of the Deptt. of Regional Planning, SPA, New Delhi – 110002
			23.	<b>Ms. Anuradha Chaturvedi</b> , Head of the Deptt. of Arch. Conservation, SPA, New Delhi – 110002
			24.	<b>Shri M.Palaniappan</b> , Head of the Deptt. of Urban Planning, SPA, New Delhi – 110002
			25.	<b>Shri Arunava Dasgupta</b> , Head of the Deptt. of Urban Design, SPA, New Delhi – 110002
			26.	<b>Prof.Dr.Sanjukta Bhaduri</b> , Professor of Planning, SPA, New Delhi – 110002
			27.	<b>Prof. Manoj Mathur</b> , Professor of Architecture, SPA, New Delhi – 110002
			28.	<b>Prof. Dr. Anil Dewan</b> , Professor of Architecture, SPA, New Delhi – 110002
			29.	<b>Prof. Dr. Jaya Kumar</b> , Professor of Architecture, SPA, New Delhi – 110002
			30.	<b>Prof. Dr. Mayank Mathur, Professor of Physical Planning</b> , SPA, New Delhi – 110002
			31.	<b>Prof. Dr. R. Biswas</b> , Professor of Physical Planning, SPA, New Delhi – 110002
			32.	<b>Prof. Dr. Poonam Prakash</b> , Professor of Physical Planning, SPA, New Delhi – 110002
			33.	<b>Ms. Anuradha Chaturvedi</b> , Associate Professor of Arch. Conservation, SPA, New Delhi – 110002
			34.	<b>Shri M. Palanniappan</b> , Associate Professor of Urban Planning, SPA, New Delhi – 110002
			35.	<b>Shri Arunava Dasgupta</b> , Associate Professor of Urban Design, SPA, New Delhi – 110002
			36.	<b>Shri Parag Meshram Anand</b> , Associate Professor of Industrial Design, SPA, New Delhi – 110002
			37.	<b>Shri Umakant Agarwal</b> , Registrar –Secretary, SPA, New Delhi – 110002

**List of Members on Finance Committee of SPA, Delhi**

1.	<b>Dr. Amogh Kumar Gupta</b> , Chairperson-FC, 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016
2.	<b>Prof. Dr. P. S. N. Rao</b> , Director, School of Planning and Architecture, New Delhi-110002
3.	<b>Shri Madan Mohan</b> , ADG (NITs/SPAs) & Bureau Head (TE), Government of India, Ministry of Education Department of Higher Education, Shastri Bhawan, New Delhi-110001
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6.	<b>Prof. Dr. Raneer Vedamuthu</b> , Dean, School of Architecture and Planning, Anna University, Chennai – 600025
7.	<b>Shri Umakant Agarwal</b> , Registrar -Secretary, School of Planning and Architecture, New Delhi-110002

**List of Members on Building & Works Committee of SPA, Delhi**

1.	<b>Prof. Dr. P. S. N. Rao</b> , Director-Chairman (BWC), School of Planning and Architecture, New Delhi-110002
2.	<b>Shri Prashant Agarwal</b> , Director(IIT), Ministry of Education, Department of Higher Education, Room No.427-C, Shastri Bhawan, New Delhi-110001
3.	<b>Prof. Dr. Nitin Dindorkar</b> , Professor in the Deptt. of Civil Engineering, Maulana Azad National Institute of Technology, Bhopal-462016
4.	<b>Prof. Dr. Aruna Ramani Grover</b> , Dean (Planning & Development), School of Planning and Architecture, New Delhi- 110002
5.	<b>Er. Rajesh Kumar</b> , Superintending Engineer, Central Public Works Department, Office of Superintending Engineer Delhi Circle V, East Block-IV, Level-IV, R.K.Puram, New Delhi-110066
6.	<b>Er. Anil Kumar Kain</b> , Superintending Engineer(E), O/o Chief Architect(PRD), Central Public Works Department East Block-1, R.K.Puram, New Delhi-110066
7.	<b>Shri Umakant Agarwal</b> , Registrar-Secretary, School of Planning and Architecture, New Delhi-110002

		(ii) Composition	<b>Composition of Board of Governors</b>		
			13 (2)	(a)	Chairperson to be appointed by the Visitor from among a panel of three names recommended by Central Government who shall be an eminent Architect or Planner;
				(b)	Principal Secretary or Secretary, Technical Education or Higher Education of the respective State Government or Union territory in which the School is situated;
				(c)	One representative from Institute of Town Planners, India to be nominated by the President of the Institute of Town Planners, India;
				(d)	One representative from Council of Architecture to be nominated by the President of the Council of Architecture;
				(e)	a representative from the All India Council for Technical Education to be nominated by the Chairman of All India Council of Technical Education;
				(f)	a representative of the University Grants Commission;
				(g)	One expert from the professions of architecture or landscape architecture or urban design and one from Urban and Regional Planning nominated by the Council of School of Planning and Architecture;
				(h)	two representatives from Senate; one each from Department of Planning & Department of Architecture, by rotation, for a period of two years, in order of Seniority;
				(i)	two persons not below the rank of Joint Secretary to the Government of India to be nominated by the Central Government from amongst persons dealing with technical education and finance or their nominee, ex officio;
				(j)	One person not below the rank of Joint Secretary to the Government of India to be nominated by the Government of India, Ministry of Urban Development;
				(k)	The Director of the School, Member, ex-officio;
				(l)	The Registrar of the School shall act as a Secretary to the Board
			<b>Composition of Senate</b>		
			16 (1)	(a)	the Director of the School, Chairman of the Senate, ex officio;
				(b)	five persons, from amongst the educationists of repute or eminent professionals, who are not in the service of the School, nominated by the Chairperson of the Board of Governors;

				<table border="1"> <tr> <td>(c)</td> <td>a nominee of the Institute of Town Planners, India;</td> </tr> <tr> <td>(d)</td> <td>a nominee of the Council of Architecture;</td> </tr> <tr> <td>(e)</td> <td>a nominee of All India Council for Technical Education;</td> </tr> <tr> <td>(f)</td> <td>Dean in charge of academic, research, student affairs, faculty welfare and planning and development of the School;</td> </tr> <tr> <td>(g)</td> <td>all the Heads of the Departments;</td> </tr> <tr> <td>(h)</td> <td>all Professors other than the Heads of the Departments;</td> </tr> <tr> <td>(i)</td> <td>four Members of the teaching staff, representing Associate Professors and the Assistant Professor of the School, by rotation, for a period of two years:</td> </tr> </table>	(c)	a nominee of the Institute of Town Planners, India;	(d)	a nominee of the Council of Architecture;	(e)	a nominee of All India Council for Technical Education;	(f)	Dean in charge of academic, research, student affairs, faculty welfare and planning and development of the School;	(g)	all the Heads of the Departments;	(h)	all Professors other than the Heads of the Departments;	(i)	four Members of the teaching staff, representing Associate Professors and the Assistant Professor of the School, by rotation, for a period of two years:	
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	(v)	Two persons nominated by the Board from amongst its members, till they remain members of the Board; and																	
	(vi)	the Registrar, ex-officio Secretary;																	

			<b>Composition of Building &amp; Works Committee</b>	
		12 (1)	(i)	the Director, ex-officio Chairman;
			(ii)	One member nominated by the Central Government not below the rank of Director or Deputy Secretary in the Ministry of Human Resource Development dealing with the Schools of Planning and Architecture;
			(iii)	One member nominated by the Board of Governors;
			(iv)	Dean, Planning and Development or Similar position;
			(v)	One expert each from the Civil and Electrical Engineering Wing of Central or State Government or any autonomous body of repute; and
			(vi)	Registrar; ex-officio Secretary;
	(iii)	Dates from which constituted		<ol style="list-style-type: none"> <li>1. First Board of Governors (BOG) constituted on 06<sup>th</sup> March, 2017.</li> <li>2. First Senate constituted on 17<sup>th</sup> May, 2017</li> <li>3. First Finance Committee constituted on 11<sup>th</sup> April, 2017.</li> <li>4. First Building &amp; Works Committee constituted on 11<sup>th</sup> April, 2017.</li> </ol>
	(iv)	Term/Tenure		<ol style="list-style-type: none"> <li>1. Board of Governors(BOG) - 5 years</li> <li>2. Senate – 2 years</li> <li>3. Finance Committee(FC) - 5 years</li> <li>4. Building &amp; Works Committee(BWC) constituted- 5 years</li> </ol>



		(v) Powers and functions	<p><b>POWERS OF THE BOARD</b></p> <p>As per section 15(2) of the School of Planning and Architecture Act, 2014, without prejudice to the provisions of sub-section (1), the Board of every School shall have the following powers, namely:-</p> <ul style="list-style-type: none"> <li>(a) take decisions on questions of policy relating to the administration and working of the School;</li> <li>(b) establish departments, faculties or schools of studies and initiate programmes or courses of study at the School;</li> <li>(c) make Statues governing the administration, management and operations of such School;</li> <li>(d) appoint persons to academic and non-academic section of the School;</li> <li>(e) consider and modify or cancel Ordinances;</li> <li>(f) consider and pass resolutions on the annual report, the audited accounts and the budget estimates of the School for the next financial year as it thinks fit and submit them to the Council together with a statement of its development plans;</li> <li>(g) provide, by Statues, the qualifications, criteria and processes for appointment to teaching and other posts in such School;</li> <li>(h) exercise such other powers and perform such other duties as may be conferred or imposed upon it by this Act or the Statues.</li> </ul> <p>(3) The Board shall have the power to appoint such committees, as it considers necessary for the exercise of its powers and the performance of its duties under this Act.</p> <p>(4) The Board shall conduct an annual review of the performance of the Director with specific reference to his leadership in the context of the achievement of the objects of the School.</p> <p>(5) The Board shall in exercise of powers and discharge of functions strive, to the extent possible, to provide autonomy in academic matters to the Senate and Departments or Faculties or Schools, as the case may be.</p> <p>(6) Where in the opinion of the Director or the Chairperson, the situation is so emergent that an immediate decision needs to be taken in the interest of the School, the Chairperson, on the recommendation of the Director may issue such orders as may be necessary, recording the grounds in his opinion: Provided that such orders shall be submitted for ratification of the Board in the next meeting.</p> <p>As per Statute 5 of the School of Planning and Architecture Statute, 2016, in addition to the powers provided under sub-section (1) of section 15 of the SPA Act, 2014, the Board shall be empowered to:-</p> <ul style="list-style-type: none"> <li>(i) re-designate or change the nomenclature of any post in the School; except for posts mentioned in the Act;</li> <li>(ii) approve appointments to temporary vacancies of any academic staff;</li> <li>(iii) specify the manner of appointment to temporary vacancies of academic staff;</li> <li>(iv) provide for the appointment of visiting professors, Emeritus Professors and Fellows and determine the terms and conditions of such appointments;</li> <li>(v) manage and regulate the finances, accounts, investments, property of the School and all other affairs of the School and to appoint such agents as may be considered fit;</li> <li>(vi) regulate and enforce discipline amongst the employees in accordance with the Statutes and Ordinances;</li> <li>(vii) entertain, adjudicate upon, or redress the grievances of the employees and the students of the School who may, for any reason, feel aggrieved;</li> <li>(viii) make, modify or cancel the Statutes with the approval of the Visitor from time to time: Provided that the new Statute, additions or amendments in existing Statutes shall be applicable only after the assent of the visitor; and</li> <li>(ix) make, modify and cancel, if required, all or any ordinances on the recommendations of the Senate or Finance Committee of the</li> </ul>
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School subject to the condition that making, modification and cancellation shall not be in contravention of the Act and (or) Statutes.

#### **POWER OF THE SENATE**

Without prejudice to the provisions of sub-section (1) of section 17 of the SPA Act, 2014, the Senate shall have the following powers, namely:-

- (a) to specify the criteria and process for admission to courses or programmes of study offered by the School;
- (b) to recommend to the Board for creation of teaching and other academic posts, determination of the number and emoluments of such posts and defining the duties and conditions of service of teachers and other academic posts;
- (c) to recommend to the Board for the commencement of new programmes and courses of study;
- (d) to specify the broad academic content of programmes and courses of study and to undertake modifications therein;
- (e) to specify the academic calendar and approve grant of degrees, diplomas and other academic distinctions or titles;
- (f) to exercise such other powers and discharge such other functions as may be assigned to it, by Statutes or by the Board.

In addition to the powers provided in the Act, the Senate shall have the powers to, as per Statute 8 of the School of Planning and Architecture Statute, 2016, as under:-

- (i) frame and revise curricula and syllabi for the courses of studies for the various Departments and Centres.
- (ii) make arrangements for the conduct of examinations, appointment of examiners, moderators, tabulators and other matters relating to the examinations;
- (iii) declare the results of the examinations or to appoint Committees or Officers to do so and to make recommendations to the Board regarding conferment or grant of degrees, diplomas and other academic distinctions or titles;
- (iv) appoint Advisory Committees or Expert Committees or both for the Departments or Centres of the School to make recommendations on academic matters connected with the working of the Departments or Centres;
- (v) appoint Committees from amongst the members of the Senate, other teachers of the School and experts from outside to advise on such specific and important academic matters as may be referred to any such Committee by the Senate;
- (vi) consider the recommendations of the Advisory Committees attached to various Departments or Centres and that of Expert and other Committees and take such action (including the making of recommendations to the Board) as warranted in each case;
- (vii) make periodical review of the activities of the Departments or Centres and take appropriate action (including the making of recommendations to the Board);
- (viii) supervise the working of the library of the School;
- (ix) promote research and academic development or activities within the School and seek reports on such research or academic development or activities from the persons engaged therein;
- (x) provide for the inspection of the class rooms, laboratories, library and the residential hostels;
- (xi) plan and supervise co-curricular activities of the students of the School;
- (xii) award stipends, scholarships, medals and prizes and make other awards in accordance with such conditions as may be attached to the awards;
- (xiii) make recommendations to the Board with regard to the creation or restructuring of Departments or Programmes or Centres

- and the abolition of existing Departments or centres thereof;
- (xiv) invite up to two student representatives during discussions of a general nature not involving policy or disciplinary matters in the Senate meetings.

#### **POWER OF THE FINANCE COMMITTEE**

As per Statute 11 of the School of Planning and Architecture Statute, 2016, the Finance committee shall have power to:-

- (i) examine and scrutinize the annual budget of the School prepared by Director and make recommendations to the Board;
- (ii) examine all proposals relating to revision of grade, upgradation of the scales and all those items which are not included in the budget, before they are considered by the Board;
- (iii) fix limits for the total recurring and non-recurring expenditure for the year, based on income and resources of the School;
- (iv) oversee that no expenditure shall be incurred by the School in excess of the limits so fixed; and
- (v) give its views and make its recommendations on any financial question affecting the School including all the proposals relating to Building and Works Committee of the School to the Board either on the initiative of the Board or of the Director, or on its own motion.

#### **POWERS AND FUNCTIONS OF THE BUILDING AND WORKS COMMITTEE**

As per Statute 13 of the School of Planning and Architecture Statute, 2016, the Building and Works Committee shall have following powers and functions:-

- (1) The Building and Works Committee shall:-
  - (i) under the directions of the Board, examine and execute all the construction related projects and activities of the School upon receiving the financial sanctions from the Finance Committee and final administrative approval from the Board;
  - (ii) cause to prepare estimates of cost of buildings and other capital works, minor works, repairs, maintenance and the like;
  - (iii) be responsible for making technical scrutiny of the design, estimates and specifications of the material as may be considered necessary;
  - (iv) be responsible for acceptance of tenders and shall have the power to execute the departmental works wherever necessary as per extant rules of the Central Government or Central Public Works Department and relevant provisions of the General Financial Rules.
  - (v) have the power to give the necessary administrative approval and expenditure sanction for minor works pertaining to repair and maintenance, etc., upto Rs.10.00 Lacs, within the approved budgetary provision of the School.
- (2) If, in the opinion of the Chairman of the Building and Works Committee, any emergency has arisen which requires immediate action to be taken, he shall take such action and report the same to the Building and Works Committee, Finance Committee and the Board at their next meetings for ratification.
- (3) The Building and Works Committee shall also perform such functions and exercise such powers as may be entrusted by the Board, from time to time.
- (4)

		(vi) Whether their meetings are open to the public?	No
		(vii) Whether the minutes of the meetings are open to the public?	Yes
		(viii) Place where the minutes if open to the public are available?	On the SPA website <a href="http://www.spa.ac.in">www.spa.ac.in</a>