

**MINUTES OF SECOND BOARD OF GOVERNORS  
MEETING HELD ON 25<sup>TH</sup> JULY, 2017**

**AND**

**DULY CONFIRMED IN  
THIRD BOARD OF GOVERNORS MEETING  
HELD ON 14<sup>TH</sup> DECEMBER, 2017**



**SCHOOL OF PLANNING AND ARCHITECTURE**

**4, Block B, I.P.Estate, New Delhi-110002**

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## SCHOOL OF PLANNING AND ARCHITECTURE

Ref.No.CCC/02/BOG/SPA/17

09<sup>th</sup> August, 2017

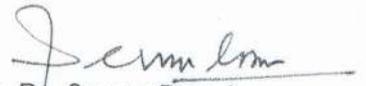
**TO ALL MEMBERS OF BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF 02<sup>nd</sup> BOARD OF GOVERNORS MEETING HELD ON TUESDAY, 25<sup>TH</sup> JULY, 2017 AT 11.30 A.M.**

Sir/Madam,

I am directed to forward herewith the Minutes of the 02<sup>nd</sup> Meeting of Board of Governors of School of Planning and Architecture, New Delhi, held on Tuesday, 25<sup>th</sup> July, 2017 at 11.00 a.m. in the Director's Room of SPA. Comments on the Minutes, if any, may please be forwarded to the undersigned within two week's time.

Yours faithfully,

  
(Prof. Dr. Sewa Ram)  
Registrar - Secretary

1.	Ar. Amogh Kumar Gupta Chairperson-BOG 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	8.	Prof. Dr. Mahavir Professor of Planning, School of Planning and Architecture, New Delhi-110002
2.	Smt. Punya Salila Srivastava Secretary, Training & Technical Education, Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, Delhi- 110088	9.	Shri R. Subrahmanyam, IAS, Additional Secretary (TE), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001
3.	Dr. D. S. Meshram President, Institute of Town Planners, India 4-A, Ring Road, I.P. Extn. New Delhi-110002.	10.	Ms. Darshana M. Dabral, JS & FA Govt. of India, MHRD, Dept. of Higher Education Technical Section – VI, Shastri Bhawan, New Delhi-110001
4.	Ar. Balbir Verma K-11, Kailash Colony New Delhi-110048	11.	Dr. Sameer Sharma Addl. Secretary (Smart Cities) Ministry of Urban Development Maulana Azad Rd, Nirman Bhawan, New Delhi- 110011
5.	Prof. Subrata Chattopadhyay Professor and Head of Architecture And Regional Planning Department IIT, Kharagpur-721302	12.	Prof. Chetan Vaidya, Director School of Planning and Architecture, New Delhi – 110002
6.	Prof. Vir Singh Department of Physics, Indian Institute of Technology, Roorkee, Roorkee -247667	13.	Prof. Dr. Sewa Ram Registrar - Secretary School of Planning and Architecture, New Delhi-110002
7.	Prof. Dr. Mandeep Singh Professor of Architecture, School of Planning and Architecture, New Delhi-110002	14.	<b>Copy to:</b> Dr. B.K. Bhadri Assistant Educational Adviser (DL) Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001

MINUTES OF 02<sup>nd</sup> MEETING OF THE BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON MONDAY, 25<sup>TH</sup> JULY, 2017 AT 11.30 A.M. IN THE ROOM OF DIRECTOR, SPA, NEW DELHI, DULY CONFIRMED IN THE 03<sup>RD</sup> MEETING OF THE BOARD HELD ON 14<sup>TH</sup> DECEMBER, 2017.

Present:

- |     |   |                     |
|-----|---|---------------------|
| 1.  | Ar. Amogh Kumar Gupta   | Chairperson         |
| 2.  | Smt. Punya Salila Srivastava,<br>Representative from Govt. of NCT, Delhi                    | Member              |
| 3.  | Dr. D.S. Meshram<br>Representative from ITPI  | Member              |
| 4.  | Ar. Balbir Verma<br>Representative from CoA   | Member              |
| 5.  | Prof. Subrata Chattopadhyay<br>Representative from AICTE                                    | Member              |
| 6.  | Prof. Vir Singh<br>Representative from UGC  | Member              |
| 7.  | Prof. Dr. Mandeep Singh, Prof. of Architecture<br>Representative from Senate (Architecture) | Member              |
| 8.  | Prof. Dr. Mahavir, Prof. of Planning<br>Representative from Senate (Planning)               | Member              |
| 9.  | Shri B.K. Bhadri, AEA (DL), MHRD<br>(Representing Shri R. Subrahmanyam, IAS, (TE) MHRD)     | Member              |
| 10. | Shri Alex P. Thomas , AFA, MHRD<br>(Representing Ms. Darshana M, Dabral, JS & FA,<br>MHRD)  | Member              |
| 11. | Prof. Chetan Vaidya<br>Director, SPA, Delhi   | Member              |
| 12. | Prof. Dr. Sewa Ram<br>Professor of Transport Planning                                       | Registrar-Secretary |

Dr. Sameer Sharma, Additional Secretary, Ministry of Urban Development could not attend the meeting.

The Chairperson welcomed all the members of BOG and called the Meeting to order.

*Sameer Sharma*  
*Registrar-Secretary*

**02 BOG ITEM NO. 1: TO CONFIRM THE MINUTES OF 01<sup>st</sup> BOARD OF GOVERNORS MEETING HELD ON 11<sup>th</sup> APRIL, 2017.**

The Board was apprised that the Minutes of 01<sup>st</sup> BOG were circulated to all members on 27<sup>th</sup> April, 2017 with the request to forward their comments within two weeks' time. Comments were received from Dr. B. K. Bhadri, AEA, (DL), MHRD, Prof. Dr. Mahavir, Professor of Planning and Prof. Dr. Mandeep Singh, DOS and Professor of Architecture.

The observations received from the members were incorporated in the Minutes.

One of the members stated that there is no provision for circulation of revised Minutes of BOG Meeting. The comments received from the members should be placed in the subsequent meeting of BOG for discussion.

With regard to appointment of five Deanships (Statute 18 (5), Schedule 'B' of SPA Act, 2014), (Pg. No. 11 of 02 BOG Agenda), the Board observed that the appointment of Deanships is within the purview of the Director. However, the criteria for appointment of Deanships be framed based on the provisions of Statutes of SPA Act, 2014.

It was also apprised that Dr. D. S. Meshram, Representative from ITPI and Dr. Sameer Sharma, Representative from Ministry of Urban Development who were shown as present in the 01 BOG Meeting regretted to attend the meeting.

With the above observations, the Minutes of 01 BOG Meeting held on 11<sup>th</sup> April, 2017 were confirmed.

**02 BOG ITEM NO. 2: TO CONSIDER MATTERS EMANATING FROM THE MINUTES OF 01 BOG MEETING HELD ON 11<sup>th</sup> APRIL, 2017.**

L The Matter with regard to the Inquiry Report on Delhi Commission for Women in the Case No. F. 165/2006/YK in Priyaleen Singh Vs. Shri D.R. Bains, the Board was apprised that charge sheets were framed against five persons. Out of five, Mr. D.R. Bains, former Registrar, Prof. Nalini Thakur, former Professor of Architectural Conservation and Mr. Ashok Sharma, former Assistant Registrar (Estt.) retired on superannuation and their cases were closed by the competent authority.



The charges framed against Mr. S.K. Aditya, Assistant Professor of Architecture and Mr. Ashok Sharma, Section Officer are still pending for decision. The Director stated that their cases have been examined and it was felt that no further action is required to be taken against them.

The BOG considered the matter and after detailed deliberations decided to close the cases pending against Mr. S.K. Aditya, Assistant Professor of Architecture (then Lecturer in Architecture) and Mr. Ashok Sharma, S.O (then U.D.C.) in the Case No. F. 165/2006/YK in Priyaleen Singh Vs. Shri D.R. Bains and resolved as under:

**Resolution No. 05: "Resolved to close the cases pending against Mr. S.K. Aditya, Assistant Professor of Architecture. (then Lecturer in Architecture) and Mr. Ashok Sharma, S.O (then U.D.C.) in the Case No. F. 165/2006/YK in Priyaleen Singh Vs. Shri D.R. Bains"**

II. The Board was apprised that a Letter dated 07/07/17 has been received from Shri Sanjeev Kumar Jainth who appeared in the interview for the post of Deputy Registrar on 22/09/16 and has requested to consider the Recommendations of the Selection Committee for the post of Deputy Registrar.

The Board considered the matter and after detailed deliberations observed that it was already resolved in the 01 BOG Meeting vide Resolution No. 04, not to open the envelopes containing the Recommendations of Selection Committees for recruitment to teaching/non-teaching posts. As the Recruitment Rules are being revised, it would be appropriate that recruitments be done as per the new Recruitment Rules.

**02 BOG ITEM NO. 3: TO REPORT ACTIONS TAKEN ON THE MINUTES OF 01<sup>ST</sup> BOARD OF GOVERNORS MEETING HELD ON 11<sup>TH</sup> APRIL, 2017.**

With regard to appointment of five Deanships (Statute 18 (5), Schedule 'B' of SPA Act, 2014,(Pg. No. 41 of 01 BOG Item No. 5), the Board observed that the appointment of Deanships is within the purview of the Director. However, the criteria for appointment of Deanships be framed based on the provisions of Statutes of SPA Act, 2014.

With the above observations, the Board noted the actions taken on the Minutes of 01<sup>st</sup> Board of Governors Meeting held on 11<sup>th</sup> April, 2017.



**02 BOG ITEM NO. 4: TO CONSIDER APPOINTMENT OF VISITING FACULTY AS PER SECTION 7 (I) (h) OF SPA ACT, 2014.**

The Board considered the appointment of Visiting /Contract faculty as per Section 7 (I) (h) of SPA Act, 2014 and after detailed deliberations authorized the Director to appoint the Visiting/Contract faculty (as per Section 7 (I) (h) of SPA Act, 2014) as necessary against vacant faculty positions for one academic year. The Board resolved as under:

**Resolution No. 06: "Resolved to authorize the Director to appoint the Visiting/Contract faculty (as per Section 7 (I) (h) of SPA Act, 2014) as necessary against vacant faculty positions for one academic year."**

In the meantime, the School should place before BOG, the Plan of Action for the appointment of regular and visiting/contract faculty as per the rules.

**02 BOG ITEM NO. 5: TO CONSIDER THE RECOMMENDATIONS OF 01 FINANCE COMMITTEE MEETING HELD ON 07<sup>TH</sup> JULY, 2017.**

The Minutes of the 01 Finance Committee held on 07<sup>th</sup> July, 2017 were placed before BOG (**Appendix-02 BOG/I**).

The Board considered the Recommendations of 01 FC and made the following observations:

1. Approved the estimated cost of work upto Rs.10.00 lacs, approved by the Director should be reported to BWC/FC/BOG.
2. On Pg. No. 46 of 02 BOG Agenda Item No.5, Sl. No. (ii) viz., payment of arrears to/recovery from pensioners/family pensioners, **the Board, after detailed deliberations approved for payment of arrears to pensioners/family pensioners (as per the list enclosed –Appendix-02 BOG/II).**

**In the case of recovery from pensioners/family pensioners due to wrong fixation of pension, this will be sorted out internally as it is an administrative matter and the recovery will be done as per rules.**

3. Approved that a Committee be constituted by the Director to explore the reasons for loss of books in the library (54 books in the Planning Library of the value of Rs. 9969.71 and 18 books in the Architecture Library of the value of Rs. 7277.47). The Committee should submit its Report in the BOG Meeting.



4. On Pg. No. 46 of 02 BOG Agenda Item No. 5, Sl.No. (iv) states that "Recommended for appointment of Contract/Visiting faculty in the Departments of Studies .....Statutes of SPA Act, 2014 to be followed.

**Board approved it as per 2 BOG Item no. 4 above.**

5. With regard to 41 BC Item No. 13 (Pg. 46 of 02 BOG Agenda Item No. 5, Sl.No. V) viz., additions and alterations in the rooms of the faculty in Architecture building, the item was placed before BC for ex-post facto recommendation. The same was recommended by 41 BC at its Meeting held on 27th September, 2016. However, when the item was placed before Finance Committee at its Meeting held on 29th September, 2016, the MHRD sought clarification on this item. Therefore, the matter was again taken up in 01 BWC and it was apprised that since the proposed budget estimate was Rs. 10,80,624/-, the approval was obtained from the Director. However, on completion of the work, the expenditure escalated to Rs. 11,75,989/-. Therefore, the item was placed before the Building Committee Meeting for ex-post facto recommendation for the increased expenditure above Rs. 10,80,624/-. The detailed clarification on the item is enclosed as **(Appendix-02 BOG/III)**.

01 FC, after detailed deliberations, accorded ex post facto recommendation for Rs. 11,75,989/-

The Board considered the matter and after detailed deliberations accorded ex-post facto approval for Rs. 11,75,989/-.

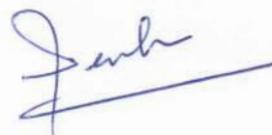
6. On Pg. No. 47 of 02 BOG Agenda, Item No. 5, Sl.No. (vi) viz., "white washing, distemping and painting ....." should read as **"white washing, acrylic distemper, painting and other works....."** as suggested by Board.

The Board approved for white washing, acrylic distemper, painting and other works in girls hostel (ITO) of Planning Building of SPA, New Delhi (interior and exterior) with the estimated cost of Rs. 13,83,261/-. **(3.1.1 of 01 BWC Item No. 3)**

7. On Pg. 47 of 02 BOG Agenda Item No. 5, Sl.No. (vii) , the Board observed that for renovation and upgradation of laboratory, library and PA's office in Architectural Conservation Department the Estimated cost as approved by Finance Committee was Rs. 5,74,542/-, whereas detailed Estimate is shown as Rs. 6,35,802/-.

**The Board, after deliberations approved the estimate of Rs. 5,74,542/-.**

8. Approved the Miscellaneous repair works at Architecture and Planning buildings with an estimated cost of Rs. 3,50,000/- **(Appendix-02 BOG/IV) (3.2.1 of 01 BWC Item No. 3).**



9. On Pg. No. 47 of 02 BOG Agenda Item No. 5 Sl.No. (ix) viz., "white washing, painting distempering in Maharani Bagh Hostel ....." should read as **"white washing, acrylic distemper, painting, renovation of shafts and other works in Maharani Bagh Hostel ....."** as suggested by Board.

The Board approved for white washing, acrylic distemper, painting, renovation of shafts and other works in Maharani Bagh Hostel at MB Complex, SPA , New Delhi with an estimated cost of Rs. 21,42,267/-. A part of work from 3.3.2 was also recommended by BWC i.e. renovation of shafts (part work of shafts) wherever whitewashing work has been undertaken in the M.B. Hostel. The cost estimate for the same will be Rs. 7.23 lakhs. Therefore, the total estimated cost works out to 28,65,577/-. **(3.3.1 of 01 BWC Item No. 3)**

The works pertaining to Items 3.1.1, 3.3.1 and part work of 3.3.2 shall be combined together and will be considered and carried out as single tender to be awarded to a single agency. The total estimated cost of combined items, 3.1.1, 3.3.1 and part work of 3.3.2 works out to Rs. 42,48,838/-. The detailed estimate is enclosed as **Appendix-02 BOG/V.**

10. Approved the proposal for constituting a Project Monitoring Committee (PMC) with the following members to work for smooth implementation and timely completion of the project:

- |  |                    |
|--|--------------------|
| Prof. Dr. P.S.N. Rao,<br>Professor of Housing                                    | : Member           |
| Shri D. S. Sachdeva,<br>former Director General, CPWD                            | : Member           |
| Prof. Dr. Mandeep Singh,<br>Dean & Professor of Architecture                     | : Member           |
| Prof. Dr. Virendra Kumar Paul,<br>Professor of BEM and OSD (Vasant Kunj Project) | : Member-Secretary |

Approved for payment of honorarium of Rs. 5000/- per meeting upto a maximum ceiling (honorarium) of Rs. 15,000/- per month i.e. not more than three meetings in a month plus local conveyance to Shri D. S. Sachdeva, who is an external member of PMC.

11. On Pg.No. 48 of 02 BOG Agenda Sl. No. (xii) viz., MoU signed between SPA and CPWD, the BOG made the following observations

i) On Pg. 92 of 02 BOG Agenda, Under 3.0, (3.2.1.), Responsibilities of the Executing Agency, the first line should read as "Executive Agency shall endeavor to engage one of the **reputed** Construction Agency....."



ii). (a) On Pg. No. 94 of 02 BOG Agenda Under 4.1.2., Flow of Funds Sl.No. (iii) viz., "CPWD does not bind itself to complete works within the sanctioned cost ..... otherwise due to revised requirements"

(b) On Pg.No. 96 of 02 BOG Agenda Under 5.0, Completion of the Project Sl.No. 5.3 viz., "Executing Agency shall make efforts to execute the works at approved cost.....completion due to approval procedures at the Employer's end"

**The Board advised to combine (a) and (b) to make it a single point.**

iii). Under 4.1.8, "Flow of Funds" (Pg. No. 95 of 02 BOG Agenda) states that "The employer shall obtain permission for the tree cutting ..... Wherever necessary."

**The Board suggested that obtaining permission for tree cutting etc. may be handed over to CPWD.**

iv). Under 5.0, Completion of the Project, Sl.No. 5.1 (Pg.No. 96 of 02 BOG Agenda) viz., "The date of start of the work shall be reckoned from the 30<sup>th</sup> day after the payment of advance of deposit" **shall be amended as "the date of start of the work shall be reckoned from the date of signing the MoU."**

v). Under 4.0. the entire para under the head, "Responsibilities of the Employer" to be deleted (Pg. No. 95 of 02 BOG Agenda)

vi) A discrepancy observed in Clause 3.1 has also been revised.

The Board approved the MoU signed between SPA and CPWD subject to incorporating the suggestions of BOG.

The MoU signed between SPA and CPWD after incorporating the suggestions of BOG is enclosed as **Appendix-02 BOG/VI.**

**12.** Approved for adoption of General Financial Rules (GFR) 2017.

**13.** Approved the advance payment made to CPWD amounting to Rs. 20.00 lacs and to architect DADA & Partners amounting to Rs. 35.00 lacs and Rs. 27,29,023/- towards construction of boundary wall (total amounting to Rs. 82, 29, 023/- lacs) be debited from the grant to be received from MHRD.

The Board approved the Recommendations of Finance Committee made at its Meeting held on 07<sup>th</sup> July, 2017 **excepting 'the appointment of Contract/Visiting faculty in the Departments of Studies .....Statutes of SPA Act, 2014 to be followed' (on Pg. No. 46 of 02 BOG Agenda, Sl.No. (4) ) .**



**Resolution No.07:** Resolved to approve the Recommendations of Finance Committee made at its Meeting held on 07th July, 2017 subject to incorporating the suggestions of BOG excepting the appointment of Contract/Visiting faculty in the Departments of Studies .....Statutes of SPA Act, 2014 to be followed (on Pg. No. 46 of 02 BOG Agenda, Sl.No. (4) ).”

**02 BOG ITEM NO. 6: TO CONSIDER THE ANNUAL ACCOUNTS FOR THE FINANCIAL YEAR 2016-17**

BOG considered the Annual Accounts of the Institute for the Financial Year 2016-17 and note submitted by the Chartered Accountant regarding improving financial health of the institute. After detailed deliberations, the Board approved the Annual Accounts for the Financial year 2016-17. The Board further advised to submit the details regarding employment of contractual staff/faculty and payment of salary/remuneration paid to them for the last three financial years viz., 2014-15, 2015-16 and 2016-17.

**Resolution No.08 :** “Resolved to approve the Annual Accounts for the Financial year 2016-17 (Appendix – 02 BOG/VII). The School should make efforts to recover full cost of water supply, electricity, and other services from students, staff and faculty in hostels and residential quarters”.

**02 BOG ITEM NO. 7: TO CONSIDER THE REQUEST OF MS. CHIDAMBARA, ASSISTANT PROFESSOR OF PHYSICAL PLANNING IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PURSUE HER Ph.D. PROGRAMME IN COMPREHENSIVE APPROACH TO LAST MILE CONNECTIVITY (LMC) FOR MASS TRANSIT SYSTEM OF DELHI FOR A PERIOD OF TEN MONTHS FROM 1ST AUGUST, 2017 TO 31ST MAY, 2018.**

The Board considered the request of Ms. Chidambara, Assistant Professor of Physical Planning in the School for grant of Study Leave to pursue her Ph.D. Programme from 01<sup>st</sup> August, 2017 to 31<sup>st</sup> May, 2018 and after detailed deliberations did not approve the same. BOG resolved as under:

**Resolution No. 09:** “Resolved not to grant Study Leave to Ms. Chidambara, Assistant Professor of Physical Planning in the School to pursue her Ph.D. Programme from 01<sup>st</sup> August, 2017 to 31<sup>st</sup> May, 2018.”



**02 BOG ITEM NO. 8: TO CONSIDER THE MATTER OF CONTINUATION OF CGHS FACILITIES TO THE SERVING EMPLOYEES OF THE SCHOOL IN THE LIGHT OF THE STATUTES OF THE SCHOOLS OF PLANNING AND ARCHITECTURE, 2016.**

The item was not taken up for discussion.

**02 BOG ITEM NO. 9: TO CONSIDER THE AMENDMENT IN CLAUSE 23 (IV) OF THE STATUTES OF THE SCHOOLS OF PLANNING AND ARCHITECTURE 2016.**

The matter was considered by the BOG and after detailed deliberations approved to amend the Clause 23 (IV) of SPA Statutes 2016 as per provisions of the SPA Act 2014 for availing of the CGHS facilities.

**BOG resolved as under:**

**Resolution No. 10 : "Resolved to amend the Clause 23 (IV) of the SPA Statutes 2016 suitably, in consultation with Ministry of Health and Family Welfare, Government of India, as under :**

**Existing Clause 23 (iv): The employees of the School shall be entitled for reimbursement of medical expenses incurred on themselves and their families as per the Central Civil Services (Medical Attendance) Rules, 1944, as amended from time to time.**

**Proposed Clause 23 (iv): The employees of the School shall be entitled for reimbursement of medical expenses incurred on themselves and their families as per the Central Civil Services (Medical Attendance) Rules, 1944, as amended from time to time OR as per provisions of Central Government Health Scheme (CGHS) as amended from time to time."**

**Any other item:**

1. The Board advised that the Agenda Items received from Departments and Sections should be certified by the Heads of Departments and Sectional Heads respectively stating that the agenda item is in order and complies with General Financial Rules wherever there is a financial implication.
2. A copy of Statutes of SPA Act, 2014 to be circulated among all Heads of Departments of Studies and Sectional Heads.

The Meeting ended with Thanks to the Chair.

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MINUTES OF 01<sup>ST</sup> FINANCE COMMITTEE MEETING OF SPA, NEW DELHI, HELD ON FRIDAY, 07<sup>TH</sup> JULY, 2017 AT 11.00 AM IN THE DIRECTOR'S ROOM OF THE SCHOOL.

Present:

1.	Ar. Amogh Kumar Gupta	Chairperson-FC
2.	Prof. Chetan Vaidya, Director	Member
3.	Dr. B. K. Bhadri, AEA(DL), MHRD (in place of Shri R. Subrahmanyam)	Member
4.	Shri Anil Kumar, Director (F), MHRD (in place of Ms. Darshana M. Dabral)	Member
5.	Dr. D. S. Meshram, President, ITPT	Member
6.	Prof. Dr. V. K. Paul, HOD-BEM	Special Invitee
7.	Shri Girish Kumar, AR(A&B)	Special Invitee
8.	Shri Surinder Kumar Dogra, AE	Special Invitee
9.	Prof. Dr. Sewa Ram	Registrar- Secretary

The Chairman welcomed all the members and called the meeting to order.

**01 FC ITEM NO. 1: TO CONFIRM THE MINUTES OF THE 72<sup>ND</sup> MEETING OF THE FINANCE COMMITTEE OF THE SCHOOL HELD ON 29<sup>TH</sup> SEPTEMBER, 2016.**

It was brought to the notice of FC that the 71<sup>st</sup> Meeting of Finance Committee scheduled to be held on 08<sup>th</sup> July, 2016 was cancelled due to lack of quorum.

The following observations were made while confirming the Minutes.

1. With regard to 72 FC Item No. 5 (Sl.No. 2) (Pg.No. 4) viz., MoU with CPWD for Turn Key Design and Construction of SPA Vasant Kunj Project, 72 FC recommended the same and further observed that the 'The Role of SPA, Delhi in the matters of Design be limited to advisory function to CPWD'.

01 FC advised that the same may be incorporated in the MoU with CPWD.

2. With regard to 70 FC Item No. 3 (Pg.No. 8) viz., renovation of toilet blocks in Architecture Building, the FC advised to mention the reason for deviation from the approved budget. The details of the same are enclosed as **Appendix - 01 FC/I**.

01 FC insisted that all the works (construction, renovation etc.) should be undertaken through Central Public Procurement Portal (CPPP).

3. With regard to 70 FC Item No. 8 viz., construction of boundary wall for new campus site of SPA at Vasant Kunj, New Delhi, It was clarified that out of the estimated

cost of Rs. 55,24,700/-, Rs. 27,95,677/- has been deposited with CPWD. The balance amount of Rs. 27,29,023 will be paid by to CPWD on release of grant from MHRD.

4. With regard to 70 FC Item No. 9 viz., installation of two nos. New Silent Type Diesel Generator Set of 82.5 KVA each by replacing the old model 50 KVA Gen Set (2 nos.) of Planning Building,

01 FC advised that the status of existing Gen Set should be certified before replacing the same. A fresh agenda item should be prepared for placing before BC/FC.

5. With regard to 70 FC Item No. 10 viz. Recommendations of the Committee constituted for reviewing the payment of revised fee for Vasant Kunj Campus, FC was apprised that the revised fee of Rs.3,54,354/- has been paid to DADA & Partners

6. With regard to 70 FC Item No, 11, viz., employment of more security guards for SPA, Delhi, 01 FC advised that the details regarding employment of security guards for the last five years may be prepared for placing before BOG.

The Minutes of 72<sup>nd</sup> Meeting of Finance Committee held on 29<sup>th</sup> September, 2016 were confirmed subject to incorporation of suggestions made by 01FC.

**01 FC ITEM NO. 2: TO REPORT ACTIONS TAKEN ON THE MINUTES OF 72<sup>nd</sup> MEETING OF THE FINANCE COMMITTEE OF THE SCHOOL HELD ON 29<sup>TH</sup> SEPTEMBER, 2016.**

01 FC noted the action taken report on the Minutes of 72<sup>nd</sup> Meeting of the Finance Committee held on 29<sup>th</sup> September, 2016.

01 FC further advised that the estimated cost of any work upto 10.00 lacs approved by the Director should also be reported to BWC/FC/BOG.

**01 FC ITEM NO. 3: TO CONSIDER THE PAYMENT OF ARREARS TO/RECOVERY FROM PENSIONERS/FAMILY PENSIONERS AS PER MINISTRY OF PERSONNEL, PG AND PENSIONER'S OFFICE MEMORANDUM NO. 38/37-08-P&PW(A) DATED 06<sup>TH</sup> APRIL, 2016.**

01 FC considered the matter and after detailed deliberations observed that the agenda item does not contain adequate information. The School should ensure that it is in conformity with the O.M. No. 38/37/08-P&PW(A) dated 06<sup>th</sup> April, 2016.

As advised by 01 FC, the lists of (i) pensioners/family pensioners of the School with regard to revision of pension/family pension in respect of teaching and non-teaching staff and their family members w.e.f. 01/01/2006 or later and (ii) recovery of pension from the pensioners/family pensioners with regard to revision of pension/family pension in respect of teaching and non-teaching staff and their family members w.e.f. 01/01/2006 are enclosed as Appendix- 01FC/II.

It is also ensured that the same is in conformity with the O.M. No. 38/37/08-P&PW(A) dated 06th April, 2016 and due diligence was exercised while calculating the payment of arrears to/recovery from pensioners/family pensioners.

The School shall be requesting for a special grant of Rs. 1,27,63,950/- from MHRD for this purpose.

01 FC recommended the item for placing before BOG for its approval after incorporating the observations of FC.

**01 FC ITEM NO. 4: TO CONSIDER WRITING OFF OF MISSING BOOKS FROM THE LIBRARIES OF THE SCHOOL.**

01 FC considered the matter and after detailed deliberations authorized the Director, SPA to take action with regard to the loss of 54 books in the Planning library and 18 books in the Architecture library. The cost of these books viz. Rs. 9969.71 and Rs. 7277.47 respectively should also be verified.

A Committee to be constituted by the Director to explore the reasons for loss of books in the library and audit of both the libraries should be done periodically.

01 FC recommended that the Committee should submit its Report in the BOG Meeting.

**01 FC ITEM NO. 5: TO CONSIDER APPOINTMENT OF CONTRACT FACULTY IN THE DEPARTMENT OF ARCHITECTURE FOR A PERIOD OF ELEVEN MONTHS AGAINST VACANT POSITIONS AS PER CoA NORMS.**

01 FC considered the matter and after detailed deliberations recommended the same with the following observations:

1. Contract Faculty may be appointed for a period of eleven months. However, payment of remuneration should be for eight months only.
2. Appointment of contract faculty should be extended to all Departments of the School.
3. The norms as mentioned in the Statutes of SPA Act, 2014 to be followed.

**01 FC ITEM NO. 6: TO CONSIDER THE RECOMMENDATIONS OF BUILDING AND WORKS COMMITTEE MADE AT ITS MEETING HELD ON 22<sup>nd</sup> JUNE, 2017.**

01 FC considered the Recommendations of BWC and recommended the following items:

1). with regard to 41 BC Item No. 13 viz., additions and alterations in the rooms of the faculty in Architecture building wherein the item was placed before BC for ex-post facto recommendation. The same was recommended by 41 BC at its Meeting held on 27th September, 2016. However, when the item was placed before Finance Committee at its Meeting held on 29th September, 2016, the MHRD sought clarification on this item. Therefore, the matter was again taken up in 01 BWC and it was apprised that since the proposed budget estimate was Rs. 10,80,624/-, the technical approval was obtained from the Director. However, on completion of the work, the expenditure escalated to Rs. 11,75,989/-. Therefore, the item was placed before the Building Committee Meeting for ex-post facto recommendation for the increased expenditure above Rs. 10,80,624/-. The detailed clarification on the item is enclosed as **Appendix - 01 FC/III.**

2). 3.1.1. White washing, Distempering and Painting in girls hostel (ITO) of Planning Building of SPA, New Delhi (interior and exterior) with the estimated cost of Rs. 13,83,261/-. BWC further suggested that oil bound distemper may be substituted by acrylic distemper.

3.1.3. Renovation and upgradation of laboratory, library and P.A's office of the Architectural Conservation Department in the Planning Building with the estimated cost of Rs. 5,74,542/- Appendix -01 FC/VI.

3.2.1. Miscellaneous repair works at Architecture and Planning buildings with an estimated cost of Rs. 3,50,000/- Appendix -01 FC/VII.

3.3.1. White washing, painting and distempering in Maharani Bagh Hostel at MB Complex, SPA, New Delhi with an estimated cost of Rs. 21,42,267/-. A part of work from

3.3.2 was also recommended by BWC i.e. renovation of shafts (part work of shafts) wherever whitewashing work has been undertaken in the M.B. Hostel. The cost estimate for the same will be Rs. 7.23 lakhs. Therefore, the total estimated cost works out to 28,65,577/-.

The works pertaining to Items 3.1.1, 3.3.1 and part work of 3.3.2 shall be combined together and will be considered and carried out as single tender to be awarded to a single agency. The total estimated cost of combined items, 3.1.1, 3.3.1 and part work of 3.3.2 works out to Rs. 42,48,838/-. The detailed estimate is enclosed as **Appendix - 01 FC/IV.**

The 01 FC emphasized that the School should mandatorily follow the GFR Rules, 2017 and CVC Guidelines while undertaking the construction, renovation repair works etc.

3). 01 FC reviewed and recommended the proposal for constituting a Project Monitoring Committee (PMC) with the following members:

- i. Prof. Dr. P.S.N. Rao,  
Professor of Housing : Member
- ii. Shri D. S. Sachdeva,  
former Director General, CPWD : Member
- iii. Prof. Dr. Mandeep Singh,  
Dean & Professor of Architecture : Member
- iv. Prof. Dr. Virendra Kumar Paul,  
Professor of BEM and OSD (Vasant Kunj Project) : Member-Secretary

01 FC observed that the Committee to work for smooth implementation and timely completion of the project.

01 FC also recommended for payment of honorarium of Rs. 5000/- per meeting upto a maximum ceiling (honorarium) of Rs. 15,000/- per month i.e. not more than three meetings in a month plus local conveyance to Shri D. S. Sachdeva, who is an external member of PMC.

4). 01 FC recommended the MoU signed between SPA and CPWD and suggested that there should be provision in the MoU for:

- a) Force Majeure
- b) Liquidation charges and damages
- c) Arbitration Clause with jurisdiction.
- d) The Role of SPA, Delhi in the matters of Design be limited to advisory function to CPWD
- e) The School authorities should ensure that the CPWD undertakes Design activity in-house and complete pre-construction phase in short time.

The 01 FC recommended that, the item, may be placed before BOG for its approval.

**01 FC ITEM NO. 7: TO CONSIDER ADOPTION OF GENERAL FINANCIAL RULES (GFR)-2017.**

01 FC recommended for adoption of General Financial Rules (GFR) 2017.

**01 FC ITEM NO. 8: TO CONSIDER DEBITING EXPENDITURE INCURRED ON NEW CAMPUS PROJECT FROM THE GRANT TO BE RECEIVED AGAINST SFC APPROVAL FOR THE NEW CAMPUS.**

01 FC recommended that the advance payment made to CPWD amounting to Rs. 20.00 lacs and to architect DADA & Partners amounting to Rs. 35.00 lacs and Rs. 27,29,023/- towards construction of boundary wall (total amounting to Rs. 82, 29, 023/- lacs) be debited from the grant to be received from MHRD.

**01 FC ITEM NO. 9: TO CONSIDER APPROVAL OF THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2016-17.**

01 FC considered the Annual Accounts of the Institute for the financial year 2016-17 (Appendix - 01 FC/V) and after detailed deliberations recommended the same.

The members were concerned about the financial health of the institute. The Chartered Accountant was requested to submit a Note recommending for improvement in the revenue situation and the Director to put up this Note to BOG.

The Meeting ended with Thanks to the Chair.

योजना तथा वास्तुकला विद्यालय, नई दिल्ली-2  
School of Planning and Architecture, New Delhi -2

17<sup>th</sup> October, 2016NOTE

This is with reference to the Office Order Ref. No.F.18-1/pen cd16/SPA (Estt-) dated 12<sup>th</sup> July, 2016 regarding revision of pension/family pension in respect of non-teaching and their family members w.e.f. 01/01/2006 or later on as applicable as per DDOP & PW dated 06.04.2016 in this regard.

Accordingly the arrears have been calculated and is attached in enclosed sheets. The summary of the arrears due towards the above revised pension/family pension is given below:

Table-1

Sl.No.	Name	Amount
1	A.S. Kataria	198
2	B.Misra	634437
3	Bhagat Ram	178
4	Bhagwati Devi	119823
5	Chitra Baweja	14719
6	D.Guha	156192
7	D.K. Roy	112
8	D.P. Kambo	2090920
9	Dalip Singh	150
10	Gabbar Singh	40547
11	Gir Raj Singh	196
12	H.B.Singh	2217653
13	H.P. Bahri	138551
14	K.B. Singh	749317
15	K.B. Suri	467149
16	K.K.M. Chandran	192
17	Khazan	53
18	L.P. Shrivastava	184
19	M.R. Agnihotri	313734
20	M.S. Sharma	16467
21	M.Shaheer	168579
22	Mohinder	198

  
18/10/16

23	N.V. Ayyar	760598
24	Nanak Chand	176
25	Om Prakash Yadav	396
26	Prahlad Ram	665845
27	Prameshwari Tewani	129510
28	Pratima Roy	18265
29	Prem Chand	37
30	Rajender Narain	196
31	Ram Chander Singh	58572
32	Ram Gopal	5371
33	Rama Rao	133854
34	S.K. Chandhoke	126963
35	Shakuntala Grover	14195
36	Shakuntala Sharma	242326
37	Sita Devi	55742
38	Surjo Devi	23554
39	T.M. Vinod Kumar	1617862
40	T.S.A. Nayayanan	215
41	T.S.N. Swamy	74182
42	V.P. Raori	501730
43	V.V. Kamath	1153220
44	Z.H. Khan	184
45	Rajindri Devi	51192
46	Savita Bhagia	216
	Total	12763950

*[Signature]*  
17/11/14

Name of Work : - Additions and alterations in the rooms of the faculty in Architecture building.

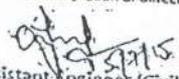
1. Head of Account: - A/R & M/O to buildings during 2015-15
2. History of Work:- There is a constant demand of the faculty members in the Architecture building that the space /Rooms provided to them needs up gradation and renovation in respect of storage space and otherwise.
3. Scope of Work:- Provision has been made in the estimate for erecting wooden cupboards with locking arrangements, changing of the front brick walls with 12 mm thick toughened glass partition fixed in wooden frames change of soft boards, change of flush doors , French sprit polish on wood work and OBD on the walls of the rooms.
4. Date of Awarding of work: - 2 sept. 2015
5. Date of Completion:- 02 Nov.2015
6. Total Estimated Cost of Work: - 9, 15,783/-
7. Total Approved budget (tender-cost) :- 10, 80,624/-
8. Date of Approval by BC/FC/EC :- The total amount was less than the 10 lacs and the technical approval was accorded by SPA Director on date 10 June 2015.
9. Mode of call of tender: -Open tender through Newspaper advisement (Hindi and English) and SPA website.
10. Award of Tender: - Tender was awarded to lowest contractor M/S Rajinder Kumar at their quoted rate of 18 % above the estimated cost.
11. Name of Under supervision of work done:- Prof. Manoj Mathur (CMC) , Sh. P.K. Mathur (consultant Engineer civil) and Sh. Surinder Kumar (Assistant Engineer civil).
12. Guideline and Specifications used for the work done: - This work was completed in accordance with GFR/CPWD guideline and Specification.
13. Handing Over work done to: - H.O.D. Architecture.
14. Deviation in approved budget:- 95, 365/- that is 8.82 % above the tendered amount.
15. Reason of Deviation: - while executing the work it has been revealed that there is a shortage of space for the faculty and it needs augmentation for having more space at least for one faculty member and as such provisions have been made for six faculty members in place of the existing five by making alterations in the existing conference hall and in the existing rooms.
16. Approval of cost run over:- The case was placed in 41 building committee meeting held on 27<sup>th</sup> sept. 2016 for ex-post facto approval of the budget estimate of Rs. 11,75,989/- and BC considered the items and after detail deliberation had given ex-post facto recommendation for the budget estimate of Rs. 11,75,989/- However, clarification on this item was sought by MHRD. However the same is being clarified as required by MHRD.
17. Status of work: The work was completed as per the terms and conditions of the tender and as per CPWD specification and in time.

SCHEDULE OF WORK						
Name of work:- Miscellenious work at Planning Building & Architecture Building S.P.A. New Delhi:						
OSR 2016	S. No.	Description of Item	Unit	Quantity	Rate	Amount
	1	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete including disposal of rubbish to the dumping ground within 50 metres lead :				
14.75/249		1. With cement mortar 1:4 (1 cement : 4 fine sand)	sqm	50	368.9	18445.00
14.6.2/242	2	Renewing glass panes, with wooden fillets wherever necessary: 5.5 mm thick glass panes	sqm	20	1113.25	22265.00
14.8.2/242	3	Supplying and fixing new wooden fillets wherever necessary: 14.8.2 Hollock wood fillets	metre	30	34.20	1026.00
14.9/243	4	Renewal of old putty of glass panes (length).	metre	50	25.45	1272.50
14.45/246	5	Distemping with oil bound washable distemper of approved brand and manufacture to give an even shade : Old work (one or more coats)	sqm	1000	33.35	33350.00
14.46/243	6	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	sqm	200	10.8	2160.00
14.53/247	7	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade : One or more coats on old work	sqm	350	55.25	19337.50
13.64.1/232	8	Painting with synthetic enamel paint of approved brand and manufacture of required colour, to give an even shade : One or more coats on old work	sqm	150	78.4	11760.00
14.63/248	9	Distemping with 1st quality acrylic washable distemper (ready made) of approved manufacturer and of required shade and colour complete. As per manufacturer's specification. One or more coats on old work	sqm	500	29.8	14900.00
14.64.1/248	10	Finishing walls with water proofing cement paint of required shade : Old work (one or more coats applied @ 2.20 kg/10 sqm) over priming coat of primer applied @ 0.80 litres/10 sqm complete Including cost of Priming coat.	sqm	150	55.7	8355.00
6.1.1/211	11	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in: Cement mortar 1:4 (1 cement : 4 coarse sand)	cum	2	4970.30	9940.60
6.4.1/111	12	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : Cement mortar 1:4 (1 cement : 4 coarse sand)	cum	2	5801.50	11603.00
6.13.2/112	13	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level. Cement mortar 1:4 (1 cement : 4 coarse sand).	sqm	10	584.20	5842.00
9.97.2/158	14	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 250x10 mm	each	20	88.10	2642.00
3.302/159	15	3,100 Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 100 mm	each	10	45.40	454.00
10.25.2/185	16	Steel work welded in built up sections/ framed work, including cutting, holding, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required. 10.25.2 in gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	kg	100	85.95	8595.00
11.43/192	17	Fixing glazed/ Ceramic Vitrified floor tiles with cement based high polymer modified quick-set tile adhesive (Water based) conforming to IS: 15477, in average 3mm thickness.	sqm	50	386.2	19310.00
18.49.1/334	18	18.49 Providing and fixing C.P. brass bib cock of approved quality conforming to IS:8931 : 18.49.1 15 mm nominal bore	each	10	371.7	3717.00
18.53.1/334	19	18.53 Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931 a) 15 mm nominal bore 18.53.1 15mm nominal bore	each	10	475.7	4757.00
18.10.1/326	20	18.10 Providing and fixing G.I. pipes complete with G.I. fittings and clamps, etc cutting and making good the walls etc. Internal work - Exposed on wall 18.10.1 15 mm dia nominal bore 18.10.2 20 mm dia nominal bore 18.10.5 40 mm dia nominal bore 18.10.6 50 mm dia nominal bore	metre	30	186.4	5592.00
			metre	30	224.15	6724.50
			metre	20	394.15	7883.00
			metre	20	472.4	9448.00
18.21.1/328	21	18.21 Providing and fixing unplasticized PVC connection pipe with brass unions : 18.21.1 30 cm length 18.21.1.1 15 mm nominal bore	each	10	58.4	584.00

11.18.1/327	22	Providing and fixing ball valve (brass) of approved quality, High or low pressure, with plastic floats complete : 18.18.1.13 mm nominal bore	No	30	287.25	8617.50
	23	Providing and fixing wash basin with C.J. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:	No	5	2020.6	10103.00
17.7.2/293	24	17.7.2 White Vitreous China Wash basin size 630x450 mm with a single 15 mm C.P. brass pillar tap	No	3	3494.2	10482.60
17.1.1/292	25	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :	No	3	3418.7	10256.10
17.2.1/292	26	17.2.1 White Vitreous china Grissa pattern W.C. pan of size 580x440 mm with integral type foot rests	No	3	3418.7	10256.10
Analysed items based on DSR	27	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :	Sqm	20	1165.7	23314.00
17.40.2/151	28	17.2.1 W.C. pan with ISI marked white solid plastic seat and lid	Metre	50	118.35	5917.50
Analysed items based on DSR	29	PPF 12mm thick soft board (imported) celotex with 6mm thick commercial ply fixing with second-class teak wood plug and screws and nails and including with push pins (packet of 25)	Sqm	6	1064.7	6388.20
Analysed items based on DSR	30	Providing and fixing wooden molded beading to door and window frames with iron screws, plugs and priming coat on unexposed surface etc. complete:	Sqm	25	1500	37500.00
Analysed items based on DSR	31	3.40.2 KDa seasoned and chemically treated hollock wood 50x20 mm	Sqm	10	295	2950.00
Analysed items based on DSR	32	Providing and fixing 6mm thick commercial ply wood with nails on existing wooden frame complete as per entire satisfaction of the engineer in-charge.	Sqm	6	1064.7	6388.20
Analysed items based on DSR	33	PPF regular roller blinds of approved shade and texture etc complete as per direction and entire satisfaction of Engineer in charge.	Sqm	25	1500	37500.00
Analysed items based on DSR	34	Sun control film on glasses	Sqm	10	295	2950.00
<b>TOTAL</b>						
					Rs.	346500.00
						3465
						349965
						350000
Say Rupees - Three Lacs fifty thousand only.						

#### Terms & Conditions

- 1 The work shall be completed within six months from the date of issue of work order otherwise 1% penalty per day up
- 2 2% Income tax will be deducted from the bill
- 3 The supply will be given as per manufacture specification and entire satisfaction of Engineer in-charge
- 4 Vat will be deducted from the bill as per applicable.
- 5 1% water/electrical charges will be deducted from the bill.
- 6 1% Labour Cess charges will be deducted from the bill.
- 7 10% security will be deducted from the bill and the same will be released to contractor after completion of defect

  
 Assistant Engineer (Civil)

Appendix - 02 BOG / V

Schedule of work						
Subject:- White washing, painting, distemper in M.B. hostel at Maharani Bagh Complex and ITO Girls hostel Planning Building SPA New Delhi.						
OSR-2016	S.No.	Description of work	Unit	Qty	Rate	Amount
14.43/246	1	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	Sqm	6700	8.35	55945
14.46/246	2	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	1715	10.8	18522
13.42.1/2 30	3	Distemping with 1st quality acrylic washable distemper (ready made) of approved manufacturer and of required shade and colour complete. As per manufacturer's specification. Two or more coats on new work.	Sqm	1200	53.15	63780
14.63.1/2 48	4	Distemping with 1st quality acrylic washable distemper (ready made) of approved manufacturer and of required shade and colour complete. As per manufacturer's specification. One or more coats on old work	Sqm	9036	29.8	269272.8
13.37.1/2 30	5	White washing with lime to give an even shade : New work (three or more coats)	sqm	1000	17.25	17250
14.42.1/2 46	6	White washing with lime to give an even shade : Old work (two or more coats)	sqm	17500	10.25	179375
14.6.1/24 2	7	Renewing glass panes, with wooden fillets wherever necessary: Float glass panes of thickness 4 mm	sqm	55	852.6	46893
14.1.1/24 2	8	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground within 50 metres lead : 14.1.1 With cement mortar 1:4 (1 cement : 4 fine sand)	Sqm	110	364.8	40128
15.1/353	9	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. 15.2.1 Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	cum	1	997.05	997.05
		15.2.2 Nominal concrete 1:4:8 or leaner mix (i/c equivalent design mix)	cum	1	615.15	615.15
4.1.3/88	10	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : " 1:2:4 (1 cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size).	cum	11.5	5481.95	63042.425
11.26/195	11	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand): 25 mm thick	Sqm	20	1158.1	23162

13.80/234	12	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	7800	87.35	681330
13.43.1/2 30	13	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface; 13.43.1 Water thinnable cement primer.	Sqm	7100	36.95	262345
15.60/258	14	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	sqm	18	120.55	2169.9
14.53/447	15	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade : One or more coats on old work	Sqm	3000	55.25	165750
Analyzed item based on OSR	16	Taking out furniture from room ie bed , tabal, chair, rack, etc. and after cleaning the same put in position in room complete as directed by engineer I charge.	No	178	72	12816
14.54.1/2 47	17	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work	Sqm	10310	51.3	528903
Analyzed item based on OSR	18	Renewing, cutting and fixing 3mm to 4mm thick fiber glass sheet with wooden fillets wherever necessary nails etc.	sqm	35	1212.48	42436.8
13.61.1/2 32	19	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work	sqm	900	78.4	70560
13.44/230	20	Finishing walls with water proofing cement paint of required shade : New work (Two or more coats applied @ 3.84 kg/10 sqm)	sqm	250	58.8	14700
14.64.2/2 48	21	Finishing walls with water proofing cement paint of required shade :Old work (one or more coats @ 2.20 kg/10 sqm) complete.	sqm	2500	37.9	94750
9.21.1/14 8	22	Providing and fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters: 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws.	Sqm	90	1559.75	140377.5
9.27.1.1.2 /149	23	Providing and fixing wire gauge shutters using galvanized M.S. wire gauge of average width of aperture 1.4 mm in both directions with wire of dia 0.63 mm, for doors, windows and clerestory windows with hinges and necessary screws Kiln seasoned and chemically treated hollock wood	Sqm	50	2181.85	109092.5

9.48.1/15 2	24	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete. Fixed to steel windows by welding.	kg	200	104.65	20930
9.51.1/15 2	25	Providing and fixing fly proof galvanized M.S. wire gauge to windows and clerestory windows using wire gauge with average width of aperture 1.4 mm in both directions with wire of dia 0.63 mm all complete. With 2nd class teak wood beading 62X19 mm	sqm	50	846.45	42322.5
9.97.2/15 8	26	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade, with necessary screws etc. complete 250x19 mm	each	80	88.1	7048
9.100.2/1 59	27	Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 100 mm	each	140	45.1	6314
9.101.2/1 59	28	Providing and fixing aluminium hanging floor door stopper, ISI marked, anodised (anodic coating not less than grade AC-10 as per IS : 1868) transparent or dyed to required colour and shade, with necessary screws etc. complete. Twin rubber stopper	each	50	38	1900
9.119/162	29	Providing and fixing factory made P.V.C. door frame of size 50x47 mm with a wall thickness of 5 mm, made out of extruded 5mm rigid PVC foam sheet, mitred at corners and joined with 2 Nos of 450 mm long brackets of 15x15 mm M.S. square tube, the vertical door frame profiles to be reinforced with 19x19 mm M.S. square tube of 19 gauge, EPDM rubber gasket weather seal to be provided through out the frame. The door frame to be fixed to the wall using M.S. screws of 65/100 mm size, complete as per manufacturer's specification and direction of Engineer- in-Charge.	metre	64	438.75	28080

9.120.1/1 63	20	<p>Providing and fixing factory made panel PVC door shutter consisting of frame made out of M.S. tubes of 19 gauge thickness and size of 19 mm x 19 mm for styles and 15x15 mm for top &amp; bottom rails. M.S. frame shall have a coat of steel primers of approved make and manufacture. M.S. frame covered with 5 mm thick heat moulded PVC 'C' channel of size 30 mm thickness, 70 mm width out of which 50 mm shall be flat and 20 mm shall be tapered in 45 degree angle on both side forming styles and 5 mm thick, 95 mm wide PVC sheet out of which 75 mm shall be flat and 20 mm shall be tapered in 45 degree on the inner side to form top and bottom rail and 115 mm wide PVC sheet out of which 75 mm shall be flat and 20 mm shall be tapered on both sides to form lock rail. Top, bottom and lock rails shall be provided both side of the panel. 10 mm (5 mm x 2 ) thick, 20 mm wide cross PVC sheet be provided as gap insert for top rail &amp; bottom rail, paneling of 5 mm thick both side PVC sheet to be fitted in the M.S. frame welded/ sealed to the styles &amp; rails with 7 mm (5 mm+2 mm) thick x 15 mm wide PVC sheet beading on inner side, and joined together with solvent cement adhesive. An additional 5 mm thick PVC strip of 20 mm width is to be stuck on the interior side of the 'C' Channel using PVC solvent adhesive etc. complete as per direction of Engineer-in-charge, manufacturer's specification &amp; drawing.</p> <p>30 mm thick plain PVC door shutters</p>	sqm	40	2768.1	11072
Analyzed item based on DSR	31	Welding/repair to door/window to make it operational by cutting, welding,refixing in position whatever required as per direction of endineer incharge.	each	20	422	8440
17.2.1/29 2	32	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle,lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required : W.C. pan with ISI marked white solid plastic seat and lid.	each	10	3418.7	34187
17.1.1/29 2	33	<p>Providing and fixing water closet squatting pan (Indian type W.C. pan ) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:</p> <p>17.1.1 White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests</p>	each	10	3494.2	34942

17.5.2/193	34	Providing and fixing white vitreous china, flat back half stall urinal of size 580x380x350 mm with white PVC automatic flushing cistern, with fittings, standard size C.P. brass flush pipe, spreaders with unions and clamps (all in C.P. brass) with waste fitting as per IS : 2556, C.I. trap with outlet grating and other couplings in C.P. brass, including painting of fittings and cutting and making good the walls and floors wherever required : Range of two half stall urinals with 5 litre P.V.C. automatic flushing cistern.	each	5	9317.6	46588
18.58.1/335	35	Providing and fixing PTMT grating of approved quality and colour. Circular type 100 mm nominal dia	each	40	32.75	1310
18.58.1.2/335	36	Providing and fixing PTMT grating of approved quality and colour. Circular type 125 mm nominal dia with 25 mm waste hole	each	40	45.55	1822
18.7.4/325	37	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings; including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge. 18.7.4 32 mm nominal outer dia Pipes	each	60	289.05	17343
17.25.1/296	38	Providing and fixing white vitreous china wash basin including making all connections but excluding the cost of fittings : Flat back wash basin of size 630x450 mm.	each	20	969.3	19386
17.18.1/295	39	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS : 7232, with all fittings and fixtures complete. 17.18.1 10 litre capacity - White	each	20	831.5	16630
17.31/297	40	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	each	40	817.95	32718
11.36/196	41	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours; shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 22 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	sqm	30	744.8	22344
11.37/196	42	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS: 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3kg/sqm including pointing the joints with white cement and matching pigment etc., complete.	sqm	30	688.35	20650.5

18.56.2/3 35	43	Providing and fixing CP Brass pillar cock of approved quality and colour 15 mm nominal bore	each	40	186.3	7452
18.53.1/3 34	44	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931 15mm nominal bore	each	40	475.7	1902
18.49.1/3 34	45	Providing and fixing C.P. brass bib cock of approved quality conforming to IS:8931 : 15 mm nominal bore	each	40	371.7	1486
18.51.1/3 34	46	Providing and fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms. 15 mm nominal bore	each	40	492.55	19702
17.20.1/2 96	47	Providing and fixing solid plastic seat with lid for pedestal type W.C. pan complete : White solid plastic seat with lid	each	40	410.2	16408
18.21.2.1/ 328	48	Providing and fixing uplasticised PVC connection pipe with brass unions : 45 cm length 15 mm nominal bore	each	100	67.8	678
18.22.2/3 28	49	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet : 150 mm diameter	each	20	85.9	1718
17.13.2/2 95		Providing and fixing white vitreous china water closet squatting pan (Indian type) : Orissa pattern W.C. pan of size 580x440 mm	each	20	1456.6	29132
6.4/111	50	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : 6.4.1 Cement mortar 1:4 (1 cement : 4 coarse sand)	cum	4	5801.5	23205
	51	6.4.2 Cement mortar 1:6 (1 cement : 6 coarse sand)	cum	7	5582.85	39079.9
6.13.2/11 2	52	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level. Cement mortar 1:4 (1 cement : 4 coarse sand)	Sqm	20	684.2	1368
9.1.3/144	53	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length ( hold fast lugs or dash fastener shall be paid for separately). Kiln seasoned and chemically treated hollock wood	cum	0.03	54930.3	1647.9075
9.3.2/144	54	Providing wood work in frames of false ceiling, partitions etc. sawn and fixed in position 9.3.2 Kiln seasoned and chemically treated hollock wood	cum	0.075	49465.1	3709.8825
9.38/151	55	Providing and fixing 6 mm thick coir veneer-board, ISI marked IS : 14842, plain lining with necessary screws, priming coat on unexposed surface etc., complete.	Sqm	15	1030.7	15460.
Analyzed Rem based on DSR	56	Taking out PVC disentailed tank from Planning Building SPA campus	job	1	700	700

15.7.4/21 2	57	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.	cum	14	842.75	11798.50
14.72/249	58	15.7.4 In cement mortar Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube chollies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer in-charge. The elevational area of the scaffolding shall be measured for payment purpose. The payment will be made once irrespective of duration of scaffolding.	Sqm	420	160.15	67263.00
13.21/228	59	Extra for providing and mixing water proofing material in cement plaster work in proportion recommended by the manufacturers	per 50 kg cement t	125	50.35	6293.75
6.8/111	60	Brick work 7 cm thick with common burnt clay F.P.S. (non modular) brick of class designation 7.5 in cement mortar 1:3 (1 cement : 3 coarse sand) in superstructure above plinth level and upto floor five level.	Sqm	140	535.50	74970.00
11.3.1/18 2	61	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 11.3.1 40 mm thick with 20 mm nominal size stone aggregate	Sqm	140	362.60	50764.00
13.5.1/22 7	62	15 mm cement plaster on rough side of single or half brick wall of mix : 1:4 (1 cement: 4 coarse sand)	Sqm	140	209.65	29351.00
10.2/182	63	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	kg	2800	67.60	189280.00
23.9/393	64	Providing and fixing factory made precast RCC perforated drain covers, having concrete of strength not less than M-25, of size 1000 x 450x50 mm, reinforced with 8 mm dia four nos longitudinal & 9 nos cross sectional T.M.T. hoop bars, including providing 50 mm dia perforations @ 100 to 125 mm c/c, including providing edge binding with M.S. flats of size 50 mm mm x 1.6 mm complete, all as per direction of Engineer-in-charge.	each	10	959.35	9593.50

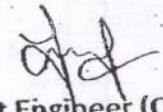
15.60/258		Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	cum	150	120.55	18082.50
19.3.4/35	65	19.3 Providing and laying cement concrete 1:5:10 (1 cement : 5 coarse sand : 10 graded stone aggregate 40 mm nominal size) up to haunches of S.W. pipes including bed concrete as per standard design : 19.3.4 250 mm diameter S.W. pipe	mtr.	15	656.60	9849.00
		19.3.5 300 mm diameter S.W. pipe	mtr.	15	757.60	11364.00
19.6.3/35	66	Providing and laying non-pressure NP2 class (light duty) R.C.C. pipes with collars jointed with stiff mixture of cement mortar in the proportion of 1:2 (1 cement : 2 fine sand) including testing of joints etc. complete : 250 mm dia. R.C.C. pipe	mtr.	15	482.05	7230.75
	67	300 mm dia. R.C.C. pipe	mtr.	15	518.55	7778.25
2.10.1/77	68	Excavating trenches of required width for pipes, cables, etc including excavation for sockets, and dressing of sides, ramming of bottoms, depth upto 1.5 m, including getting out the excavated soil, and then returning the soil as required, in layers not exceeding 20 cm in depth, including consolidating each deposited layer by ramming, watering, etc. and disposing of surplus excavated soil as directed, within a lead of 50 m : 2.10.1 All kinds of soil 2.10.1.3 Pipes, cables etc. exceeding 300 mm dia but not exceeding 600 mm	mtr.	15	352.00	5280.00
2.25/75	69	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	cum	10	125.75	1257.50
19.7.1.1/356	70	Constructing brick masonry manhole in cement mortar 1:4 (1 cement : 4 coarse sand) with R.C.C. top slab with 1:2:4 mix (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size), foundation concrete 1:4:8 mix (1 cement : 4 coarse sand : 8 graded stone aggregate 40 mm nominal size), inside plastering 12 mm thick with cement mortar 1:3 (1 cement : 3 coarse sand) finished with floating coat of neat cement and making channels in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) finished with a floating coat of neat cement complete as per standard design : 19.7.1 Inside size 90x80 cm and 45 cm deep including C.I. cover with frame (light duty) 455x610 mm internal dimensions, total weight of cover and frame to be not less than 38 kg (weight of cover 23 kg and weight of frame 15 kg) : With common burnt clay F.P.S. (non modular) bricks of class designation 7.5	each	2	8634.10	17268.20

19.21.2/3 60	71	Making connection of drain or sewer line with existing manhole including breaking into and making good the walls, floors with cement concrete 1:2:4 mix (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) cement plastered on both sides with cement mortar 1:3 (1 cement : 3 coarse sand), finished with a floating coat of neat cement and making necessary channels for the drain etc. complete : 19.21.2 For pipes 250 to 300 mm diameter	each	3	463.45	1390.35
Analyzed item of PWD	72	Cleaning of road gully grating chamber/gully trap chamber of all size & depth, removing of silt and disposal of sludge/sewer silt to near by pit & levelled up as per direction of engineer-in-charge.	each	70	22.01	1540.70
Analyzed item of PWD	73	Cleaning of man holes of size upto 900mmx1200 mm and depth upto 1500mm including removing of silt, sludge, carriage & disposal to the required place, including all necessary precautionary measures by the contractor as per direction of engineer-in-charge.	each	75	42.49	3186.75
Analyzed item of PWD	78	Cleaning of sewer lines, covered S.W. drains having flow in the lines, cleaning to be done by disc. Ropes, steel rods by mechanical machines. The entire responsibility for cleaning by all method shall be of the contractor and all necessary precautionary arrangement for to avoid accidents shall be made by the contractor and silt be disposed of up to 50 metres in the near by pits and levelled up as per direction of engineer-in-charge. 100 to 300 mm diameter pipe	Metre	460	14.80	6808.00
Analyzed item of PWD	75	Cleaning of storm water drains by miscellaneous ropes, khappachies; phawarah etc complete all required precautionary measures to be taken by contractor to avoid accidents including disposal of silt/rubbish upto 50m lead as per direction of engineer-in-charge. 100 to 300 mm diameter pipe	Metre	320	11.58	3705.60
Analyzed item of PWD	76	Cleaning of choked sewer lines, open drain and pipe of all diameter upto required depth from one manhole by chassis mounted diesel run vehicle, Hydraulic operated high pressure suction cum jetting, sewer cleaning machine fitted with standard pumps having jetting tank capacity of minimum 5000 Litre and suction tank capacity of minimum 3000 Litre and suction flow 10200 LPM and jetting pump 260 LPM at 155 bar/2200 psi including skilled driver and opratr for de-choking, flushing, cleaning of manholes and link including providing 4 Nos helper for handling suction pipe and manholes cleaning including mobilization and de-mobilization, fuel, water, for jetting tank, disposal of silt/slurry for all lead at lifts etc, complete.	Hour	10	3350.00	33500.00
Analyzed item of PWD	77	Cleaning of terrace (unaccessible) of SPA hostels building by sweeping, Stacking of malba, building rubbish and garbage etc. and putting in empty bags, cleaning rain water pipe khurras, stacking the garbage/building rubbish at ground floor for further disposal complete as per direction of Engineer-in-charge.	Sqm	2400	3.71	8904.00
		TOTAL				41655.28
		Based on DSR 2016 Add 1% Cost Index				41655.28

	1% labour Cess				41655.28
	Grand total				4248838.27
	Say Rupees				4248838
	Say Rupees in words :- Forty Two lacs forty eight thousand eight hundred & thirty eight only.				4248838

Terms & Conditions

- 1 The work shall be completed within Three months from the date of issue of work order otherwise 1% penalty per day up to a maximum of 10% shall be imposed on gross amount of bill
- 2 2% Income tax will be deducted from the bill
- 3 The supply will be given as per manufacture specification and entire satisfaction of Engineer in-charge
- 4 Vat will be deducted from the bill as per applicable.
- 5 1% water/electrical charges will be deducted from the bill.
- 6 1% Labour-Cess charges will be deducted from the bill.
- 7 10% security will be deducted form the bill and the same will be released to contractor after completion of diffect liblity period.

  
 Assistant Engineer (Civil)

MEMORANDUM OF UNDERSTAND

**Scope of Work: Planning and Construction of 'School of Planning and Architecture, Vasant Kunj Campus' as 'Deposit Work' on total turnkey basis at Vasant Kunj, New Delhi.**

The MOU made at New Delhi on \_\_\_\_\_ day of \_\_\_\_\_, 2017, between the School of Planning and Architecture, New Delhi having its Head Office at 6-B, IP Estate, New Delhi 110002( hereinafter called the 'Employer') and the terms 'Employer' shall mean and include its administrators and assignee in one PART

AND

Central Public Works Department (CPWD) having its Chief Engineer, New Delhi Zone IV office at R.K.Puram, New Delhi 110066 ( hereinafter called the 'EXECUTING AGENCY') and the terms the 'EXECUTING AGENCY' shall mean and include its administrators, executors and assignee in the OTHER PART.

WHEREAS, the Employer has agreed to entrust the works relating to Project Planning and Construction of School of Planning and Architecture as 'Deposit Work' on total turnkey basis at Vasant Kunj, New Delhi here in after and whereas the EXECUTING AGENCY has agreed to undertake and complete the works accordingly.

NOW, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS UNDER:

**1.0 DEFINATIONS**

'Approval' means approval in writing by the designated officer of the Employer.

'Project' means Planning and Construction of School of Planning and Architecture as 'Deposit Work' on total turnkey basis at Vasant Kunj, New Delhi.

'Executing Agency' means the Central Public Works Department (CPWD)

'The construction Activities' means finalization of design and its preliminary estimate and DPR approval.

'Contractor' means the contractor or contractors or suppliers or agencies employed by the Executing Agency for the work or any connected work, including the Executing Agency itself in case any work is done directly by the Executing Agency.

**2.0 GENERAL**

2.1 The CPWD as Executing Agency shall carry out the entire Planning and Construction of School of Planning and Architecture, Vasant Kunj Campus as 'Deposit Work; on total turnkey basis including Architectural, structural and services design, interior design and furnishing (if required) complete in all respect i.e. ready for immediate utilization, and its project management, supervision and related services. The Executing Agency shall be paid actual cost of works.

2.2 The expression 'actual cost of works' shall include the following :

All the final payments made to the contractor(s), suppliers, agencies as agreed upon in the tender (if the work is being tendered), or agreed with the Employer (if the work is not being tendered)

For the construction of all the buildings, services, related facilities. Shall include the work contract tax, service tax and turn-over or any other tax which may come in force during execution, as applicable on the execution of works.

All costs of material acquired for the project and used on the work, either directly or through the contractor(s) including storage charges, carriage and any other incidental charged connected with such materials but excluding the material not incorporated or not handed over to the Employer.

Actual cost of site survey, soil testing charges, laboratory charges for testing of any material, manufactured or built items including the cost of cartage of samples to and from the laboratory including cost of field laboratory equipment and consumables of the field laboratory set up by CPWD including any contingent charges related to the project.

All liabilities of the Executing Agency payable to the contractors/ Piece Rate Works, suppliers, consultant(s) inspection vehicle buying or hiring and other agencies to the extent these falls within the definition of actual cost as may be left outstanding at the time of payment of final bill provided they have been accepted by the Executing Agency as balance payment against final bill of these agencies.

**2.3** The actual final cost of work shall not include the following for the purpose of calculation of Executing Agency's agency charges:

- (a) Cost of land.
- (b) Cost paid by the Employer to local government or any other statutory body or bodies for getting approvals for the project.
- (c) The turnover tax, service tax, work contract tax etc. and any other tax or cess directly paid by the Employer.

### **3.0 RESPONSIBILITIES OF THE EXECUTING AGENCY :**

The pre construction and post tendering Planning of the project shall be done by the Executing Agency based on the requirements and specifications of the Employer.

#### **3.1 Pre-construction Activities:**

Responsibility of Executing agency shall include complete design services of the project. Executing Agency shall undertake complete Architecture Design work in-house. However, for other consultancy services, Executing Agency may consider appointing an external agency as appropriate.

**3.1.1** The Executing Agency shall obtain all the local body approvals that are necessarily to be obtained as per local body rules. Executive Agency shall submit building plans/maps to the local bodies for clearance facilitated by the Employer as necessary.

**3.1.2** Executing Agency shall prepare preliminary estimates of cost of the various items of work and buildings as required by Employer on CPWD plinth area rates (where ever applicable) enhanced by the cost index of the area and market rate analysis for items which are not included in CPWD, PAR, to be worked out as per standard norms/ methods. The Preliminary

Estimate shall be based on the architectural drawings on the basis of the requirements projected by the Employer and duly approved by the employer.

3.1.3 Executing Agency shall prepare the tender documents comprising the technical specification detailed estimates BOQ, General Terms and Conditions Special Conditions etc. based on detailed design of architecture, structure and MEP services for inviting and acceptance of tenders. Executing Agency shall make all effort to control cost within the approved estimate and ensure minimal variation between tendered drawings and good for construction drawings.

3.1.4 Subsequent to signing of the MOU the Executing Agency shall take possession of the site from the Employer and shall nominate a responsible Engineer for execution of the project under intimation to the Employer.

3.1.5 The Agency will also independently brief Director, School of Planning and Architecture, New Delhi or his nominee on progress of work.

### 3.2 Construction Activities:

3.2.1 Executing Agency shall endeavor to engage one of the reputed Construction Agency for construction of the proposed Campus, including the buildings and other infrastructure of the Employer through the laid down Government of India procedure and CVC guidelines for procurement of services.

3.2.2 The Executing Agency shall also get the work executed as per the architecture design/drawings and other details agreed by the Employer as "Good for Construction". The Executing Agency shall be fully responsible for the timely completion, the quality, appropriateness of engineering designs of MEP services and structural suitability and safety of the project. Top and reputed companies should be contacted in a road show so that they participate in the tender.

3.2.3 The Employer may through their authorized representative, review the progress and 'construction work' from time to time to see that the campus development activities and buildings are being constructed as per designs, drawings & specifications, agreed upon. In case of any noticeable defects or variations over the approved drawings /specifications, the same shall be rectified within 30 (thirty) days from its report. During the various stages of execution, Executing Agency shall submit monthly progress reports with site photographs to the Employer.

3.2.4 The Executing Agency shall be responsible for the proper structure, specifications and workmanship in the constructed building. Liability for all defects on the building constructed by the Executing Agency shall rest with them for a period of twelve months from the date of its handing over to the Employer. Executing Agency shall be responsible for satisfactory rectification of defects during this liability period. Any defects discovered and brought to the notice of the Executing Agency during the period aforesaid shall be rectified by Executing Agency forthwith. Liability for delay by CPWD will be clearly stipulated.

3.2.5 The Executing Agency shall unless otherwise specified be fully responsible for procurement of all materials and services for the construction activity.

3.2.6 The Executing Agency shall be fully responsible to defend any suits or arbitration cases arising out of a project in connection with the work between the Executing Agency and its Contractor(s).

3.2.7 Handing over to Employer or its authorized representatives(s) completed building along with a set of complete and correct "As - built Drawings" along with literature, manuals, warranty.

#### 4.0 RESPONSIBILITIES OF THE EMPLOYER:

##### 4.1 Pre-construction Activities:

4.1.1 The Employer shall demarcate and make available the site for the project free of all encumbrances or charges. The Employer shall supply all relevant site data to Executing Agency for planning and execution of work(s).

##### 4.1.2 Flow of Funds

- (i) The CPWD has no funds of its own for investing in the work (s). As such full estimated cost(s) including Departmental charges, if any, will have to be deposited by School of Planning and Architecture. No interest whatsoever shall be paid by the CPWD on deposited funds with CPWD.
- (ii) 33.33% of the estimated cost assessed by CPWD shall be deposited as advance by School of Planning and Architecture before the award of contract to Executing Agency. Thereafter, the client shall reimburse the expenditure in full through bills raised periodically by the CPWD. The initial deposit of 33.33% would be retained for adjustment against the last portion of the estimated expenditure.
- (iii) In case the School of Planning and Architecture fails to provide funds in time as per requirements and it may be necessary for CPWD to suspend/abandon the work. In such eventuality, School of Planning and Architecture shall be solely responsible for all the consequences arising out of such stoppage/abandonment of work including claims of contractors for compensation/damages.  
  
The jurisdiction for Arbitration and Courts shall be National Capital Region of Delhi for all claims and disputes necessitating such proceedings between employer and executing agency.
- (iv) Funds for making payment of all amounts which may be decreed by a Court of Law, Tribunal or by award of Arbitration in relation to the work(s) will be made available by the client promptly irrespective of the fact that School of Planning and Architecture not being a party before the Court, Tribunal or Arbitrator (s). Such payments will be in addition to the payments made to the contractors for execution of work(s).
- (v) If the amount deposited by the School of Planning and Architecture is more than the actual cost of construction which includes compensation, arbitration award and bonus, if any the balances will be returned to School of Planning and Architecture on completion of the work and finalization of accounts by CPWD, preferably within a period of 08 (eight) months from the date of completion.

4.1.3 The Employer shall help the Executing Agency and its Architect to the extent of writing letters to the local bodies or any other assistance felt necessary for getting such approvals of the local bodies to statutory bodies for planning and construction as contemplated in this MOU.

4.1.4 The employer shall designate a suitably empowered Nodal officer for coordinating with the Executing Agency for the entire project duration. All communication by the designate Nodal Officer of the employer will be made with the designated officer of Executing Agency. The designated Nodal officer of the Employer shall be authorized to obtain and communicate decisions of Employer and assist Executing Agency in completion of project.

4.1.5 Pay suitable compensation to Executing Agency to be decided by the Chief Engineer concerned of Executing Agency in consultation with the Employer, if the Employer decides to conclude this MOU or decides to drop the proposal after substantial preliminary work has been done by Executing Agency on the project.

4.1.6 The Employer shall allow Executing Agency or its Agency to erect site office(s), site store(s) and workers rest rooms (including toilets) near the place of construction free of ground rent. These structures shall be removed and cleared by Executing Agency upon completion of work. In case any buildings and infrastructures work is required to be constructed by the Employer on the land occupied by the site office/store/workers rest rooms, Executing Agency shall re-locate these structures.

4.1.7 Buildings and infrastructures under construction shall be under the custody of Executing Agency till the works is handed over to the Employer.

4.1.8 The Executing Agency shall obtain permission for the tree cutting wherever necessary. The Executing Agency shall also take responsibility to shift overhead/underground electrical transmission lines, diversion of drains/sewers, water supply lines etc., wherever necessary. The Employer shall facilitate such as action as required.

4.1.9 The Employer shall permit and allow without any payments/charge drawl of ground water for the purpose of execution of work(s) for use of Executing Agency staff, contractor and labour etc. Executing Agency and their contractor shall make their own arrangements of water including making of bore well in the campus subject of prior mandatory approval from the state Government offices, if any. The Employer shall assist in obtaining such permission but cannot give guarantee of the water supply. Under any circumstances, it will be the responsibility of Executing Agency and their agency to arrange for water.

4.1.10 The Employer shall permit and allow with payment/charge for use of available electricity. The Employer shall also assist obtaining electric connection.

#### 4.2 Post-construction Activities:

4.2.1 If the Executing Agency envisages any cost overruns a proposal in this regard will be forwarded by the Executing Agency to the Employer along with the detailed justifications. Based on the justification, the employer will consider and accord sanction of revised cost.

4.2.2 In case of abandonment of project/ work during construction stage pay to Executing Agency all liabilities relating to the project/ work or to be paid to construction agencies engaged by Execution Agency for execution of the project

## 5.0 COMPLETION OF THE PROJECT:

- 5.1 The date of start of the work shall be reckoned from the date of signing the MoU.
- 5.2 After approval of a preliminary estimate and deposition of funds by the Employer, the work will be taken up by the Executing Agency. During the pre construction activities, the Employer shall be closely associated with the Executing Agency. The pre construction activity is likely to take about 6 (six) to 9 (nine) months. During this period, complete campus Planning and design of building as aforesaid, the tender documents for the main composite work comprising of superstructure, internal plumbing and sanitary works, external engineering infrastructure and civil development and all E&M services, Lifts etc. shall be framed and an agency(s) fixed. Period of actual execution of the work shall not exceed 24 months after approval of the building plans of the projects from the local bodies.
- 5.3 Executing Agency shall make effects to execute the works at approved cost. However, CPWD undertakes to intimate School of Planning and Architecture about any excess over the sanctioned cost as soon as it comes to its knowledge. In case at detailed design/ execution stage, if there is an increase of the cost executing agency shall intimate the same with the supporting documents and technical/ administrative justification to the Employer well in advance so as to avoid any delay in project completion due to approval procedures at the Employer's end. School of Planning and Architecture shall accord revised sanction within a reasonable time, in case cost escalation is inevitable on account of rise in cost index or otherwise due to revised requirements.
- 5.4 Executing Agency shall be required to complete the construction of project within the period stipulated in para 5.2 above. The Executing Agency shall submit a Schedule of Construction Activities, showing completion of the project and report progress of the work on monthly basis. In case of any delay, the Executing Agency shall communicate the reasons for the delay to the Employer with justification and time recovery plan, wherever required and possible. Executing Agency shall make all efforts to forecast occurrence of risks leading to time and cost over-runs. In case of delay which may occur due to the reasons beyond the control of Executing Agency, Executing Agency would approach the Employer with full details for extension in time limit for completion of the works.
- 5.5 Executing Agency shall be wholly and solely responsible for any observations/ comments/ defects pointed out by C.T.E. / C.V.C. in the Planning & procedures of execution of this project.
- 5.6 The cost of any arbitration award or the cost as a result of any direction of any court in respect of the work done or to be done shall be borne and paid by the Employer.
- 5.7 The Executing Agency shall be fully responsible for observance of all labour and other laws applicable in the matter and shall indemnify and keep indemnified the Employer against effect of non-observance of any such laws.

- 5.8 Responsibilities to obtain Completion Certificate and Occupancy certificate rests with the Executing Agency and the project shall deemed to have been completed and at the stage of handing over only when these are obtained from the local body.
- 5.9 Employer will not be liable directly to the contractors/ suppliers of the items requires for execution of contract. Further, Employer shall not be liable in any manner whatsoever, for damages/ compensation under workmen compensation Act or any other law or in courts or in civil law.
- 5.10 **Force majeure:** Damage to the work done due to riots other than those on account contractor's employees of the executing agency, war (whether declared or not) invasion, act of foreign enemies, hostilities, civil war, rebellion revolution, insurrection, military or usurped power, any acts of Government, damages from aircrafts, acts of God, such as earthquake, lightening and unprecedented floods, and other causes over which the executing agency has no control, shall be considered as Expected risk and shall be borne by the employer.
- 5.11 **The liquidated charges and damages:** Executing agency shall examine the cause of delay and will take judicious decision if work is delayed beyond stipulated date of completion by the agency contracted.

**6.0 ASSIGNMENT OF THE M.O.U. :**

- 6.1 The Executing Agency shall not assign or transfer or part with any of the rights, duties of obligations, wholly or in part, under this M.O.U. without the prior consent in writing of the Employer.
- 6.2 This M.O.U. will come into effect only after the unencumbered possession of the site is handed over by Employer to Executing Agency.

**7.0 DISPUTE REDRESSAL :**

In the event of any dispute or difference with regard to the interpretation and applicability of this M.O.U. the same shall be referred to the redressal mechanism available for dispute resolution between the departments under Government of India.

8.0 This memorandum of understanding shall remain valid for a period of 36 months from the date of signing. This period can be extended by both the parties by mutual consent. Modification in terms and conditions of this memorandum of understanding can also be done by mutual consent of both parties.

**9.0**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year first above written.

[For and on behalf of School of  
Planning and Architecture]

Witness :

Name :

Designation :

Address :

Address :

[For and on behalf of CPWD]

Witness :

Name :

Name :

Designation :

Address :

Address :

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULE FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD ENDED 31-03-2017

(in Rs.)

	Current Year		Previous Year		Total
	Non Plan	Plan	Non Plan	Plan	
a) Salaries and Wages	59,971,964		59,993,543		59,993,543
b) Allowances & Bonus	92,398,791		87,187,860		87,187,860
c) Contribution to GPF/CPF and NPS	3,608,736		3,548,239		3,548,239
d) Retirement and Terminal Benefits	58,526,647		47,835,497		47,835,497
e) Medical Facility	3,313,508		4,111,186		4,111,186
f) Honorarium	2,240,617	140,000	1,440,400	249,400	1,689,800
g) Personal Development Account (PDA-2011-2014)	9,772,177		4,710,469		4,710,469
h) Other					
CGHS Contribution	2,071,180		2,025,576		2,025,576
DA Arrears	4,005,608		2,515,337		2,515,337
Pay of Part Time Officers			50,827,704		50,827,704
Conveyance reimbursement to Visiting Faculty	6,402,370		4,801,000		4,801,000
TOTAL	313,037,481	140,000	268,996,811	249,400	269,246,211

11/18/17

A

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI					
Breakup of Payments made to Part time officers (Visiting faculty) Monthly Summary from 1 April 2016 to 31 March 2017					
(In Rs.)					
Month	Lectures And Education Tours				
	Visiting Faculty	Consultants	Projects	Research associates	Total
April-16	78,000	-	-	-	78,000
May	59,86,850	1,69,546	-	-	61,56,396
June	38,17,090	87,100	-	-	39,04,190
July	1,62,930	1,14,100	2,12,881	-	4,89,911
August	78,63,050	72,600	-	58,710	79,94,360
September	1,30,65,929	71,300	2,23,065	35,000	1,33,95,294
October	21,10,400	-	42,000	70,000	22,22,400
November	14,88,100	56,333	45,000	35,000	16,24,433
December	64,74,020	22,000	9,000	35,000	65,40,020
January-17	1,45,800	36,300	45,000	-	2,27,100
February	-	-	2,11,456	-	2,11,456
March	2,78,17,480	21,450	43,393	-	2,78,82,323
Grand Total	₹ 6,90,09,649	₹ 6,50,729	₹ 8,31,795	₹ 2,33,710	₹ 7,07,25,883

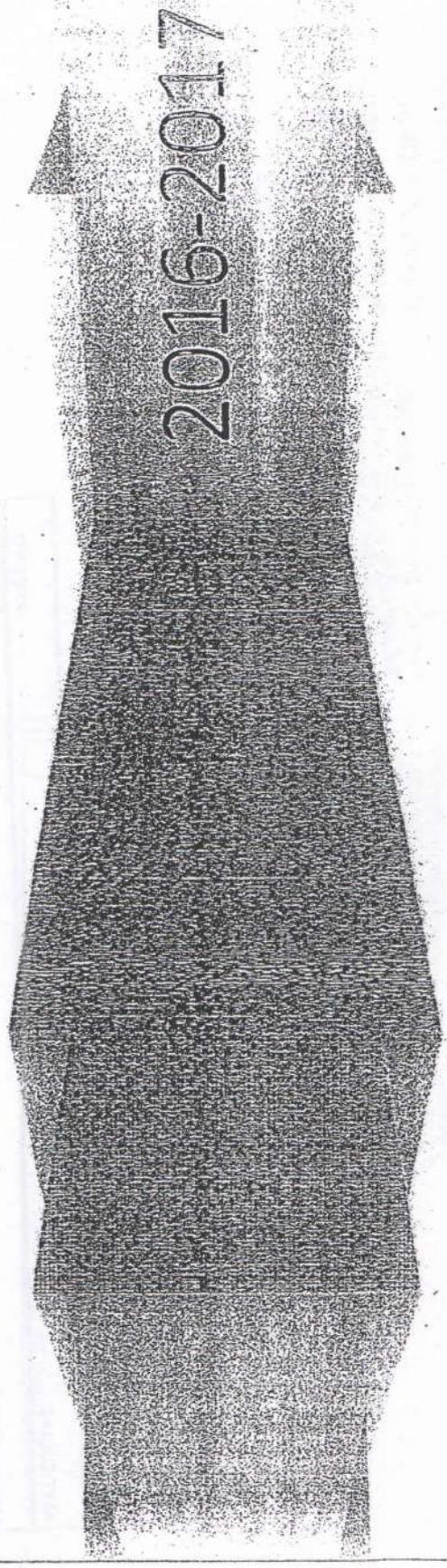
  
**GIRISH KUMAR**  
 (ASSISTANT REGISTRAR)

Registrar  
 Girish Kumar  
 17/11/17

Director  
 17/18/17

SCHOOL OF PLANNING & ARCHITECTURE

Annual Accounts



SCHOOL OF PLANNING & ARCHITECTURE, NEW DELHI

FINANCIAL YEAR 2016-2017

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

BALANCE SHEET AS ON 31-03-2017

		(Amount Rs.)	
		Current Year	Previous Year
<b>SOURCES OF FUNDS</b>			
CORPUS/CAPITAL FUND	1A	9,934,305	6,274,950
RESERVES/SURPLUS	1B	(55,294,109)	(10,261,512)
DESIGNATED/ EARMARKED/ENDOWMENT FUNDS	2	215,113,199	218,551,953
CURRENT LIABILITIES AND PROVISIONS	3	169,175,718	149,377,524
<b>TOTAL</b>		<b>338,932,113</b>	<b>363,942,915</b>

		Current Year	Previous Year
<b>APPLICATION OF FUNDS</b>			
<b>ASSETS</b>			
<b>FIXED ASSETS</b>			
Tangible Assets	4A	127,711,627	130,474,601
Capital Work in Progress	4B	6,948,738	6,487,185
INVESTMENTS-FROM EARMARKED/ENDOWMENT FUNDS	5	22,110,070	15,345,971
INVESTMENTS-OTHERS	6	6,690,236	60,819,689
CURRENT ASSETS	7	122,427,403	80,876,638
LOANS, ADVANCES AND DEPOSITS	8	53,044,039	69,938,831
<b>TOTAL</b>		<b>338,932,113</b>	<b>363,942,915</b>

SIGNIFICANT ACCOUNTING POLICIES

CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS

Compiled on the basis of books of accounts Produced before us.

For SUNDER SHARMA & CO.  
CHARTERED ACCOUNTANTS

*[Signature]*

CA. SUNDER KUMAR SHARMA  
PARTNER



PLACE : NEW DELHI  
DATE : 30-06-2017

GIRISH KUMAR  
ASSISTANT REGISTRAR (A&B)

सहायक रजिस्ट्रार  
Assistant Registrar  
श्री जे.पी. आर. आर्किटेक्चर  
School of Planning and Architecture  
इन्द्रप्रस्था एस्टेट, नई दिल्ली-110002  
Indraprastha Estate, New Delhi-110002

PROF. DR. SEWA RAM  
REGISTRAR

श्री जे.पी. आर. आर्किटेक्चर-विद्यालय  
School of Planning and Architecture  
इन्द्रप्रस्था एस्टेट, नई दिल्ली-110002  
Indraprastha Estate, New Delhi-110002

*[Signature]* Chetan Vardya  
DIRECTOR

CHETAN VAIDYANATHAN  
DIRECTOR

**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31-03-2017**

	Schedules		(Amount Rs.)	
	Current Year	Previous Year	Current Year	Previous Year
<b>INCOME</b>				
ACADEMIC RECEIPTS	61,025,382	59,659,074		
GRANTS/SUBSIDIES RECEIVED	337,400,000	260,000,000		
INTEREST EARNED	5,204,398	12,181,632		
OTHER INCOME	13,395,514	25,179,967		
<b>TOTAL (A)</b>	<b>417,029,294</b>	<b>357,020,673</b>		
<b>EXPENDITURE</b>				
STAFF PAYMENTS AND BENEFITS	313,177,481	269,246,211		
ACADEMIC EXPENSES	36,108,178	34,076,921		
ADMINISTRATIVE AND GENERAL EXPENSES	91,564,935	80,745,848		
TRANSPORTATION EXPENSES	345,265	463,805		
REPAIR & MAINTENANCE EXPENSES	15,836,698	35,360,867		
OTHER EXPENSES	5,026,334	9,412,153		
<b>TOTAL (B)</b>	<b>462,058,891</b>	<b>429,305,805</b>		
BALANCE BEING EXCESS OF EXPENDITURE OF INCOME (A-B)	(45,029,597)	(72,285,132)		
TRANSFER TO SPECIAL RESERVE (SPECIFY EACH)				
TRANSFER TO / FROM GENERAL RESERVE				
<b>BALANCE BEING SURPLUS / (DEFICIT) CARRIED TO RESERVES AND SURPLUS</b>	<b>(45,029,597)</b>	<b>(72,285,132)</b>		
SIGNIFICANT ACCOUNTING POLICIES				
CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS				

Compiled on the basis of books of accounts Produced before us.

For SUNDER SHARMA & CO.  
 CHARTERED ACCOUNTANTS



CA, SUNDER KUMAR SHARMA  
 PARTNER  
 PLACE : NEW DELHI  
 DATE : 30-06-2017

Chetan Varde

CHETAN VAIDYANATHAN  
 DIRECTOR

योगनाथ राव वास्तुकला विद्यालय  
 School of Planning and Architecture  
 New Delhi - 110002

PROF. DR. SEWA RAM  
 REGISTRAR

GIRISH KUMAR  
 ASSISTANT REGISTRAR (A&D)

योगनाथ राव वास्तुकला विद्यालय  
 School of Planning and Architecture  
 New Delhi - 110002

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017

		(Amount Rs.)	
	Current Year	Previous Year	
<b>SCHEDULE 1 - CORPUS/CAPITAL FUND</b>			
A) Corpus Fund			
Balance as at the beginning of the year	6,274,950	3,838,640	
Add: Contributions towards Corpus Fund	1,301,855	986,844	
Transfer from Consultancy Fund	2,357,500	1,449,166	
Transfer from DASA Fees			
<b>Total A</b>	<b>9,934,305</b>	<b>6,274,950</b>	
<b>(B) Reserves and Surplus</b>			
Balance as at the beginning of the year	(10,261,512)	62,023,620	
Add: Excess of income over expenditure transferred from the Income & Expenditure Account	(45,029,597)	(72,285,132)	
<b>Total B</b>	<b>(55,291,109)</b>	<b>(10,261,512)</b>	

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- 6 -  
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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017**

(Amount Rs.)

	Fund Wise Breakup		Total	
	Fixed Asset & Building Fund	Endowment Fund (Schedule-2A)	Current Year	Previous Year
<b>SCHEDULE 2 - DESIGNATED / EARMARKED / ENDOWMENT FUNDS</b>				
<b>A</b>				
a) Opening balance of the funds	217,648,847	903,106	218,551,953	238,990,613
b) Additions during the year:		63,501	63,501	61,520
1) Income from Investments made on account of funds				
2) Accrued Interest on Investment/Advances				
3) Interest on Saving Bank A/c				100,000
4) Addition of new fund	11,321		11,321	30,081
i) Gifted Capital				
j) Capital Expenditure - Plan	10,000,000		10,000,000	
k) Capital Expenditure - Non Plan				
<b>TOTAL (A)</b>	<b>227,660,168</b>	<b>966,607</b>	<b>228,626,775</b>	<b>239,182,214</b>
<b>B</b>				
Utilisation/Expenditure towards objectives of funds				
I. Capital Expenditure- depreciation	13,394,041	119,535	13,394,041	20,630,261
II. Revenue Expenditure	13,394,041	119,535	13,513,576	20,630,261
<b>TOTAL (B)</b>	<b>26,788,082</b>	<b>239,070</b>	<b>26,927,617</b>	<b>41,260,522</b>
Closing balance at the year end (A-B)	214,256,127	847,072	215,113,199	218,551,953

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017

S.No.	Name of the Endowment	Addition during the year		Total	Expenditure on the object during the year	Closing Balance
		Opening Balance	Interest			
1	Shreya Anand Gold Medal A/c.	97,448	9,041	106,489	17,300	89,189
2	Nomi Bose Endowment	(7,616)	316	(7,300)	290	(7,590)
3	Prof. S.K. Narayana Gold Medal	106,983	9,041	116,024	17,794	98,230
4	Ved. Prakash Saini Memorial Award	1,791	1,085	2,816	1,896	920
5	Subash Pareek Memorial Award	25,475	795	26,270	730	25,540
6	Krishna Saini Gold Medal	36,945	2,537	39,482	1,046	38,436
7	Prof. C.M. Master Memorial Award	(71)	.	(71)	.	(71)
8	Narendra Juneja Memorial Award	145,201	7,233	152,434	16,134	136,300
9	Setur Anantama Award	2,056	.	2,056	.	2,056
10	Prof. T.J. Manickam Memorial Award	(70,014)	5,425	(64,589)	4,980	(69,569)
11	L.R. Vagle	70,219	4,521	74,740	4,150	70,590
12	Yangana Goel Gold Medal Fund	138,833	3,616	142,449	7,820	134,629
13	M.R. Aghhotri Fund	24,854	1,808	26,662	3,460	23,202
14	N.S. Saini Gold Medal	113,621	.	113,621	9,494	104,127
15	J.K. Chaudhary Fund Trust	217,441	18,083	235,524	34,441	201,083
	Total	903,106	63,501	966,607	119,535	847,072

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017**

	Current Year		Previous Year	
	School	Consultancy Fund	Total	Total
<b>SCHEDULE 3 - CURRENT LIABILITIES &amp; PROVISIONS</b>				
<b>A. CURRENT LIABILITIES</b>				
1. Deposits from staff	1,293,392		1,293,392	1,341,992
2. Security Deposits from students	18,813,095		18,813,095	18,600,035
3. Student-Association fees	17,185,982		17,185,982	15,358,280
4. Sundry Creditors				
a) For Goods and Services	218,847		218,847	2,093,085
b) Others	233,962		233,962	233,962
5. Deposits-Others (Including EMD, Security Deposit)				
a) Deduction from Salary	2,921,875		2,921,875	3,365,952
b) Earnest Money Deposit/Security Deposit	5,693,413		5,693,413	6,670,325
6. Statutory Liabilities				
a) Overdue				
b) Others	2,699,164		2,699,164	2,769,850
7. Other Current Liabilities				
a) Salaries				
b) Sponsored projects	31,991,523		31,991,523	43,471,110
c) Sponsored fellowship & Scholarships	6,121,542		6,121,542	5,815,206
d) Unutilised Grants				
e) Grants in advance				
f) Other Liabilities	92,305		92,305	1,792,728
g) Payable to consultancy project subsidiary accounts		31,628,455	31,628,455	22,544,814
h) Outstanding Expenses				
Academic Expense				
Administrative Expense	15,875,506		15,875,506	4,947,980
Repair and Maintenance	290,750		290,750	31,940
Establishment Expense	11,373,469		11,373,469	7,076,152
Concerned POF Departments		8,591,862	8,591,862	7,176,364
i) Stale Cheques	3,280,991		3,280,991	1,253,680
j) Leave Salary Contribution	503,039		503,039	503,039
k) Pension Contribution	828,100		828,100	828,100
l) Pension Payable	3,686,579		3,686,579	3,361,182
m) Amount Payable to GPF/CPF/NPS	4,259,839		4,259,839	-
n) CSAB Counselling Center	96,748		96,748	141,748
o) Fees Refundable	1,495,280		1,495,280	-
<b>TOTAL (A)</b>	<b>128,955,401</b>	<b>40,220,317</b>	<b>169,175,718</b>	<b>149,377,546</b>

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
 SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31-03-2017

Sl. No.	Name of the Project	Opening Balance		Receipts/Accruals during the year		Total	Expenditure during the year	Closing Balance	
		Credit	Debit	Credit	Debit			Credit	Debit
		41,710				41,710		41,710	
1	Framework for Effective People	21,597				21,597		21,597	
2	Ministry of Human Resource Development	3,678				3,678		3,678	
(a)	Development of a National Urban Transportation System	68,151				68,151		68,151	
(b)	Development of Remote Sensing & Photogrammetry	8,638				8,638		8,638	
(c)	Natural Hazard Mitigation in the Earth Quake Prone Himalayas	49,822				49,822		49,822	
(d)	Energy Conservation Skilllaments & Building through Design	257,214				257,214		257,214	
(e)	Heritage Information Laboratory for Park Conservation Process in the Patna World Area								
(f)	Capacity Building for the Informal Sector in Municipal Solid Waste Management-MNRD								
3	Ministry of Environment and Forest	33,872				33,872		33,872	
(a)	Eco-System Band Dev. for increasing Capacity of Hill Resort Towns	100,860				100,860		100,860	
(b)	ENVIS Centre for Human Settlement	404				404		404	
(c)	Sustainable Development Network Program (India)			431,971		431,971			
4	Ministry of Non-Conventional Energy Resources								
(a)	Software Development	84,984				84,984		84,984	
5	AICTE								
(a)	Strengthening of Remote Sensing Laboratory	37,304				37,304		37,304	
(b)	Sustainable for Rural Development Evolving a Model for Variable Habitat in Selected Acremilite	35,443				35,443		35,443	
(c)	Garier Award for Young Teachers	354				354		354	
(d)	Quality Improvement Programs	210,982				210,982		210,982	
(e)		400				400		400	
6	FORD FOUNDATION	40,880				40,880		40,880	
7	UNESCO/ISAB & 10th Century in Arch. Conservation in India								
8	Department of Science and Technology	27,858				27,858		27,858	
(a)	Manual on pipelint Planning	167,834				167,834		167,834	
(b)	NCI Probe - DST Project								
9	Ministry of Home Affairs	1,226,813				1,226,813		1,226,813	
(a)	National Programs for Capacity Bldg. Arch. in Earthquake Risk Mgmt.	600,000				600,000		600,000	
10	Beed Guidelines on principles of Eco Designing	52,103				52,103		52,103	
11	SIAT/Orini	187				187		187	
12	NI/UP - Alter. Approach to Master Plan	100,000				100,000		100,000	
13	Fire Safety in Environment Project.	170,603				170,603		170,603	
14	Ministry of Social Welfare	2,183,105				2,183,105		2,183,105	
15	Chares 2 Jurtain	4,937,100				4,937,100		4,937,100	
16	DIC DV Project								
17	Krips & Single Project	316,321				316,321		316,321	
18	Rajiv Avas Yojna	396,103				396,103		396,103	
19	Curil Deilm Project (Rajasthan University)	50,000				50,000		50,000	
20	Bharbour Chamba Distr. Project	444,060				444,060		444,060	
21	I.U.S.F.A.	153,732				153,732		153,732	
22	M.A.C. Project	180,143				180,143		180,143	
23	HUDCO	183,098				183,098		183,098	
24	SINP Project	1,221,834				1,221,834		1,221,834	
25	GIZ project								
(a)	GIZ Project FA 1	39,032				39,032		39,032	
26	MIND Space Audit								
27	Climatebase	2,650,310				2,650,310		2,650,310	
28	Shim Developer	326,294				326,294		326,294	
29	SPA DIC MNRD Project	27,595,200				27,595,200		27,595,200	
30	I.C.M.R Project	158,100				158,100		158,100	
31	Rajasthan Urban Project	6,745,773				6,745,773		6,745,773	
32	Kerla Urban Project	475,000				475,000		475,000	
33	ICI Research Trust Project								
34	E Pathshala Project	218,875				218,875		218,875	
(a)	E Pathshala Project (Urban Design)	700,000				700,000		700,000	
(b)	E Pathshala Project (Planning)	210,174				210,174		210,174	
		713,000				713,000		713,000	
		14,244				14,244		14,244	
		57,710				57,710		57,710	
		170,110				170,110		170,110	
		56,812,849				56,812,849		56,812,849	
		24,399,106				24,399,106		24,399,106	
		31,991,533				31,991,533		31,991,533	
		909,500				909,500		909,500	

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31-03-2017

S. No	DESCRIPTION	Rate of Dep.	GROSS BLOCK				DEPRECIATION			NET VALUE		
			Carry over at beginning of the year	Additions during the year	Depreciation during the year	Carry over at the year-end	Amount (Rs) during the year	As at the beginning of the year	As at the year-end	Total up to the year-end	As at the previous year-end	
<b>A. TANGIBLE ASSETS</b>												
1	Land (leasehold)	0%	20,197,098			20,197,098					20,197,098	20,197,098
	Total (a)		20,197,098			20,197,098					20,197,098	20,197,098
2	Buildings	2%	51,371,845	1,197,702		52,569,547					52,569,547	40,101,548
3	Architectural	2%	27,688,704	1,432,740		29,121,444					29,121,444	23,117,937
4	M.S. Complex	2%	57,853,749	1,897,100		59,750,849					59,750,849	34,689,800
	Total (b)		136,914,308	4,526,542		141,440,850					141,440,850	97,919,184
5	Office Equipment	7.5%	49,606,311	819,114		50,425,425					50,425,425	3,706,691
6	Computer Peripherals	20%	120,000,833	1,916,209		121,917,042					121,917,042	3,193,289
7	Furniture/Fixtures/Fitout	25%	28,037,151	97,487		28,134,638					28,134,638	5,651,519
8	Vehicle	10%	1,931,882			1,931,882					1,931,882	
9	Library Books/Journals	10%	90,333,811	2,372,072		92,705,883					92,705,883	500,316
10	Office Books/Journals	10%	112,777	11,231		124,008					124,008	6,634
11	Contingency fund Asset	10%	17,984			17,984					17,984	14,188
	Total (c)		351,440,817	6,819,714		358,260,531					358,260,531	13,148,907
	Grand Total (a+b+c)		411,112,217	16,816,067		427,928,284					427,928,284	130,876,021
<b>B. CAPITAL WORKS IN PROGRESS</b>												
	Development of Hostel (W.L.P.)	0%	6,407,112	41,233		6,448,345					6,448,345	6,407,112
	Total (d)		6,407,112	41,233		6,448,345					6,448,345	6,407,112
	Grand Total (A+B)		417,519,329	17,267,300		434,786,629					434,786,629	137,283,133
	Previous Year		316,212,199	12,181,631		328,393,830					328,393,830	134,733,101

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017

SCHEDULE 5 - INVESTMENTS FROM ENDOWMENT FUNDS	FUND-WISE BREAK UP			(Amount Rs.)	
	Current Year			Previous Year	
	Endowment Fund	Consultancy Fund	Total	Total	Total
1. In Central Government Securities	-	-	-	-	-
2. In State Government Securities	-	-	-	-	-
3. Other approved Securities	-	-	-	-	-
4. Shares	-	-	-	-	-
5. Debentures and Bonds	-	-	-	-	-
6. Terms Deposits with Banks	-	-	-	-	-
7. Others	873,852	21,236,218	22,110,070	15,345,971	-
<b>TOTAL</b>	<b>873,852</b>	<b>21,236,218</b>	<b>22,110,070</b>	<b>15,345,971</b>	<b>-</b>

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017**

(Amount Rs.)

	Current Year		Previous
	School	Consultancy Fund	
1. In Central Government Securities	-	-	-
2. In State Government Securities	-	-	-
3. Other approved Securities	-	-	-
4. Shares	-	-	-
5. Debentures and Bonds	-	-	-
6. Others	6,690,236	-	60,819,689
<b>Total</b>	<b>6,690,236</b>	<b>-</b>	<b>60,819,689</b>

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI.**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017**

SCHEDULE 7 CURRENT ASSETS	Current Year		(Amount in Rs.) Previous Year	
	School	Consistency Fund	Total	Total
1. Stocks				
a) Stores and Spares				
b) Loose Tools				
c) Publications				
d) Stationery				
2. Sundry Debtors:				
a) Debts Outstanding for a period exceeding six months				
b) Others				
3. Cash and Bank Balances	74,059		74,059	36,702
Cash Balance in hand (Imprest money)				
Bank Balances:				
a) With Scheduled Banks:				
-On Saving Accounts	86,668,415	16,647,932	103,316,347	69,038,379
-On Foreign Currency Account	18,989,502		18,989,502	11,754,062
b) With Non-scheduled Banks:				
-On Deposit Accounts				
-On Saving Accounts				
5. Post Office-Savings Accounts				
-Postage in Hand	47,495		47,495	47,495
<b>TOTAL</b>	<b>105,779,471</b>	<b>16,647,932</b>	<b>122,427,403</b>	<b>80,876,638</b>

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31-03-2017

(Amount Rs.)

	Current Year		Previous Year	
	School	Consultancy Fund	Total	Total
<b>SCHEDULE &amp; LOANS, ADVANCES AND DEPOSITS</b>				
1. Advances to Employees (Non Interest Bearing)				
a). Salary	225,536		225,536	106,736
b). Festival	67,800		67,800	67,800
c). Bicycle Advance				
2. Long Term Advances to Employees (Interest Bearing)				
a). Vehicle Loan	226,750		226,750	159,750
b). Home Loan	428,780		428,780	334,640
c). Others	93,720		93,720	140,414
Computer Advance	(28,786)		(28,786)	33,545
Conveyance Advance	3,550		3,550	3,550
Fan Advance	(42,094)		(42,094)	139,609
LTC Advance	11,594,479		11,594,479	10,813,492
T.A Advance				
3. Advances and other amounts recoverable in cash or in kind or for value to be received				
a) On Capital Account		2,316,181	2,316,181	857,838
b) to Suppliers				33,440,483
c) Advances to POF Consultants & Concerned Departments	32,637,097		32,637,097	
d) Departmental Advance				11,853,204
e) Others	133,175		133,175	3,332,809
Amount to be recovered from GPF/CPF Fund				3,332,809
Amount to be recovered from NPS Fund				3,332,809
Others				
4. Prepaid Expenses	1,489,050		1,489,050	1,985,400
a). Insurance				
b). Other Expenses				
c) On Loans & Advances				
5. Deposits	38,170		38,170	38,170
a). Telephone				
b). Lease Rent				
c). Electricity	224,750		224,750	224,750
6. Income Accrued	53,305		53,305	57,853
a) On Investments from Earmarked/Endowment Funds	1,740,609		1,740,609	1,779,273
b) On Investments - Others				
c) On Loans & Advances				
7. Other Current assets receivable from UGC/Sponsored Projects				
a). Debt balances in Sponsored Projects	909,500		909,500	1,142,841
b). Debt balances in Sponsored Fellowships & Scholarships	118,016		118,016	318,016
c). Grant Receivable				
d). SPA fees receivable	404,212		404,212	83,204
8. Claims Receivable				
a) Research Projects	216,447		216,447	116,447
b) Others	191,792		191,792	191,792
<b>TOTAL</b>	<b>50,723,858</b>	<b>2,316,181</b>	<b>53,040,039</b>	<b>69,936,831</b>

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017.

	Current Year		Previous Year		(Amount Rs.)
	Non Plan	Total	Non Plan	Total	
<b>SCHEDULE 9 - ACADEMIC RECEIPTS</b>					
<b>FEES FROM STUDENTS</b>					
<b>Academic</b>					
1. Tuition Fee	30,851,576	30,851,576	29,521,444	29,521,444	
2. Admission Fee/Application	3,687,523	3,687,523	4,473,887	4,473,887	
3. Enrollment Fee	698,000	698,000	760,000	760,000	
4. Library Fee/ Audio Visual fees			2,000	2,000	
5. Academic Support Fees	4,461,000	4,461,000	4,615,985	4,615,985	
6. Registration fee	625,050	625,050	763,069	763,068	
7. Logistic Income			600	600	
8. Games Fee			344,048	344,048	
9. Self Financing Fees	17,120,238	17,120,238	16,340,223	16,340,223	
10. Electricity & Water Charges (Hostel)	3,120,182	3,120,182	2,541,560	2,541,560	
10. Readmission Fees	108,000	108,000			
<b>Total (A)</b>	<b>60,671,569</b>	<b>60,671,569</b>	<b>59,362,815</b>	<b>59,362,815</b>	
<b>Examinations</b>					
1. Admission Test Fees					
2. Annual Examination Fees	172,500	172,500	125,300	125,300	
3. Marksheet Certificate Fees					
4. Entrance Examination Fees	172,500	172,500	125,300	125,300	
<b>Total (B)</b>					
<b>Other Fees</b>					
1. Fine and Loss Charges	144,738	144,738	91,847	91,847	
2. Annual Examination Fees	144,738	144,738	91,847	91,847	
<b>Total (C)</b>					
<b>Sale of Publications</b>					
1. Sale of Journals/Tender forms	40,575	40,575	79,112	79,112	
2. Sale of Admission forms	40,575	40,575	79,112	79,112	
<b>Total (D)</b>					
<b>GRAND TOTAL (A+B+C+D)</b>	<b>61,019,382</b>	<b>61,019,381</b>	<b>59,659,074</b>	<b>59,659,074</b>	

**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017**

(Amount Rs.)

	Current Year		Total	Previous Year		Total
	Non Plan	Plan		Non Plan	Plan	
	Balance B/F					
Add: Receipts during the year	297,400,000	40,000,000	337,400,000		260,000,000	
Total	297,400,000	40,000,000	337,400,000		260,000,000	
Less: Refund to UGC						
Balance	297,400,000	40,000,000	337,400,000		260,000,000	
Less: Utilised for Capital Expenditure (A)						
Balances	297,400,000	40,000,000	337,400,000		260,000,000	
Less: Utilised for Revenue Expenditure (B)	297,400,000	40,000,000	337,400,000		260,000,000	
Balance C/F (C)						

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
 SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017

	Current Year				Previous Year		Total
	Non Plan		Plan		Plan		
	Total	Total	Total	Total	Total	Total	
1 On Savings Accounts with scheduled banks	4,065,688		3,984,160				3,984,160
2 On Loans							
a) Employees/Staff	94,324		83,294				83,294
b) Others							
3 On Term Deposits	1,044,306		8,114,178				8,114,178
<b>TOTAL</b>	<b>5,204,398</b>		<b>12,181,632</b>				<b>12,181,632</b>

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017**

	(Amount Rs.)			
	Current Year		Previous Year	
	Non Plan	Plan	Non Plan	Plan
<b>A. Income from Land and Building</b>				
1 Hostel Room Rent	4,203,300	-	3,420,145	-
2 Canteen Rent	33,890	-	36,420	-
3 Guest Room Rent	78,630	-	34,210	-
4 Rent from Others	32,920	-	61,380	-
5 Licence Fees	351,159	-	291,607	-
6 Electricity Charges recovered	1,426,566	-	1,045,818	-
7 Water Charges recovered	88,485	-	249,291	-
8 CGHS Subscription	684,578	-	708,925	-
<b>Total A</b>	<b>6,899,528</b>	<b>-</b>	<b>5,847,796</b>	<b>-</b>
<b>B. Others</b>				
1 Income from Consultancy	5,207,419	-	3,947,376	-
2 RTI Fees	298	-	950	-
3 Income from Royalty	-	-	-	-
4 Sale of Application Form (recruitment)	-	-	-	-
a) Owned assets	-	-	-	-
7 Grants/ Donation from Institution, welfare bodies and International organisation	-	-	-	-
8 Others	-	-	-	-
Miscellaneous	635,875	-	15,199,604	-
Miscellaneous Recovery	626,108	-	117,060	-
Penalty and Rebate Income	26,286	-	67,181	-
<b>Total B</b>	<b>6,495,986</b>	<b>-</b>	<b>19,332,171</b>	<b>-</b>
<b>Grand Total (A+B)</b>	<b>13,395,514</b>	<b>-</b>	<b>25,179,967</b>	<b>-</b>

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
 SCHEDULE FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD ENDED 31-03-2017

SCHEDULE 13 - STAFF PAYMENTS & BENEFITS	Current Year		Previous Year	
	Non Plan	Plan	Non Plan	Plan
a) Salaries and Wages	59,993,543	59,993,543	59,993,543	59,993,543
b) Allowances & Bonus	92,398,791	92,398,791	87,187,860	87,187,860
c) Contribution to GPF/CPF and MPS	3,608,736	3,608,736	3,548,239	3,548,239
d) Retirement and Terminal Benefits	58,526,647	58,526,647	47,835,497	47,835,497
e) Medical Facility	3,313,508	3,313,508	4,111,186	4,111,186
f) Honorarium	2,240,617	140,000	1,440,400	1,689,800
g) Personal Development Account (PDA-2011-2014)	9,772,177	9,772,177	4,710,469	4,710,469
h) Other				
CGHS Contribution	2,071,180	2,071,180	2,025,576	2,025,576
DA Arrears	4,005,608	4,005,608	2,515,337	2,515,337
Pay of Part Time Officers	70,725,883	70,725,883	50,827,704	50,827,704
Conveyance reimbursement to Visiting Faculty	6,402,370	6,402,370	4,801,000	4,801,000
<b>TOTAL</b>	<b>313,037,481</b>	<b>313,037,481</b>	<b>268,996,811</b>	<b>269,240,211</b>

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017

(Amount in ₹.)

	Current Year		Previous Year		Total
	Non Plan	Plan	Non Plan	Plan	
<b>SCHEDULE 14 - ACADEMIC EXPENSES</b>					
a) Laboratory expenses					
b) Field work/Participation in conference					
c) Expenses on Seminar/Workshops		258,893		750,562	750,562
d) Remuneration to Paper Setter	22,320		14,460		14,460
e) Examination					
f) Student welfare expenses					
g) Admission expenses					
h) Convocation expense	1,788,703		1,711,728		1,711,728
i) Publications					
j) Stipend/means-cum-merit scholarship	24,480,448	8,622,529	25,770,573	5,008,000	30,778,573
k) Subscription expenses					
l) Others					
- Prizes and Medals	278,744		433,250		433,250
- Exhibition/Foundation Day	656,541		388,348		388,348
<b>TOTAL</b>	<b>27,226,756</b>	<b>8,881,422</b>	<b>28,318,359</b>	<b>5,758,562</b>	<b>34,076,921</b>

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017**

	Current Year		Previous Year		Total
	Non Plan	Plan	Non Plan	Plan	
<b>SCHEDULE 15 - ADMINISTRATIVE AND GENERAL EXPENSES</b>					
<b>A. Infrastructure</b>					
(a) Electricity and Power	3,369,840	11,303,600	14,753,440	12,441,730	15,007,020
(b) Water Charges	2,047,824	17,075,370	19,123,194	18,859,886	20,138,596
(c) Rent, Rates and Taxes	1,696,472		1,696,472	928,882	928,882
Service Tax	354,394	2,944,345	3,298,739	2,944,345	3,298,739
Property Tax	196,014		196,014		196,014
Interest on Tax					
<b>B. Communication</b>					
(d) Postage and Stationery	110,680		110,680	142,077	142,077
(e) Telephone, Fax and Internet Charges	4,344,657		4,344,657	1,164,356	1,164,356
<b>C. Others</b>					
(f) Printing and Stationery	1,142,542	4,050	1,142,542	1,769,954	1,769,954
(g) Travelling and Conveyance expenses	7,150,317		7,154,367	6,766,127	6,952,963
(h) Hospitality	1,261,771		1,261,771	904,936	904,936
(i) Professional and Legal Charges	2,008,135		2,008,135	2,148,477	2,148,477
(j) Advertisement and Publicity	129,735		129,735	86,504	86,504
(k) Magazines & Journals					
(l) Others	193,047		193,047	44,195	44,195
Bank Charges	81,200		81,200	94,110	94,110
Audit Fees	21,376		21,376	112,862	112,862
Consumables Articles for Audio Visi/Lab	245,656		245,656	243,449	243,449
Liveries	76,990		76,990	165,320	165,320
Membership Fees	1,192,037		1,192,037	1,779,597	1,779,597
Office Stationery	9,502,099	5,002	9,507,101	23,431,175	23,918,612
Other Contingent Charges	849,032		849,032	1,002,685	1,002,685
Refreshment Charges	24,972		24,972		
Miscellaneous Committee Expenses	15,240,663	7,721,847	22,962,510	842,514	842,514
Manpower & Security Agencies	1,191,768		1,191,768	48,415,555	48,415,555
Other Administrative Expenses	57,930,721	39,134,214	97,064,935	32,330,283	80,745,848
<b>TOTAL</b>					

PARTICULARS	CURRENT YEAR		PREVIOUS YEAR		TOTAL
	NON PLAN	PLAN	NON PLAN	PLAN	
<b>SCHEDULE 16 - TRANSPORTATION EXPENSES</b>					
<b>1. Vehicles (owned by Institution)</b>					
a) Running Expenses	138,393		138,393	143,492	143,492
b) Repair and Maintenance	178,703		178,703	295,556	295,556
c) Insurance expenses	28,169		28,169	24,757	24,757
<b>2. Vehicles taken on rent/lease</b>					
a) Rent/lease expenses					
<b>3. Vehicle (Tax)ing expenses</b>					
Total	345,265		345,265	463,805	463,805

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017**

(Amount Rs.)

SCHEDULE 17-REPAIR AND MAINTAINANCE	Current Year		Previous Year		Total
	Non Plan	Plan	Non Plan	Plan	
a) Building	4,089,482	3,550,353	4,156,893	17,095,692	21,252,585
b) Furniture and Fixtures	82,194		14,150		14,150
c) Electrical Goods	343,021		980,971		980,971
d) Office Equipment	1,884,276		3,425,550		3,425,550
e) Computers	5,532,116		9,086,293		9,086,293
f) Cleaning Material & Services	284,396		506,511		506,511
g) Book Binding Charges	43,640		64,867		64,867
h) Gardening	27,220		29,940		29,940
i) Others					
<b>TOTAL</b>	<b>12,286,345</b>	<b>3,550,353</b>	<b>18,265,175</b>	<b>17,095,692</b>	<b>35,360,867</b>

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI.  
 SCHEDULES FORMING PART OF INCOME AND EXPENDITURE FOR THE PERIOD ENDED ON 31-03-2017

SCHEDULE 10 - OTHER EXPENSES	(Amount Rs.)			
	Current Year		Previous Year	
	Non Plan	Plan	Non Plan	Plan
a) Provision for Bad Debts/Advances				
b) Irrecoverable Balance Written - off				
c) Subsidy to SPA Mess	1,500,000	3,000,000	3,895,000	4,441,640
d) Other Expense				
Sahitya Goods	234,678		273,352	
Sports Goods	291,856		802,161	
<b>TOTAL</b>	<b>2,026,534</b>	<b>3,000,000</b>	<b>4,970,513</b>	<b>4,441,640</b>
				<b>8,336,640</b>
				<b>273,352</b>
				<b>802,161</b>
				<b>9,412,153</b>

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**RECEIPT AND PAYMENT OF NON PLAN AND PLAN FOR THE PERIOD 01.04.2016 TO 31.03.2017**

RECEIPTS	AMOUNTS IN ₹	
	CURRENT YEAR	PREVIOUS YEAR
<b>I RECEIPTS</b>		
Opening Balance		
a) Cash in hand		
b) Bank balances		
Savings Bank Accounts	84,831,065	32,147,719
Foreign Exchange Account	11,751,062	11,571,628
c) Fixed Deposit with banks		47,495
d) Postage in hand		
<b>II Grants Received</b>		
a) From Government of India	337,400,000	358,100,000
- Ministry of HRD		
- Ministry of MOC (Capital Grant)		
b) From State Government	10,000,000	
c) From other sources (details)		
- for Research Project		
<b>III Academic Receipts</b>		
a) Fees received from OAB Students	5,245,000	
b) Fees received from other students		
c) Fees and Subsidies	84,275,108	
<b>IV Receipts against Earmarked/Endowment Fund</b>		
	100,000	
<b>V Receipts against Sponsored Projects/Schemes</b>		
	32,839,718	
<b>VI Receipts against Sponsored Fellowships &amp; Scholarship</b>		
	13,944,841	
<b>VII Contractor's Earnest Money/Security Deposits</b>		
	6,077,886	
<b>VIII Amount recoveries from GPF/CPF &amp; NPS</b>		
	784,120	
<b>IX Interest Received on</b>		
a) On Bank Deposits (Savings)	4,081,888	3,761,453
b) On Bank Deposits (FDR)	1,019,751	3,459,079
c) On Loans and Advances		823
d) On Endowment Fund		1,793
<b>X Bank Cheques</b>		
	2,072,311	2,233,710
<b>XI Term Deposits with Scheduled Banks Encashed</b>		
	64,139,453	101,866,239
<b>XII Any other receipts</b>		
	1,441,702	4,169,434
<b>XIII Sundry Creditors</b>		
	2,037,189	2,454,731
<b>XIV Advances Adjusted</b>		
	6,991,109	6,002,728
<b>XV Contingency Receipts</b>		
	6,101,374	4,974,720
<b>TOTAL</b>	<b>614,331,143</b>	<b>617,202,269</b>
		<b>TOTAL</b>
		<b>614,331,143</b>
		<b>617,202,269</b>

Compiled on the basis of books of accounts Produced before us.

For JUNOJA SHARMA & CO.  
 CHARTERED ACCOUNTANTS  
 CA. SUNOJA KUMAR SHARMA  
 PARTNER  
 PLACE: NEW DELHI  
 DATE: 15-06-2017

GIRISH KUMAR  
 ASSISTANT REGISTRAR (A&R)  
 सहायक पुरा सचिव  
 Assistant Registrar  
 School of Planning and Architecture

PROF. JAYDEEP SACHDEV  
 REGISTRAR  
 योजना तथा वास्तुशास्त्र विद्यालय  
 School of Planning and Architecture  
 इन्दिरा पार्क, नई दिल्ली-110029

CHITAN VAIDYA  
 DIRECTOR  
 चितन वैद्य  
 Director  
 योजना तथा वास्तुशास्त्र विद्यालय  
 School of Planning and Architecture  
 इन्दिरा पार्क, नई दिल्ली-110029

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
BALANCE SHEET OF GENERAL/CONTRIBUTORY PROVIDENT FUND AS ON 31.03.2017

LIABILITIES	CURRENT YEAR	PREVIOUS YEAR	ASSETS	CURRENT YEAR	PREVIOUS YEAR
G.P.F. Fund			INVESTMENTS		
Opening Balance	126,330,739	114,153,178	Fixed Deposit Scheme (GPF and CPF)	76,057,295	110,239,412
Additions:			Interest Accrued on Fixed Deposits	1,549,502	1,973,538
G.P.F. Subscription	22,429,300	21,734,956	Advance recoverable from GPF	1,385,935	1,385,935
G.P.F. Advance	1,370,422	1,542,870	Amount recoverable from SPA	3,976,607	
G.P.F. Interest	10,478,893	9,914,514	Special Deposit Schemes:		
Deductions:			G.P. Fund	14,900,720	14,900,720
Full & Final Payments/Withdrawals by staff	18,651,985	17,723,729	C.P. Fund	4,287,201	4,287,201
Transfer to Interest Reserve account	141,857,060	126,330,739	Bank Balance		
Closing balance of GPF Fund			G.P. Fund Account	63,123,199	32,787,777
C.P.F. Fund			C.P. Fund Account	4,373,138	7,703,590
Opening Balance	25,555,901	23,077,782			
Additions:					
C.P.F. Subscription	2,178,000	1,977,500			
C.P.F. Contribution	379,194	394,088			
C.P.F. Advance		61,160			
C.P.F. Interest					
Contribution	602,822	567,811			
Subscription	1,396,172	1,464,735			
Deductions:					
C.P.F. Subscription	7,765,290	1,100,000			
C.P.F. Contribution					
Transfer to Interest Reserve account		887,114			
Closing balance of CPF Fund	22,347,260	25,555,962			
Interest Reserve Account					
Opening Balance	7,538,260				
Additions:					
Transfer from CPF		887,114			
Transfer from GPF		3,250,950			
Excess of Income over Expenditure	(2,188,990)	3,400,202			
Closing balance of Reserve	5,349,260	7,538,266			
Amount payable to SPA		-13,853,206			
<b>TOTAL</b>	<b>169,653,997</b>	<b>173,278,173</b>	<b>TOTAL</b>	<b>169,653,997</b>	<b>173,278,173</b>

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Compiled on the basis of books of Accounts and vouchers

for SUNDER SHARMA & CO.

CHARTERED ACCOUNTANTS



SUNDER SHARMA  
PARTNER

PLACE: NEW DELHI  
DATE: 30-06-2017

*Sunder Sharma*  
Sunder Sharma  
Partner

PROF. DR. SEWA RAM  
REGISTRAR

CHETAN VAIDYANATHAN  
DIRECTOR

GIRISH KUMAR  
ASSISTANT REGISTRAR (A&B)

सहायक वृत्त सचिव  
Assistant Registrar

School of Planning and Architecture  
Indraprastha Estate, New Delhi-110002

योजना तथा वास्तुशास्त्र विद्यालय  
School of Planning and Architecture  
इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110002  
School of Planning & Architecture  
Indraprastha Estate, New Delhi-110002

**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**  
**INCOME & EXPENDITURE ACCOUNT OF GENERAL/CONTRIBUTORY PROVIDENT FUND FOR THE YEAR ENDING 31.03.2017**

EXPENDITURE	Amount Rs.		
	CURRENT YEAR	PREVIOUS YEAR	PREVIOUS YEAR
Interest Credited to:			
GPF Account	-10,478,593	9,914,514	14,127,755
CPF Account	1,998,994	2,032,546	1,220,107
Bank Charges		600	
Excess of Income over Expenditure	(2,488,998)	3,400,202	
<b>TOTAL</b>	<b>10,288,589</b>	<b>15,347,862</b>	<b>15,347,862</b>

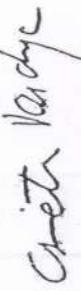
Compiled on the basis of Books of Accounts produced before us.

For SUNDER SHARMA & CO.  
 CHARTERED ACCOUNTANTS  
  
 CA. SUNDER KUMAR SHARMA  
 PARTNER



PLACE: NEW DELHI  
 DATE: 30-06-2017

GIRISH KUMAR  
 ASSISTANT REGISTRAR (A&B)  
 सहायक पब्लिक सचिव  
 Assistant Registrar  
 School of Planning and Architecture  
 Indraprastha Estate, New Delhi-110002

  
 CHETAN VAIDYA  
 DIRECTOR  
 सचिव  
 School of Planning and Architecture  
 Indraprastha Estate, New Delhi-110002

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

STATUS OF INVESTMENT AS ON 31ST MARCH, 2017

S/No	Name of the Bank	FOR A/C NO.	FOR No	Rate of Interest	Period of FD/FI	Date of Issue	Amount (in Rs)	Value of Maturity	Date of Maturity	Financial Year End Date	Total Term of FD in days	Interest (Maturity Amount) (in Rs)	Term of FD during Financial Year (in Days)	Total Interest Accrued
1	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
2	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
3	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
4	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
5	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
6	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
7	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
8	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
9	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
10	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
TOTAL														
11,00,00,000														

STATUS OF INVESTMENT AS ON 31ST MARCH, 2017

S/No	Name of the Bank	FOR A/C NO.	FOR No	Rate of Interest	Period of FD/FI	Date of Issue	Amount (in Rs)	Value of Maturity	Date of Maturity	Financial Year End Date	Total Term of FD in days	Interest (Maturity Amount) (in Rs)	Term of FD during Financial Year (in Days)	Total Interest Accrued
1	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
2	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
3	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
4	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
5	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
6	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
7	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
8	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
9	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
10	State Bank of India	11100100000111	111001	7.00%	11/01/16	25/06/17	627,621	1,122,341	27/06/17	31/03/17	156	76,177	15	15,318
TOTAL														
11,00,00,000														

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

EDUCATIONAL FUND INVESTMENT AS ON 31ST MARCH, 2017

Sl No	Name of the Bank	FPA/C/NO.	FPI No.	Rate of Interest	Period of FPIs	Date of Issue	Amount (in Rs)	Value of Maturity	Date of Maturity	Financial Year End Date	Total Term of FPI in days	Interest (Maturity Amount) during Financial Year	Total Interest accrued	Name of fund
1	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
2	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
3	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
4	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
5	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
6	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
7	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
8	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
9	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
10	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
11	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
12	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
13	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
14	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
15	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
16	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149	PA Kishori Devi Educational Fund
			TOTAL				12110	12110				149	149	

STATUS OF STUDENT SECURITY INVESTMENT AS ON 31ST MARCH, 2017

Sl No	Name of the Bank	FPA/C/NO.	FPI No.	Rate of Interest	Period of FPIs	Date of Issue	Amount (in Rs)	Value of Maturity	Date of Maturity	Financial Year End Date	Total Term of FPI in days	Interest (Maturity Amount) during Financial Year	Total Interest accrued
1	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149
2	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149
3	ICICI BANK	110011001001	110011	7.50%	11.04.16	11.04.16	12,110	12,110	11.04.16	31.03.17	14	149	149
			TOTAL				12110	12110				149	149

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI.  
CONSULTANCY FUND ACCOUNT

BALANCE SHEET AS ON 31ST MARCH 2017

PREVIOUS YEAR	LIABILITIES		ASSETS		Amount in Rs. CURRENT YEAR
	CURRENT YEAR	PREVIOUS YEAR	CURRENT YEAR	PREVIOUS YEAR	
	311,043				
	525,003		945,046		
19,71,177			40,110,318	19,71,177	40,110,318
		Total		Total	

Notes forming part of books of accounts are integral part of Balance sheet

Compiled on the basis of books of accounts produced before us.

For Sunder Sharma & Co.  
Chartered Accountants  
*Sunder Sharma*  
CA. Sunder Kumar Sharma  
Partner



*Mandeep Singh*  
Prof. (Dr.) Mandeep Singh  
Dean of Studies

*Chet Vardya*  
Prof. Chetan Vaidya  
Director

Director  
श्रीजया तथा वास्तुकारा विद्यालय  
School of Planning & Architecture  
नई दिल्ली/New Delhi

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**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
CONSULTANCY FUND ACCOUNT**

**RECEIPT AND PAYMENT ACCOUNT FOR THE PERIOD 01.04.2016 TO 31.03.2017**

RECEIPTS		PAYMENTS	
PREVIOUS YEAR	CURRENT YEAR	PREVIOUS YEAR	CURRENT YEAR
9,605,281	7,106,531	23,453,573	29,071,231
624,705	7,103,182	6,920,499	10,022,098
22,708,651	33,035,502	384,464	440,967
6,920,499	10,022,098	399,155	348,407
2,145,614	2,276,330	855,886	1,461,153
732,871	501,105	4,847,922	6,509,274
755,519	1,405,165	2,983,619	4,084,468
4,847,922	7,015,470	2,569,073	2,093,437
2,983,619	4,405,511	294,180	683,221
2,569,073	2,717,440	388,281	406,804
689,668	1,002,210	1,500,000	100,598
1,034,502	1,503,313	3,500,000	6,500,000
342	247,250	135,620	
6,500,000	2,272	342	
157,997		384,464	
552,500	27,651	2,272	1,442

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
CONSULTANCY FUND ACCOUNT

RECEIPT AND PAYMENT ACCOUNT FOR THE PERIOD 01.04.2016 TO 31.03.2017

PREVIOUS YEAR	RECEIPTS	CURRENT YEAR	PREVIOUS YEAR	PAYMENTS	Amount in Rs. CURRENT YEAR
				Closing balance	13,968,661
			7,106,531	- State Bank of India (SB A/c No. 10310544230)	2,679,269
			7,103,182	- Central Bank of India (S.B. A/c No. 3406523203)	
62,828,763		78,371,031	62,828,763	Total (Rs.)	78,371,031

Notes forming part of books of accounts are integral part of Balance sheet

Compiled on the basis of books of accounts produced before us.

For Sunder Sharma & Co.  
Chartered Accountants

*(Signature)*  
CA. Sunder Kumar Sharma  
Partner



*(Signature)*  
Prof. (Dr.) Mandeep Singh  
Dean of Studies

Prof. Chetan Valodia  
Director

*(Signature)*  
Prof. Chetan Valodia  
Director

Prof. Chetan Valodia  
Director

श्री जगत गुरु विश्वविद्यालय  
School of Planning & Architecture  
नई दिल्ली / New Delhi

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SCHOOL OF PLANNING AND ARCHITECTURE : NEW DELHI - 110002

Consultancy Fund Account

Unspent Balance as on 31st March, 2017 under Project A/c

S. No.	Name of the Project	Name of the Public Corporation	Unspent Balance as on 31-03-2017	Amount already spent by 31-03-2017	Unspent Balance as on 31-03-2017	Total	Unspent Balance as on 31-03-2017
1	...	...	...	...	...	...	...
2	...	...	...	...	...	...	...
3	...	...	...	...	...	...	...
4	...	...	...	...	...	...	...
5	...	...	...	...	...	...	...
6	...	...	...	...	...	...	...
7	...	...	...	...	...	...	...
8	...	...	...	...	...	...	...
9	...	...	...	...	...	...	...
10	...	...	...	...	...	...	...
11	...	...	...	...	...	...	...
12	...	...	...	...	...	...	...
13	...	...	...	...	...	...	...
14	...	...	...	...	...	...	...
15	...	...	...	...	...	...	...
16	...	...	...	...	...	...	...
17	...	...	...	...	...	...	...
18	...	...	...	...	...	...	...
19	...	...	...	...	...	...	...
20	...	...	...	...	...	...	...
21	...	...	...	...	...	...	...
22	...	...	...	...	...	...	...
23	...	...	...	...	...	...	...
24	...	...	...	...	...	...	...
25	...	...	...	...	...	...	...
26	...	...	...	...	...	...	...
27	...	...	...	...	...	...	...
28	...	...	...	...	...	...	...
29	...	...	...	...	...	...	...
30	...	...	...	...	...	...	...
31	...	...	...	...	...	...	...
32	...	...	...	...	...	...	...
33	...	...	...	...	...	...	...
34	...	...	...	...	...	...	...
35	...	...	...	...	...	...	...
36	...	...	...	...	...	...	...
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Total			32,01,600	31,61,100	40,81,700	31,01,100	11,77,600

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- 183 -

Dr. V. K. Singh  
 Director  
 School of Planning & Architecture  
 Tagore Garden, New Delhi

Manish Kumar



SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

SCHEDULES FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDING 31-03-2017

SCHEDULE - 19: SIGNIFICANT ACCOUNTING POLICIES

1. **BASIS FOR PREPARATION OF ACCOUNTS**

The financial statements are prepared on the basis of historical cost convention, unless otherwise stated and on the accrual method of accounting.

2. **REVENUE RECOGNITION**

The recognition of the revenue should be on accrual basis. However, the school has not followed the accrual system of accounting policy, as except interest on FDRs the school is recognising the revenue pertaining to fees from student & Other incomes are recognised on Cash basis. The School recognise cost on Hybrid System.

3. **FIXED ASSETS & DEPRECIATION**

3.1 Fixed Assets are stated at cost of acquisition including of Inward freight, duties and taxes and incidental and direct expenses related to the acquisition, installation and commissioning.

3.2 Gifted/Donated assets are valued at the declared value where available; if not available, the value is estimated based on the present market value and the physical condition of the asset. They are set-up by credit to Fixed Asset Fund and merged with the Fixed Assets of the School. Depreciation is charged at the rates applicable to the respective assets.

3.3 Assets created out of Earmarked Funds and funds of Sponsored Projects, where the ownership of such assets vests in the School, are setup by credit to Capital Fund and merged with the Fixed Assets of the School. Depreciation is charged at the rates applicable to the respective assets.

3.4 Fixed assets are valued at cost less accumulated depreciation. Depreciation on fixed assets is provided on Straight line method, at the following rates:

S. No.	Nature of asset	Rate of depreciation
1.	Land	0%
2.	Site Development	0%
3.	Building	2%
4.	Office Equipment	7.5%
5.	Computer & peripherals	20%
6.	Furniture, Fixtures & Fittings	7.5%
7.	Vehicles	10%
8.	Library books & Scientific Journals	10%

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- 125 -

3.5 Depreciation will be charged for the full year in the year of acquisition of the relevant assets. Where an asset is fully depreciated, it will be carried at a residual value of Re.1 in the Balance Sheet and will not be further depreciated. Thereafter, depreciation is calculated on the additions of each year separately at the rate of depreciation applicable for that asset head.

3.6 Depreciation for the year on fixed assets of the school has been debited to Fixed Assets/Building Fund in consistent with the fund based accounting.

4. STOCKS

No valuation of inventory of closing stock at the end of the financial year is made on account of purchases made of chemicals, glassware, publications, stationery and other stores. All the purchases of these items are recognised as revenue expenditure.

5. RETIREMENT BENEFITS

Liabilities towards retirement benefits i.e., Pension, Gratuity and Leave Encashment of Employees are not necessary in view of recurring grant towards Non Plan which includes amount payable to employees who retire and includes pension for retired eligible employees for the grant period. Pension contribution received in respect of SPA's employees on deputation is credited to the Provision for Pension Account. Other retirement benefits viz. Contribution to New Pension Scheme, Medical reimbursement to retired employees and Travel to Home Town on retirement are accounted on accrual basis (actual payments plus outstanding bills at the end of the year)

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6. INVESTMENTS

All the investment has been made in the form of Fixed Deposits in bank. No other types of investment are with the School.

7. EARMARKED/ENDOWMENT FUNDS

Earmarked Funds are long-term funds earmarked for specific purposes. These funds have also been invested in term deposits with banks. The incomes from investments are booked on accrual basis. The expenditures on the objectives of the funds are debited to the funds. The balances in the funds are carried forward and represented on the assets side by the balance at bank, investments and accrued interest under the head of current assets.

7.1 CORPUS FUND

- a) Corpus fund was established in 2013-14. The Executive Council of School has approved to transfer a certain percentage of the amount received from Consultancy and DASA fees (i.e. 20% of Consultancy school share and 50% of DASA fees received from students).
- b) The income from investments of the fund is utilized for both Revenue and Capital expenditure based on the guidelines by the University Grants Commission and the Executive Council of the School from time to time. The balance in the Corpus Fund which is carried forward is represented by the balance in Saving Bank Account, Fixed Deposits with the Bank and Accrued Interest on investments.

7.2 FIXED ASSET /BUILDING FUND

The School maintains a separate Fixed Asset/Building Fund for purchase assets. The Capital Grant received is added to this fund and the depreciation on fixed assets during the year are also deducted from this fund. The assets created out of this Fund are merged with the assets of the School.

7.3 ENDOWMENT FUNDS

Endowment Funds are funds received from various Individual Donors, Trusts and other organizations, for establishing Chairs and/or Medals & Prizes, as specified by the Donors. Each of the Endowment funds has its own investment.

The income from investment of each Endowment Fund is added to the Fund. The expenditure on Chairs, Medals & Prizes is debited to the respective Endowment Funds and the balance is carried forward.

7.4 INVESTMENTS OF EARMARKED FUNDS AND INTEREST INCOME ACCRUED ON SUCH INVESTMENTS

To the extent not immediately required for expenditure, the amount available against such funds are invested in fixed deposit with bank, leaving the balance in Saving Bank Accounts.

Interest received, interest accrued and due and interest accrued but not due on such investments are added to the respective funds and not treated as income of the School except the Fixed Asset & Building Fund.

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8. GOVERNMENT GRANTS

8.1. Government Grants are accounted on realization basis. However, where a sanction for release of grant pertaining to the financial year is received before 31st March and the grant is actually received in the next financial year, the grant is accounted on accrual basis and an equal amount is shown as recoverable in Fund in Transit.

8.2. Government Grants of capital nature are recognised on accrual basis and shown as capital grants under Fixed Assets / Building Fund in consistent with fund based accounting.

9. SPONSORED PROJECTS

9.1 In respect of ongoing Sponsored Projects, the amounts received from sponsors are credited to the head "Current Liabilities and Provisions-Current Liabilities - Other grant, Faculty deposits & Sponsored projects." As and when expenditure is incurred/advances are paid against such projects, or the concerned project account is debited with allocated overhead charges, the liability account is being debited.

9.2 Various Scholarship/Fellowship has been received by the school from the various organisation. These are accounted in the same way as Sponsored Projects except that the expenditure generally is only on disbursement of Scholarship and Fellowship, which may include allowances for contingent expenditure by the fellows and scholars.

10. INCOME TAX

The school is exempt under Section 10(23C) (iiib) of the Income Tax Act 1961 and accordingly, no provision for income tax is made in the books of accounts.

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SCHEDULE - 20 CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS

A CONTINGENT LIABILITIES

1 CONTINGENT LIABILITIES

As on 31<sup>st</sup> March 2017, there are 15 cases are filed against the School by former/ present employees, tenants and contractors and arbitration cases with contractors were pending for decisions. The suits filed by employees were establishment-related viz. promotions, increments, pay scales, termination etc. The quantum of the claims is not ascertainable.

B NOTES TO ACCOUNTS

School of Planning and Architecture is an Institution of "National Importance" under an Act of Parliament and is fully financed by the Ministry of HRD, Govt. of India. Therefore its accounting policies are mostly based on GFR's & R&P Rules. The accounting principles and policies of the School in brief are as under:

1. Fixed Assets
- 1.1 Addition in the Fixed Assets of Rs.1,10,92,620 is made during the financial year 2016-17 which also includes the amount of gifted Books and Journals of Rs. 11,321.
- 1.2 Fixed assets as set out in Schedule 4 do not include assets purchased out of funds of sponsored projects, held and used by the institution, as project contracts include stipulations that all such assets purchased out of the projects funds will remain the property of the sponsors.
2. Endowment Fund
- 2.1 In some of the cases endowment funds are having debit balances from the previous years due to excess amount incurred by the school on these funds.
- 2.2 During the year School has not received any amount as endowment fund.
3. Deposits / Current Liabilities
- 3.1 The amount outstanding as Earnest Money Deposits and Security Deposits is of Rs.15,84,117 and Rs.41,09,296 respectively. No income is recognised on account of forfeiture of the Earnest Money Deposits and Security Deposits during the year.
- 3.2 The cheques issued but not presented for payment for Rs.20,27,311 pertaining to the Financial year 2014-15 has been transferred to Stale Cheques and shown under the head Current Liability.

#### 4. Current Assets, Loan and Advances

In the opinion of the management, the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet but subject to reconciliation. Increase in advances during the year is mainly on account of advances given to employees/ outside parties.

4.1 The debit balance from sponsored projects for Rs. 9,09,500 has been shown in Schedule 8 of Loan, Advances and Deposits in the balance sheet.

4.2 The interest on loan and advances (interest bearing) given to the staff are accounted on books of accounts on cash basis.

#### 5. Prepaid Expenses

During the year 2010-11, school has made a lump sum payment of Rs. 49,63,500/- to Mahanagar Telecom Limited (MTNL) of internet link for 10 years and such prepaid expenditure to be written off to Income & Expenditure Account over the period of agreement i.e. expenditure will be spread over the period of 10 years and unadjusted balance to be shown under the head of current assets.

#### 6. Source of Funds

The receipts of funds in the Non-plan and Plan Budget of the School are classified as under:-

- 1) Grant in Aid from the Ministry of Human Resource Development, Govt. of India.

- ii) Misc. Receipts like Tuition Fee, Hostel rent and other charges, Guest House rent, Performance fees, Interest on Investment of GPF/CPF, disposal of unserviceable materials, prospectus sale, other misc. receipts etc.

7. Capital Grant

During the year, School has received Capital Grant amounting to Rs. 1,00,00,000 from Ministry of Human Resource Development for creation of capital assets which is shown as Fund under the Head of Fixed Assets & Building Fund in the Schedule -2 of the financial statements.

8. GPF/CPF Investment

3.1 The School is maintaining separate saving bank accounts for GPF/CPF in the UCO Bank, New Delhi. A separate Books of Accounts is being maintained for GPF/CPF A/c. The interest in GPF/CPF A/c's is calculated on 31<sup>st</sup> March of the Financial Year and is credited to GPF/CPF A/c. The investment of GPF/CPF contribution is made in the form of KDR/FDRs/TDRs with the UCO Bank, Allahabad Bank and Canara Bank at the prevailing rate of interest. As per the previous policy of the School the interest received on GPF/CPF Investment is transferred to School main account as no separate income and expenditure account is maintained for GPF/CPF.

However in order to comply with the revised format issued by the Ministry the School has prepared the separate Income and Expenditure Account of GPF/CPF along with the Receipt and payments account and Balance Sheet

9. New Pension Scheme Fund

The amount lying in New Pension Scheme Fund has been transferred to the saving bank of the School account and the accounts has been closed.

10. Miscellaneous
- 10.1 Figures are rounded off to the nearest rupees.
- 10.2 As per the advice of the CAG Audit team the School has not merged the accounts of GPF/CPF with the School accounts.
- 10.3. Figures of the previous year have been regrouped/rearranged and recasted wherever considered necessary in line with the format prescribed and the advice of CAG.
- 10.4. Schedule 1 to 20 are annexed to and form an integral part of the Balance Sheet as at 31-03-2017 and the Income and Expenditure account for the year ended on that date.

For SUNDER SHARMA & CO.  
CHARTERED ACCOUNTANTS

*[Signature]*

CA. SUNDER KUMAR SHARMA  
PARTNER

PLACE : NEW DELHI.  
DATE : 30-06-2017



*[Signature]*

GIRISH KUMAR

ASSISTANT REGISTRAR (A&D)

श्रीमती रीति शर्मा  
श्रीमती रीति शर्मा  
School of Planning and Architecture  
Sector 16, New Delhi-110002  
Indraprastha Estate, New Delhi-110002

*[Signature]*

PROF. DR. SEWA RAM

REGISTRAR

श्रीमती रीति शर्मा  
School of Planning and Architecture  
Sector 16, New Delhi-110002  
Indraprastha Estate, New Delhi-110002

*[Signature]*

CHETAN VAIDYA

DIRECTOR

श्रीमती रीति शर्मा  
School of Planning & Architecture  
नई दिल्ली/New Delhi

NOTES FORMING PART OF ACCOUNTS OF CONSULTANCY CELL

by the Ministry of HRD

1. The Annual Accounts of Consultancy Cell have been prepared on the basis of Consultancy Rates prescribed by the Ministry of HRD
2. As per practice the advance given to Project Coordinator for Project activities have been directly deducted from project fund received & balance is shown as unspent Balances at Liability side.
3. The Interest received on FDR's and Saving Bank during the year for Rs. 22,76,330/- is add to this account. The school has also deducted Rs. 4,40,966/- from this surplus account of expenses incurred during the year.
4. The Consultancy receipts under different projects have been shown on the basis of net Tax Deducted at Source. Tax deducted on Projects have been shown as "Project Receipt pending for Allotment".
5. Service Tax liability is assumed at the time when payment is received from the project instead of at the time of issue of Invoice.
6. Separate Cash Book and Books of Accounts have been maintained for Consultancy Fund.
7. Figures are rounded off to the nearest rupees.
8. Figures of the previous year have been regrouped/rearranged and recasted wherever considered necessary.
9. Notes are annexed to and form an integral part of the Balance Sheet as at 31-03-2017 and the Receipts and Payments for the year ended on that date.
10. Accounts have been prepared on the basis of cash basis of Accounting.

*Manish Kumar*

*Verdy*

Page 44 of 44

PROJECTS

Department of Training & Architecture

Ministry of HRD, New Delhi

Item No. 7

F. No. 3-16/2017 -TS.VI  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section - VI

Vogant

New Delhi dated the 7<sup>th</sup> September, 2017

To

The Registrar,  
School of Planning and Architecture  
4, block -B, I.P. Estate  
New Delhi -110002.

**Sub: Minutes of the 02<sup>nd</sup> Meeting of Board of Governors(BoGs) of School of Planning and Architecture, New Delhi-reg.**

Sir,

I am directed to refer to your letter No. CCC/02/BOG/2017/SPA dated 09<sup>th</sup> August, 2017 on the subject noted above and to state that while examining the minutes of the 02<sup>nd</sup> meeting of the BoG held on 25<sup>th</sup> July, 2017 with reference to the Agenda Item No. 6, the following has been observed:

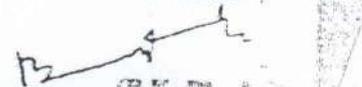
- (i) The School has employed 644 visiting faculty of level 2 in 2014-15 which has increased to 656 in 2015-16 and 563 in 2016-17. Assuming that level 1 of visiting faculty corresponds to Asst. Professor, level 2 to Associate Professor and level 3 to Professor, the School has engaged such a huge number of level -2 visiting faculty against 30 sanctioned posts of Associate Professor level.
- (ii) Further, the expenditure on the visiting faculty by the School is constantly rising. The expenditure on visiting faculty and support staff was Rs. 3.52 Crores in 2014-15 which has increased to Rs. 5.85 Crores in 2015-16 and Rs. 7.29 Crores in 2016-17. This whole expenditure in 2016-17 is approx. 21% of their gross Budgetary support given by MHRD to the School(Rs. 34.74 Crores). This seems alarming one.
- (iii) On the one hand, the School has been incurring a lot of expenditure on visiting faculty and on the other hand, a lot of faculty posts are lying vacant for a long time without any major (specific) reasons, this is also not consistent. Had the School filled the sanctioned post upto 80%, the approx. expenditure would have been around Rs. 4-5 Crores per annum. Hence, engagement of such huge guest/visiting faculty can be seen as an example of bad financial and administrative management at the level of the School and needs to be looked into on priority.

3. In view of above, you are kindly requested to furnish a detailed note to the Ministry clearly giving out the following details before approving the minutes of the 2<sup>nd</sup> BOG meeting held on 25<sup>th</sup> July, 2017:

- (i) Reasons for engaging such a huge number of visiting faculty/Part-time faculty/support staff and reasons for not filling up the regular sanctioned posts for a long time;
- (ii) Since when the practice of engaging this large number of visiting faculty/Part-time faculty/support staff is in vogue in the School;
- (iii) The process/criteria of engaging visiting faculty/Part-time faculty/support staff;
- (iv) Whether, all these expenses on visiting faculty have been placed regularly before the Finance Committee as well as BoG for information/approval and if not, reasons for the same;
- (v) The Competent Authority who approves such engaging of visiting faculty/Part-time faculty/support staff from time to time;

4. This issues with the approval of the Competent Authority

Yours faithfully



F.No.3-16/2017-T5.VI  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section VI  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated: 14<sup>th</sup> September, 2017

The Registrar,  
School of Planning and Architecture,  
4, Block-B, I.P. Estate,  
New Delhi-110002.

Subject:- Minutes of the 2<sup>nd</sup> Meeting of Board of Governors (BOG) of School of Planning and Architecture, New Delhi held on 25<sup>th</sup> July, 2017 - reg.

Sir,

I am directed to refer to your letter No:CCC/02/BOG/2017/SPA dated 9<sup>th</sup> August 2017 on the subject cited above and to state that the Minutes in respect of all other agenda items except Agenda Item No.6 appear to be O.K. However, with regard to the Agenda Item No.6 certain clarifications were sought from the School vide this Ministry's letter dated 7<sup>th</sup> September 2017. The same is still awaited.

- In view of above, you are once again requested to furnish a detailed Note to the Ministry clearly giving out the clarification sought for vide letter dated 7<sup>th</sup> September, 2017 before the Minutes w.r.t. Agenda item No.6 of the 2<sup>nd</sup> BOG meeting held on 25<sup>th</sup> July, 2017 are approved.
- This issues with the approval of the competent authority.

Yours faithfully



(B.K. Bhadri)  
Assistant Educational Adviser (DL)  
Telefax : 011-23388037

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Item :- 7

Reply to query related to MHRD (GOI) letter regarding engagement of Visiting Faculty/Part-time faculty/support staff

1. Reasons for engaging Visiting faculty/part-time faculty/support staff and reasons for not filling regular sanctioned posts

i. The school has a sanctioned faculty strength of 105 plus one Director as per following break up:

Professor : 15

Associate Professor : 30

Assistant Professor : 60

However at present there are 60 permanent faculty members in place as on date resulting in huge gap between required teaching hours, considering student strength across different department of studies and Teacher Student ratio norms prevalent in the school, and the actual available teaching hours from permanent faculty. The vacant positions in various department of studies also could not be filled up resulting in depleted strength across different department. It may also be noted that while the student strength has increased owing to an increase in intake owing to OBC quota in the past the sanctioned and the available strength continues to be deficient. In order to bridge this gap there is an imperative need to engage visiting faculty across various department of studies as per respective requirements.

ii. As the courses in various Department of Studies (10 PG and 2 UG) are multi-disciplinary in nature with emphasis on linking theory with the practice in respective course syllabi there is often a need felt to provide specialised inputs from domain experts through lectures, design studio crits and thesis guidance which is facilitated through engagement of visiting faculty. The engagement of visiting faculty also provides an opportunity for students to get an exposure from experienced practioners which is extremely vital as part of wholesome development process of the student as a future professional.

2. Since when the practice of engaging visiting faculty/ part-time faculty/support staff is in vogue in the school

This practice is in vogue for past many years almost since inception in various Department of Studies in order to bridge the gap between required teaching hours and available teaching hours. The quantum of visiting faculty was more pronounced after an increase in intake of students in the school owing to OBC quota which did not commensurate with proportional increase in permanent faculty strength in the school.

3. Process /criteria of engaging visiting faculty/part time/support staff

All the Department of Studies follow a uniform practice for engagement of visiting faculty in the school. Usually the process involves identifying the deficit in teaching load on prevalent faculty strength as well as the desired specialised inputs in the programme of various departments in terms of lectures in various courses and in design studio and thesis programmes. Application are invited from interested domain experts with varying years of professional experience/ expertise and belong to organisations such as research and academic institutes, consultancy firms, government organisations, NGOs' besides freelancing /practising consultants for participation in academic programme through display on notice boards, school website as well as personal contacts. Based on their consent various applications are scrutinised by a member Committee of the school which approves the names of potential candidates taking into cognisance criteria such as age, teaching and professional experience. The list of selected visiting faculty as per teaching norms as approved by the School Committee subject wise is then forwarded to Dean (Academics) and Director along with the Time Table including financial implications for approval. Once the approval is provided by the Competent Authority the formal letters are issued by the Head of Departments to various visiting faculty inviting them for engagement in academic programme in different Department of Studies.

4. Whether all expenses on visiting faculty has been placed regularly before the Finance Committee as well as BOG for information/approval and if not reasons for same

The expenses for engagement of visiting faculty are detailed out as part of the teaching load and its financial implications reflected in the Time Table worked out in each semester is sent to the Dean of Studies/Dean (Academics) and Director for approval. Further action on it is taken by School administration

5. Competent Authority who approves such engaging of visiting faculty/part time faculty/support staff from time to time

For engagement of visiting faculty/part time faculty the approval is granted by Dean (Academics) and Director while for support staff the approval is accorded by Registrar and Director.

## Department wise existing faculty and their posts

Sr No.	Department	Name of the post	Number
1	Bachelor of Architecture	Professor	1
		Associate professor	8
		Assistant Professor	13
		<b>Total</b>	<b>22</b>
2	Bachelor of Planning	Professor	0
		Associate professor	5
		Assistant Professor	5
		<b>Total</b>	<b>10</b>
3	Master of Building Engineering and Management (BEM)	Professor	0
		Associate professor	1
		Assistant Professor	3
		<b>Total</b>	<b>4</b>
4	Master of Architectural Conservation (AC)	Professor	0
		Associate professor	2
		Assistant Professor	1
		<b>Total</b>	<b>3</b>
5	Master of Landscape Architecture (LA)	Professor	0
		Associate professor	1
		Assistant Professor	1
		<b>Total</b>	<b>2</b>
6	Master of Industrial Design (ID)	Professor	0
		Associate professor	1
		Assistant Professor	2
		<b>Total</b>	<b>3</b>
7	Master of Urban Design (UD)	Professor	0
		Associate professor	1
		Assistant Professor	1
		<b>Total</b>	<b>2</b>
8	Master of Environment Planning (EP)	Professor	0
		Associate professor	1
		Assistant Professor	1
		<b>Total</b>	<b>2</b>
9	Master of Urban Planning (UP)	Professor	0
		Associate professor	2
		Assistant Professor	1
		<b>Total</b>	<b>3</b>
10	Master of Housing (HP)	Professor	0
		Associate professor	1
		Assistant Professor	2
		<b>Total</b>	<b>3</b>
11	Master of Transport Planning (TP)	Professor	0
		Associate professor	2
		Assistant Professor	1
		<b>Total</b>	<b>3</b>

12	Master of Regional Planning (RP)	Professor	0
		Associate professor	1
		Assistant Professor	1
		<b>Total</b>	<b>2</b>
13	CASS	Assistant professor	1
		<b>Total</b>	<b>1</b>
<b>Grand Total</b>			<b>60</b>

\*All current professors, except one, are promoted under CAS

### Collège level faculty posts (Required & Existing)

Sr No.	Name of the post	Required Number	Existing number
1	Professors	15	1
2	Associate Professors	30	26
3	Assistant Professors	60	33
	<b>Total</b>	<b>105</b>	<b>60</b>

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