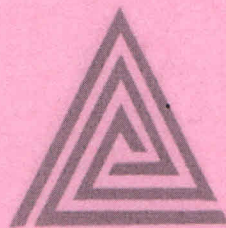


**MINUTES OF THIRD BOARD OF GOVERNORS
MEETING HELD ON 14TH DECEMBER, 2017**

AND

**DULY CONFIRMED IN
FOURTH BOARD OF GOVERNORS MEETING
HELD ON 07TH JUNE, 2018**



SCHOOL OF PLANNING AND ARCHITECTURE

4, Block B, I.P.Estate, New Delhi-110002

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SCHOOL OF PLANNING AND ARCHITECTURE

Ref.No.CCC/03/BOG/SPA/17

10th January, 2018

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**

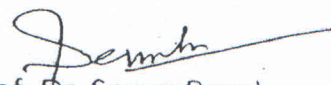
**SUBJECT: MINUTES OF 03rd BOARD OF GOVERNORS MEETING HELD ON
THURSDAY, 14th DECEMBER, 2017 AT 02.00 P.M.**

Sir/Madam,

I am directed to forward herewith the Minutes of the 03rd Meeting of Board of Governors of School of Planning and Architecture, New Delhi, held on Thursday, 14th December, 2017 at 02.00 p.m. in the New Committee Room of SPA.

Comments on the Minutes, if any may please be forwarded within two week's time.

Yours faithfully,


(Prof. Dr. Sewa Ram)
Registrar - Secretary

1.	Ar. Amogh Kumar Gupta Chairperson-BOG 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	8.	Prof. Dr. Mahavir (representative from Senate (Plng.)), Professor of Planning, School of Planning and Architecture, New Delhi-110002
2.	Smt. Punya Salila Srivastava Secretary, Training & Technical Education, Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, Delhi- 110088	9.	Shri R. Subrahmanyam, IAS, Additional Secretary (TE). Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001
3.	Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn. New Delhi-110002	10.	Ms. Darshana M. Dabral, JS & FA Govt. of India, MHRD, Dept. of Higher Education Technical Section - VI, Shastri Bhawan, New Delhi-110001
4.	Ar. Balbir Verma (representative from Council of Architecture), K-11, Kailash Colony New Delhi-110048	11.	Dr. Sameer Sharma Addl. Secretary (Smart Cities) Ministry of Urban Development Maulana Azad Rd, Nirman Bhawan, New Delhi- 110011
5.	Prof. Subrata Chattopadhyay (representative from All India Council for Technical Education), Professor and Head of Architecture And Regional Planning Department IIT, Kharagpur-721302	12.	Prof. Dr. N. Sridharan, Director (Additional Charge) School of Planning and Architecture, New Delhi - 110002
6.	Prof. Vir Singh (representative from University Grants Commission), Department of Physics, Indian Institute of Technology, Roorkee -247667	13.	Prof. Dr. Sewa Ram Registrar - Secretary School of Planning and Architecture, New Delhi-110002
7.	Prof. Dr. Mandeep Singh (representative from Senate (Arch.)), Professor of Architecture, School of Planning and Architecture, New Delhi-110002		

MINUTES OF 03rd MEETING OF THE BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON THURSDAY, 14TH DECEMBER, 2017 AT 2.00 P. M. IN THE NEW COMMITTEE ROOM, SPA, NEW DELHI, DULY CONFIRMED IN THE 04TH MEETING OF THE BOARD HELD ON 07TH JUNE, 2018

Present:

- | | | |
|-----|--|---------------------|
| 1. | Ar. Amogh Kumar Gupta | Chairperson |
| 2. | Dr. D. S. Meshram
Representative from ITPI | Member |
| 3. | Ar. Balbir Verma
Representative from CoA | Member |
| 4. | Prof. Subrata Chattopadhyay
Representative from AICTE | Member |
| 5. | Prof. Vir Singh
Representative from UGC | Member |
| 6. | Prof. Dr. Mandeep Singh, Prof. of Architecture
Representative from Senate (Architecture) | Member |
| 7. | Prof. Dr. Mahavir, Prof. of Planning
Representative from Senate (Planning) | Member |
| 8. | Shri B.K. Bhadri, AEA (DL), MHRD
(Representing Shri R. Subrahmanyam, IAS, (SS)
MHRD) | Member |
| 9. | Shri Anil Kumar, Director (Finance)
(Representing Ms. Darshana M. Dabral, JS & FA,
MHRD) | Member |
| 10. | Prof. Dr. N. Sridharan
Director, SPA, Delhi | Member |
| 11. | Prof. Dr. Sewa Ram
Professor of Transport Planning | Registrar-Secretary |

Dr. Sameer Sharma, Additional Secretary, Ministry of Urban Development and Smt. Punya Salila Srivastava, Representative from Govt. of NCT, Delhi could not attend the meeting.

Dr. Sameer Sharma expressed his inability to attend due to non-receipt of Agenda items in time.

The Chairperson welcomed all the members of BOG and called the Meeting to order after apologizing for delayed circulation of Agenda.

Sanjay
Chairman

03 BOG ITEM NO. 1: TO CONFIRM THE MINUTES OF 02nd BOARD OF GOVERNORS MEETING HELD ON 25th JULY, 2017.

The Board was apprised that the Minutes of 2ND BOG were circulated to all members on 9th August, 2017 with the request to forward their comments within two weeks' time. Comments were received from Dr. B. K. Bhadri, AEA, (DL), MHRD vide Letter No. 3-16/2017-TS.VI dated 07th September, 2017 and dated 14th September, 2017. The observations received from Dr. B.K. Bhadri, AEA (DL), MHRD on Item No.6, were as follows:

1. Expenditure shown against visiting faculty is quite high. ¼ budgets spent on Visiting faculty.
2. A lot of faculty posts are lying vacant.
3. Give reasons for engaging such a huge number of visiting faculty.
4. Criteria of engaging visiting faculty.
5. Who is the competent authority to approve engaging the visiting faculty?
6. Whether expenses on visiting faculty placed before F.C. and BOG.
7. Some clarification on BOG Agenda No.6 is sought by MHRD from SPA vide letter No.3-16/2017-TS.VI dated 14th September, 2017.

For this Item No. 6 appropriate information is being prepared and will be submitted to MHRD shortly.

03 BOG ITEM NO. 2: TO REPORT ACTIONS TAKEN ON THE MINUTES OF 02nd BOARD OF GOVERNORS MEETING HELD ON 25th JULY, 2017.

With regard to 02 BOG Item No.3, viz. appointment of five Deanships (Statute 18(5), Schedule 'B' of SPA Act, 2014.

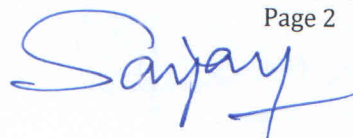
The School has appointed 3 Deans as per SPA Statue and remaining 2 Deans may be appointed when new full time Director joins SPA.

With regard to 02 BOG Item No. 5, Sl. No.5 (3) viz to explore the reasons for loss of books in the Library.

It was apprised to BOG that the Committee has been constituted and will soon be submitting its report.

With regard to 02 BOG Item No.5, Sl.No.5 (10) Approval of the proposal for constituting a Project Monitoring Committee.

Noted.



With regard to 02 BOG Item No. 5, SI.No.5 (11) MOU signed between SPA and CPWD:

Members were apprised about MOU.

With regard to 02 BOG Item No. 6, Consider the Annual Accounts for the Financial Year 2016-17.

It is being prepared and will be submitted soon to MHRD.

With regard to 02 BOG Item No. 6, Resolution No.08: "Resolved to approve the Annual Accounts recover full cost of water supply, electricity, and other services from students, staff and faculty in hostels and residential quarters".

School has already been recovering charges of water, electricity and license fee from the faculty and staff. Students residing in hostel pay this as a part of hostel fees only.

With regard to 02 BOG Item No.7 Resolution No. 09 "Resolved not to grant Study Leave to Ms. Chidambara, Assistant Professor of Physical Planning in the School to pursue her Ph.D. Programme from 01st August, 2017 to 31st May, 2018".

Noted and complied.

With regard to 02 BOG Item No.8 To Consider the Matter of Continuation of CGHS Facilities -Statutes of the Schools of Planning and Architecture, 2016.

It was decided to send letter (2/3 pages of background, High Court Decision and other relevant documents) to M.H.R.D. for necessary action.

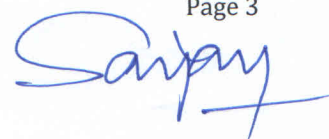
03 BOG ITEM NO. 3: TO CONSIDER THE RECOMMENDATIONS OF 02 FINANCE COMMITTEE MADE AT ITS MEETING HELD ON 24TH OCTOBER, 2017.

The BOG considered the following recommendations of 02 Finance Committee at its meeting held on 24th October, 2017.

1. The proposed works for the residential complex in Maharani Bagh with the Budget Estimate of Rs. 9,16,434/-
2. Providing and fixing of brick tile cladding on walls at Maharani Bagh, SPA Complex, New Delhi with the Budget Estimate of Rs. 5,45,540/-.
3. With regard to conversion of Type VII Flat into VIP Guest House, the Committee suggested that the flat may be renovated as per standards of Type – VII flat and put to use.

BOG after detailed deliberation approved the same and resolve as under:

Resolution No. 11: "Resolved to approve the recommendations of the 02 Finance Committee made at its meeting held on 24th October, 2017 (which are listed above)."



03 BOG ITEM NO. 4: TO REPORT APPROVAL OF BWC FOR VASANT KUNJ LAYOUT PLAN.

B.O.G. members were appraised about the recommendation of the BWC (BWC 03 held on 29th November, 2017) in respect of Vasant Kunj Lay Out Plan prepared by CPWD. The Lay Out Plan was approved by the BWC after the presentation by the CPWD team. Members approved the above item and resolved as under:

"The Board has approved Lay Out Plan as this is part of the total work given to CPWD and requested the Chairman to find out a suitable date from the Minister for "Ground Breaking Ceremony". It has directed to request CPWD to carry out necessary work on priority basis.

03 BOG ITEM NO. 5: TO REPORT THE MINUTES OF 02 BWC AT ITS MEETING HELD ON 24TH OCTOBER, 2017.

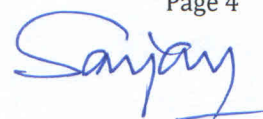
The members were appraised about 02 BWC Minutes (minutes attached). It was noted for Compliance.

03 BOG ITEM NO. 6: TO REPORT OF FIRE ACCIDENT OCCURRED ON 26-10-2017 AT 6.00 A.M. IN THE I.T.O GIRLS HOSTEL & SETTING UP OF A COMMITTEE REGARDING COMPENSATION

It was brought to the notice of the Committee that a small fire broke out on 26th October, 2017 at 6.00 a.m. in one of the rooms in girls hostel at ITO and therefore certain works had to be undertaken on an emergency basis.

On an emergency basis some important works were identified to be executed, as the Students were on strike and demanding immediate work execution. Approval for the same was obtained from the competent authority over phone, and was carried out. It also approved the initial financial relief of Rs. 60,000/- each given to each student. The BOG approved the work carried out on emergency basis. The BOG recommended the following Committee to look into compensation and to work out the compensation amount:-

- a) Prof. Dr. Mahavir (Dean – Academics and Student Affairs)
- b) Prof. Dr. V.K. Paul (Dean – Planning and Development)
- c) Representative from Delhi Fire Services
- d) One Representative from Student Council (preferably president)
- e) One representative from Accounts Section, who will be Secretary.



The Committee may consult the SPA lawyer for fixation of compensation as per norms. The External members of the committee may be given a sitting allowance of Rs.3000/- per sitting.

The committee needs to submit its report within a month and get it approved by the Chairperson of the Board for execution.

03 BOG ITEM NO. 7: TO REPORT ABOUT ITEM NO.6 OF LAST BOG, FOR SETTING UP THE COMMITTEE FOR REPRESENTATION OF DETAILED REPLY BASED ON INFORMATION FROM RESPECTIVE HODs - REG. VISITING FACULTY

Item deferred to be put up in next meeting.

03 BOG ITEM NO. 8: TO REPORT ORDINANCE FOR EXAM. RULES FOR CREDIT SYSTEM

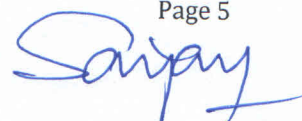
The BOG noted the same, but informed that this is the matter of the Senate and not of the BOG.

03 BOG ITEM NO. 9: TO APPROVE THE PROCESS FOR APPOINTMENT OF REGULAR POSITION OF THE REGISTRAR.

The Board approved the process of appointment of regular position of Registrar. The Board set the time line for advertisement of the position not later than 15 days from issuance of meeting minutes. Applications can be invited from the fresh candidates/ deputation as per Statute and UGC qualifications.

03 BOG ITEM NO. 10: TO APPROVE SETTING UP OF THE COMMITTEE FOR CAREER ADVANCEMENT SCHEME (CAS) FOR FACULTY

The Rules regarding Career Advancement Scheme has not been mentioned in the SPA Statute. The BOG advised that 3 Members Committee may be constituted in accordance with the Government norms (that is representative from SC/ST/Women). It was decided that the Statute should be followed and a Visitor's nominee will be there. Director will propose and Chairman will approve the experts.



03 BOG ITEM NO. 11: TO REPORT SETTING OF THE COMMITTEE FOR PAY ANOAMLITES OF FACULTY AND NON-TEACHING STAFF

BOG considered the matter and after detailed deliberations advised that only the cases where representation has been made, needs to be taken up and reported to FC/BOG. The cases are to be examined from 6th Pay Commission onward. The Committee set up earlier was also dissolved.

03 BOG ITEM NO. 12: TO APPROVE THE DRAFT REPORT OF ANNUAL REPORT 2016-17

Members were appraised about the status of Annual Report. Report will be soon submitted for formal approval, once the Audit Report comes from CAG.

03 BOG ITEM NO. 13: TO REPORT OF THE FINDINGS OF THE COMMITTEE TO DECIDE WHETHER PROCEEDINGS ARE REQUIRED TO BE INITIATED AGAINST MS. MOULSHRI JOSHI

BOG considered the matter and advised to constitute a committee to look into the matter to decide whether proceedings are required to be initiated against Ms. Moulshri Joshi for doing consultancy without permission, when it is not allowed, and, going abroad during child care leave. It requested the Director to set up an Internal Committee and submit its report to the Chairperson urgently to take further action.

03 BOG ITEM NO. 14: TO CONSIDER THE REQUEST OF PROF. DR. PRIYALEEN SINGH, PROFESSOR OF ARCHITECTURAL CONSERVATION FOR GRANT OF SABBATICAL LEAVE TO UNDERTAKE RESEARCH ON CONSERVATION OF HISTORICAL GARDENS AN WRITE A MANUAL.

BOG considered the matter and have detailed deliberations and stated that eligibility is o.k. but due to shortage of faculty, and formation of new Leave Rules by the Committee set up by the Director, the request of Prof. Dr. Priyaleen Singh for grant of sabbatical leave cannot be considered for this year, and may be permitted next year. BOG resolves as under:

Resolution No. 12: "The request of Prof. Dr. Priyaleen Singh, Professor of Architectural Conservation for grant of sabbatical leave to undertake research on conservation of historical gardens cannot be considered this year but may be considered next year once the Leave Rules are finalized".

Sanjay

03 BOG ITEM NO. 15: TO CONSIDER AND APPROVE SUGGESTED MODIFICATIONS OF STATUTES

BOG observed that since SPA Statutes are applicable to all the three SPAs, this may be circulated to all SPAs. However, individual BOG may approve the suggested changes in respect of a particular SPA and forward it to SPA Council as and when it is formed for taking up with the MHRD, Gol.

03 BOG ITEM NO. 16: TO CONSIDER THE DELEGATION OF FINANCIAL POWERS.

BOG observed that since SPA Statutes are applicable to all the three SPAs, the appropriate proposal will be worked out accordingly by all SPAs and get it approved by respective Board before putting up to the SPA Council.

03 BOG Item No. 17: ANY OTHER ITEM

A. SHORTAGE OF STAFF AND INFRASTRUCTURE.

The BOG considered the matter and after detailed deliberation advised that due to shortage of faculty in Landscape Architecture Department dual charge may be given to HOD Arch. Conservation for Landscape Architecture Department.

The Board members requested that convergence of departments be taken up in the next BOG after deliberations in appropriate forum at the School level.

B. New Campus construction work: It was assured that the new campus at vasant kunj work will be done on war-footing level.

The Meeting ended with Thanks to the Chair.

Sanjay
Chakrabarti