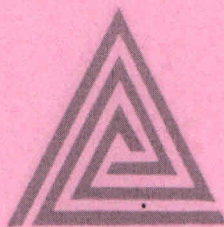


**MINUTES OF FOURTH BOARD OF GOVERNORS
MEETING HELD ON 07TH JUNE, 2018**

AND

**DULY CONFIRMED IN
FIFTH BOARD OF GOVERNORS MEETING
HELD ON 20TH FEBRUARY, 2019**



SCHOOL OF PLANNING AND ARCHITECTURE

4, Block B, I.P.Estate, New Delhi-110002

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SCHOOL OF PLANNING AND ARCHITECTURE

Ref.No.CCC/04/BOG/SPA/18

20th June, 2018

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**

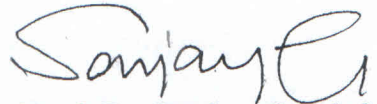
**SUBJECT: MINUTES OF 04th BOARD OF GOVERNORS MEETING HELD ON
THURSDAY, 07th JUNE, 2018 AT 11.00 A.M.**

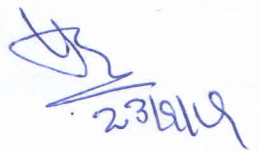
Sir,

I am directed to forward herewith the Minutes of the 04th Meeting of Board of Governors of School of Planning and Architecture, New Delhi, held on Thursday, 07th June, 2018 at 11.00 a.m. in the New Committee Room of School of Planning & Architecture, New Delhi.

Comments on the Minutes, if any, may please be forwarded within two weeks' time.

Yours faithfully,


(Prof. Dr. Sanjay Gupta)
Registrar In-charge &
Secretary to the BOG


23/6/18

1.	Ar. Amogh Kumar Gupta Chairperson-BOG 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	8.	Prof. Dr. Mahavir (representative from Senate (Plng.)), Professor of Planning, School of Planning and Architecture, New Delhi-110002
2.	Smt. Punya Salila Srivastava Secretary, Training & Technical Education, Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, Delhi- 110088	9.	Dr. Sukhbir Singh Sandhu, Additional Secretary (TE), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001
3.	Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn. New Delhi-110002	10.	Ms. Darshana M. Dabral, JS & FA Govt. of India, MHRD, Dept. of Higher Education Technical Section – VI, Shastri Bhawan, New Delhi-110001
4.	Representative (nominated by President) Council of Architecture India Habitat Centre, Core 6A, 1st Floor, Lodhi Road, New Delhi-110003	11.	Shri Shiv Das Meena Joint Secretary (AMRUT) Ministry of Housing & Urban Affairs Room No. 140-C, Nirman Bhawan, New Delhi- 110011
5.	Prof. Subrata Chattopadhyay (representative from All India Council for Technical Education), Professor and Head of Architecture And Regional Planning Department IIT, Kharagpur-721302	12.	Prof. Dr. P. S. N. Rao Director School of Planning and Architecture, New Delhi – 110002
6.	Prof. Vir Singh (representative from University Grants Commission), Department of Physics, Indian Institute of Technology, Roorkee -247667	13.	Prof. Dr. Sanjay Gupta Registrar (In-Charge) - Secretary School of Planning and Architecture, New Delhi-110002
7.	Prof. Dr. Mandeep Singh (representative from Senate (Arch.)), Professor of Architecture, School of Planning and Architecture, New Delhi-110002		

Sanjay
20/11

MINUTES OF 04th MEETING OF THE BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON THURSDAY, 07TH JUNE, 2018 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM, SPA, NEW DELHI, DULY CONFIRMED IN THE 05TH MEETING OF THE BOARD HELD ON 20TH FEBRUARY, 2019

Present:

- | | | |
|-----|---|---------------------|
| 1. | Ar. Amogh Kumar Gupta | Chairperson |
| 2. | Shri B.C.Datta
(Representing Dr.D.S.Meshram, ITPI) | Member |
| 3. | Ms.Usha Batra
(Representing Shri Shiv Das Meena, Joint Secretary, Ministry of Housing and Urban Affairs) | Member |
| 4. | Prof. Vir Singh
Representative from UGC | Member |
| 5. | Prof. Dr. Mandeep Singh, Prof. of Architecture
Representative from Senate (Architecture) | Member |
| 6. | Prof. Dr. Mahavir, Prof. of Planning
Representative from Senate (Planning) | Member |
| 7. | Shri P.Sasikumar, Deputy Secretary(TS.VI), MHRD
(Representing Dr.Sukhbir Singh Sandhu, IAS, (AS) MHRD) | Member |
| 8. | Shri Arun Kumar, Under Secretary (Finance)
(Representing Ms. Darshana M. Dabral, JS & FA, MHRD) | Member |
| 9. | Shri Biswaranjan Nayak
Representative from COA | Member* |
| 10. | Prof. Dr. P.S.N.Rao
Director, SPA, Delhi | Member |
| 11. | Prof. Dr. Sanjay Gupta
Professor of Transport Planning | Registrar-Secretary |

Prof. Subrata Chattopadhyay, Representative AICTE had informed his non-availability due to his foreign assignment and requested leave of absence. The same was granted. Smt. Punya Salila Srivastava, Representative from Technical Education, Govt. of NCT, Delhi could not attend the meeting.

*The Chairperson welcomed all the members of BOG and informed that COA has nominated Shri Biswaranjan Nayak, President, Council of Architecture as nominee on the BOG of SPA, New Delhi. He further informed that the SPA has sought consent of the MHRD, GOI on his nomination as a Member on the BOG of SPA, New Delhi under section 13(2)(d) of the SPA Act, 2014, reply of which is awaited from MHRD.

The Chairman called the Meeting to order, appreciating the circulation of agenda well in time.

04 BOG ITEM NO. 1: TO CONFIRM THE MINUTES OF 03rd BOARD OF GOVERNORS MEETING HELD ON 14th DECEMBER, 2017.

The Board was apprised that the Minutes of 03rd BOG were circulated to all members on 10th January, 2018 with the request to forward their comments within two weeks' time. No comments were received.

The BOG approved the minutes of the 03rd BOG Meeting held on 14th December, 2017.

04 BOG ITEM NO. 2: TO REPORT ACTIONS TAKEN ON THE MINUTES OF THE 03rd MEETING OF BOARD OF GOVERNORS OF THE SCHOOL HELD ON 14th DECEMBER, 2017

The following actions were reported to the BOG:

Sl. No.	Item	Action
1.	Minutes of 02 BOG meeting held on 25 th July, 2017	Minutes were confirmed
2.	ATR on the minutes of 02 BOG meeting held on 25 th July, 2017	Action Taken Report was noted.
3.	Recommendations of 02 FC meeting held on 24 th October, 2017	Recommendations were noted. On the item 3.3.1 it was reported that the Works at Residential Complex in Maharani Bagh with budget estimate of Rs.5,45,540.00 has been awarded to L1 agency through e-tendering & GFR 2017, technical assessment through Committee. The work is under progress - 20% completed.
4.	Approval of BWC for Vasant Kunj Layout Plan	It is being monitored by Secretary MHRD through video conferencing.

5.	Minutes of 02 BWC meeting held on 24 th October, 2017	Minutes were noted.
6.	A fire accident occurred on 26 th October, 2017 in the ITO Girls Hostel. In this connection, a Committee was set up regarding compensation to affected students.	As per the decision of the Board the Committee formed to resolve has reported that the full and final settlement of compensation to three affected students has been made by the School and matter is closed amicably.
7.	Item No.6 of last BOG for expenditure details on Contract / Visiting Faculty.	Expenditure details prepared and are placed in this BOG as regular agenda in Item No.26.
8.	Ordinance for Exam Rules for Credit System	Placed as a separate Agenda Item No. 17.
9.	Process for appointment of regular position of Registrar	Advertisement for recruitment has been released on 12 th January, 2018 & 20 th January, 2018. 60 applications have been received. The process of short listing the candidates is in progress. It is being considered as a separate Agenda Item No. 14.
10.	Setting up of the Committee for CAS for faculty,	Placed as a separate Agenda Item No.15.
11.	Setting up of Committee for pay anomalies of faculty and non-faculty staff	The report of the Committee formed as per the decision of FC and BOG vide Director Order No.F.24-138/SPA(Estt.) dated 17 th April, 2018 has been prepared and awaiting concurrence of FC.
12.	Draft Report of Annual Report 2016-2017	Submitted to MHRD vide letter No.NS/DIR/SPA/2018 dated 12 th January, 2018.
13.	Findings of the Committee to decide whether proceedings are required to be initiated against Ms. Moulshri Joshi	Placed as a separate Agenda Item No. 16.
14.	Request of Prof.Dr.Priyaleen Singh, Professor of Arch. Conservation for grant of Sabbatical Leave to undertake research on conservation of Historical Gardens and write a Manual	Placed as a separate Agenda Item No. 18

15.	Suggested modifications of Statutes,	School has forwarded a letter to MHRD vide Ref.No.24-4/MHRD/91/ (SPA) Estt. dated 21 st February, 2018 and their reply is awaited.
16.	Delegation of Financial powers,	Noted for compliance. Delegation of financial power prepared & recommended by 06 FC for approval by BOG.

The above actions were noted and approved by BOG.

04 BOG ITEM NO. 3: TO CONSIDER BUDGETARY ALLOCATION FOR THE FINANCIAL YEAR 2018-19

The BOG approved the budgetary allocations for the financial year 2018-2019.

The BOG noted and considered the funding under HEFA in the budgetary allocations for the financial year 2018-2019.

Resolution No.13: "Resolved to approve the Budgetary Allocation and funding under HEFA for the financial year 2018-2019".

04 BOG ITEM NO. 4: TO CONSIDER APPOINTMENT OF VISITING FACULTY AND CONTRACT FACULTY AS PER SECTION 7 (I) (h) OF SPA ACT, 2014.

The matter for appointment of Contract Faculty across various teaching departments for 11 months at the level of Assistant Professors with 16 hours / week teaching load for 2018-2019 with following consolidated salary was placed before the BOG for consideration:

- | | | |
|------------|---|-----------------------|
| 1) Level-1 | - | Rs.50,000/- per month |
| 2) Level-2 | - | Rs.60,000/- per month |
| 3) Level-3 | - | Rs.70,000/- per month |

The BOG authorized the Director, SPA, Delhi to appoint Contract Faculty (for 11 months) as per Section 7 (l) (h) of SPA Act, 2014 as necessary against vacant

faculty positions for the academic year 2018-2019 on the same terms and conditions which were approved in the 02 BOG held on 25th July, 2017. The Selection Committee members shall also remain the same as in the previous semester.

Further, the BOG authorized the Director to appoint Visiting Faculty as required.

Resolution No. 14: “Resolved to authorize the Director to appoint the Contract faculty (11 months) and Visiting Faculty (as per Section 7 (l) (h) of SPA Act, 2014) as necessary against vacant faculty positions for academic year 2018-2019 with same Selection Committee Members as in the previous Semester”.

04 BOG ITEM NO. 5: TO CONSIDER THE REQUEST OF PROF. PREM KUMAR CHAUDHERY, EX-PROFESSOR IN THE SCHOOL FOR REIMBURSEMENT OF RS.1,97,300/- TOWARDS HIS OWN OPEN HEART SURGEY

The Members deliberated on the matter regarding medical reimbursement of Rs.1,97,300/- for open heart surgery undertaken by Prof. P.K. Chaudhery, (Retired faculty since July, 1997) in November, 1999. The original bills were submitted only in March, 2017. The BOG was apprised about the judgement of Hon'ble Supreme Court vide its order dated 25th November, 2011 in CA No.10310 of 2011 directing UOI to extend CGHS facilities to the retired employees of the School w.e.f. 25th August, 2006. BOG noted that Prof.P.K.Chaudhery had undergone Open Heart Surgery in November, 1999 when the CGHS facilities were not available to the retired employees of the School. In the light of above facts, the BOG did not consider the claim for medical reimbursement of Prof.P.K.Chaudhery. However, BOG directed the School to take legal advice in this matter.

Resolution No.15: “Resolved to obtain legal opinion on the medical reimbursement claim of Prof.P.K.Chaudhery (Retired)”.

04 BOG ITEM NO. 6: TO CONSIDER THE MEDICAL REIMBURSEMENT CLAIM OF SMT. LALITA DHALL,EX-EMPLOYEE IN THE SCHOOL

BOG was apprised that as per CGHS Rules, in case of emergency indoor treatment, prior permission is not required. Smt. Lalita Dhall (Retired) took the treatment of her mother under emergency conditions, and hence, her claim for medical reimbursement cannot be denied on the grounds of permission not sought. The BOG considered the medical reimbursement claim of Rs.4,96,453/- of Smt. Dhall subject to confirmation of (i) whether the ex-employee Smt. Lalita Dhall is

entitled for this medical reimbursement; and (ii) whether her mother, who underwent this emergency indoor treatment is covered in the definition of 'family', as per prescribed CGHS Rules.

Resolution No. 16: "Resolved to approve medical reimbursement claim of Rs.4,96,453/- of Smt. Lalita Dhall, (Retired) towards emergency indoor treatment of her mother, subject to clarifications (i) & (ii) above".

04 BOG ITEM NO. 7: TO CONSIDER THE REQUEST OF MR. SAPTARISHI SANYAL, ASSTT. PROF. OF ARCHITECTURE IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PURSUE HIS PH.D. PROGRAMME IN ARCHITECTURE (MODERN ARCHITECTURAL HISTORIOGRAPHY IN INDIA) FOR A PERIOD OF 3 YEARS W.E.F. AUGUST, 2018

The BOG was apprised about the UGC guidelines, followed by the School in the past, for grant of study leave, , annexed with the agenda item, under which an entry-level appointees as Asstt. Professor /Asstt. Librarian / Asstt. Director of Physical Education and Sports /College DPE&S (other than an Associate Professor or Professor of a University/College/Institution, who is otherwise eligible for Sabbatical Leave) after a minimum of three years of continuous service, to pursue a special line of study or research directly related to his/her work in the Institution. The Study Leave shall be granted by the Executive Council/Syndicate on the recommendation of the Head of the Department concerned. The leave shall not be granted for more than three years in one spell. The Leave may be granted not more than twice during one's career. However, under no circumstances, shall the maximum period of study leave admissible during the entire service exceed five years. When study leave is taken in continuation of vacation, the period of study leave shall be deemed to begin to run the expiry of the vacation.

As per Statutes 34 of SPA Statutes, 2016 the leave for all employees of the School shall be governed by the Central Civil Services (Leave) Rules. Accordingly, as per CCS (Leave) Rules, 1972, Study Leave may be granted to a Government Servant who has satisfactorily completed period of probation and has rendered not less than five years' regular continuous service including the period of probation under the Government and the maximum amount of Study Leave that can be granted in entire service is of 24 months.

BOG deliberated on the matter of grant of Study Leave to the members of faculty that with a view to enhancing knowledge and skills of faculty members, the School should frame one rule for its academic staff as it cannot follow CCS(Leave) Rules, 1972, UGC guidelines, AICTE etc. at a same time and the amendments in the Statute 34 of the School may be made accordingly. On this, it was approved that the Director may constitute a committee to frame rules and regulations on study

leave which shall submit its report in three months' time. The report of the committee shall be placed before the next BOG. Pending the above Committee report, the BOG agreed to grant 'Study Leave' for two years and no request from faculty shall be entertained till the formulation of new rules and regulations of Study Leave.

Therefore, BOG considered grant of Study Leave of two years to Shri Saptarishi Sanyal, Assistant Professor who is completing 5 years of service in August, 2018 for pursuing Ph.D Programme on "Modern Architecture Historiography in India" followed by one year EOL (without pay but with no break in service), as per as per CCS (Leave) Rules, 1972. The BOG resolved as under:

Resolution No. 17: "Resolved to approve Study Leave of two years w.e.f. August, 2018 to Mr. Saptarishi Sanyal, Asstt. Professor of Architecture for pursuing his Ph.D programme on "Modern Architectural Historiography in India" and also sanction EOL for the third year (without pay but with no break in service)"

04 BOG ITEM NO. 8: TO CONSIDER THE REQUEST OF MS. KRITY GERA, ASSISTANT PROFESSOR OF INDUSTRIAL DESIGN IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PERSUE HER Ph.D. PROGRAMME "FACILITATING SOCIAL INNOVATIONS THROUGH DESIGN TO OVERCOME BARRIERS TO CAR SHARING IN A MULTI MODEL TRANSPORTATION SCENARIO IN DEVELOPING COUNTRIES (NEW DELHI)" AT THE SCHOOL OF DESIGN AT HONG KONG POLYTECHNIC UNIVERSITY, HONG KONG FOR A PERIOD OF 3 YEARS FROM 1ST SEPTEMBER, 2018 TO 31ST AUGUST, 2021.

In the light of the deliberation in the preceding agenda item, the BOG considered grant of Study Leave of two years to Ms. Kirty Gera, Assistant Professor of Industrial Design, who has completed 5 years of service in December, 2014, for pursuing her Ph.D. on "Facilitating Social Innovations through Design to overcome barriers to car sharing in a multi model transportation scenario in developing countries (New Delhi)" followed by one year EOL (without pay but with no break in service), as per as per CCS (Leave) Rules, 1972. The BOG resolved as under:

Resolution No.18: "Resolved to approve Study Leave of two years w.e.f. 1st September, 2018 to Ms. Kirty Gera, Assistant Professor of Industrial Design to pursue her Ph.D programme "Facilitating Social Innovations through Design to overcome barriers to car sharing in a multimodal transportation scenario in developing countries (New Delhi)" at the School of Design at Hong Kong Polytechnic University, Hong Kong and also sanction EOL for the third year i.e. (without pay but with no break in service)"



04 BOG ITEM NO. 9: TO CONSIDER THE REQUEST OF Mr. PRABHJOT SINGH SUGGA, ASSISTANT PROFESSOR OF ARCHITECTURE IN THE SCHOOL FOR EXTENSION OF STUDY LEAVE FROM 8th JULY, 2018 TO 30th NOVEMBER, 2018 TO COMPLETE REST OF HIS Ph.D. PROGRAMME UNDER QUALITY IMPROVEMENT PROGRAMME OF ALL INDIA COUNCIL OF TECHNICAL EDUCATION

The Board noted that Shri Prabhjot Singh Sugga, Assistant Professor of Architecture was granted Study Leave for a period of 3 years from 8th July, 2015 for pursuing Ph.D. at IIT Roorkee under QIP of All India Council for Technical Education and shall join back on 8th July, 2018. His Study Leave is ending in July, 2018. He has requested for extension of leave for further 5 months from 8th July, 2018 to 30th November, 2018 on medical grounds.

The BOG could not consider the request for extension of Study Leave of Shri Prabhjot Singh Sugga, Asstt. Professor of Architecture, on health grounds.

The matter was resolved as under:

Resolution No. 19: "Resolved not to approve extension of Study Leave to Shri Prabhjot Singh Sugga, Asstt. Professor of Architecture from 8th July, 2018 onwards."

04 BOG ITEM NO. 10: TO CONSIDER THE RECOMMENDATION OF 03 FINANCE COMMITTEE AT ITS MEETING HELD ON 14-12-2017

The BOG considered the following recommendation of the 03 Finance Committee at its meeting held on 14th December, 2018:

1. With Regard to 03 FC Item No.3: EMERGENCY WORKS UNDERTAKEN DUE TO STUDENT STRIKE REPORTING OF EVENT.

"Emergency works undertaken due to students' strike", the Finance Committee considered the matter and after deliberations recommended the budget of Rs. 9,67,494/- for civil, electrical work, repair, upgradation of services etc. subject to 3rd party audit before release of payment.

Resolution No.20: "Resolved to approve the recommendations of the 03 Finance Committee made at its meeting held on 14th December, 2017 (listed above).

**04 BOG ITEM NO. 11: TO CONSIDER THE RECOMMENDATION OF 04
FINANCE COMMITTEE AT ITS MEETING HELD ON
09-02-2018**

The BOG considered the following recommendation of the 04 Finance Committee at its meeting held on 9th February, 2018:

1. **With regard to 04 FC Item No.4: TO CONSIDER PROPOSAL FOR RELEASE OF PART PAYMENT TO CPWD FOR CONSTRUCTION OF NEW SPA CAMPUS AT VASANT KUNJ** Finance Committee recommended the proposal for release of part payment of Rs.38 crores to CPWD.
2. **With regard to 04 FC Item No.6: TO CONSIDER PROPOSAL FOR EXTENSION OF MANPOWER SERVICE CONTRACT ON OUT-SOURCING BASIS** Finance Committee recommended the extension of existing service contract of M/s/ M.S. Enterprises for another three months w.e.f. 1st March, 2018 at an estimated expenditure of Rs. 10.97 lakhs per month or finalization of revised tender whichever is earlier
3. **With regard to 04 FC Item No.7: TO CONSIDER PROPOSAL FOR EXTENSION OF ESSENTIAL SERVICES CONTRACT** Finance Committee recommended the extension of existing service contract ex-post facto to M/s. Ronsan for three months w.e.f. 1st February, 2018 at an estimated expenditure of Rs.5.17 lakhs/month or finalization of fresh service contract whichever is earlier.
4. **With regard to 04 FC Item No.8: TO CONSIDER PROPOSAL FOR EXTENSION OF SECURITY SERVICES CONTRACT** Finance Committee recommended the extension of contract with M/s Aloka Mohan Verma for a period of three months w.e.f. 1st March, 2018 at an estimated cost of Rs.17.54 lakhs per month inclusive of all taxes.
5. **With regard to 04 FC Item No.9: TO CONSIDER PROPOSAL FOR EXTENSION OF FMS IT SERVICES CONTRACT** Finance Committee recommended the extension of service contract to M/s A.V. Communication for a period of three months w.e.f. 1st March, 2018 at an estimated cost of Rs.0.80 lakhs/month or finalization of new service contract whichever is earlier.
6. **With regard to 04 FC Item No.11: TO CONSIDER PAYMENT OF ARREARS ARISING OUT OF ANOMALIES IN PAY FIXATION OF FACULTY DUE TO PH.D. INCENTIVES/ INCREMENTS** Finance Committee proposed that matter may be studied with respect to various rulings and notices of MHRD before placing it at subsequent FC.

Resolution No.21: "Resolved to approve the recommendations of the 04 Finance Committee made at its meeting held on 9th February, 2018 (which are listed above).

**04 BOG ITEM NO. 12: TO CONSIDER THE RECOMMENDATION OF
05 FINANCE COMMITTEE AT ITS MEETING HELD
ON 20-2-2018**

The BOG considered the following recommendation of the 05 Finance Committee at its meeting held on 20th February, 2018:

1. **With regard to 05 FC Item No.1: TO CONSIDER THE IMPLEMENTATION OF REVISION OF PAY OF TEACHING AND NON-TEACHING STAFF OF THE SCHOOL ON THE RECOMMENDATIONS OF 7TH CENTRAL PAY COMMISSION VIDE MHRD LETTERS NO.15-4/2017-TC DATED 27TH OCTOBER, 2017 AND SUBSEQUENT LETTER NO.15-1/2017-TC(Vol-II) DATED 29TH DECEMBER, 2017** Finance Committee recommended that 7th Pay Commission recommendations for revision of pay may be implemented with immediate effect, i.e., from February, 2018 both for teaching and non-teaching staff of the School as per orders received from MHRD vide letter No.15-4/2017-TC dated 27th October, 2017 and letter No.15-1/2017-TC (Vol.II) dated 29th December, 2017 respectively. Further for pensioners, no revision is to be implemented till a separate order from MHRD for pensioners is received by the School.

Accordingly, the School has implemented the 07th Pay Commission and revised the pay of teaching and non teaching staff of the School w.e.f. February, 2018. Further no revision has been made in respect of pensioners due to non receipt of a separate order for pensioners from MHRD.

2. **With regard to 05 FC Item No.2: TO CONSIDER PROPOSAL FOR ENHANCEMENT OF SCHOOL FEES FOR STUDENTS** Finance Committee recommended the Report of the Committee constituted for revision of fee structure in respect of UG, PG and Ph.D. students. FC further recommended to enhance the admission processing fees from Rs.2,000/- at present to Rs.2,500/- hereafter. The Finance Committee also suggested that the School fees may be reviewed every two years henceforth. However, it was decided that the tuition fees shall be increased by 10% every year.

The agenda items 01 and 02 of 05 Finance Committee held on 20/02/2018 since being urgently needed to be implemented, the same were approved by the Chairman, FC and Chairman, BOG so that they could be implemented with immediate effect. These are now placed for ratification in the BOG as per 05 Finance Committee Minutes of 04 April, 2018.

3. With regard to 05 FC Item No.3: TO CONSIDER PAYMENT OF ADVANCE PROVISION CGHS CONTRIBUTION ALONG WITH ARREARS OF THE SPA STAFF FOR THE YEAR 2018-19 FC decided not to accord its approval on said agenda item at this stage.

Resolution No.22: "Resolved to ratify approval accorded by Chairman, Finance Committee for Items 01 & 02 of 05 FC and approve the recommendations of the 05 Finance Committee made at its meeting held on 20th February, 2018 (which are listed above).

04 BOG ITEM NO. 13: TO CONSIDER THE RECOMMENDATION OF 06 FINANCE COMMITTEE AT ITS MEETING HELD ON 08-05-2018

The BOG considered the recommendation of the 06 Finance Committee at its meeting held on 8th May, 2018 as per minutes attached with the Agenda Item and resolved as under:

Resolution No.23: "Resolved to approve the recommendations of the 06 Finance Committee made at its meeting held on 8th May, 2018 (as per minutes of the 06th FC).

04 BOG ITEM NO. 14: TO CONSIDER A NOMINEE OF BOG ON THE SELECTION COMMITTEE FOR REGISTRAR/ SENIOR ADMINISTRATIVE AND OTHER COMPARABLE POSTS CARRYING PAY SCALE OF GROUP -A AND ABOVE

The BOG approved nominations of the following Experts on the Selection Committee for Registrar, as per provisions contained in the Statute 22 (3) (C) of SPA 2014:

- i) Expert from outside the School (1)
Prof.H.M.Mishra, (Urban Management Specialist), Bhopal
- ii) Nominee of MHRD (1)
(To be sent by MHRD, Govt. of India)
- iii) Nominee of Board (2)
 - 1) Shri B.N.Tripathi, Additional Director, Town & Country Planning, Govt. of Madhya Pradesh
 - 2) Shri B.M.Rai Choudhary, Ex-Registrar, IIT Gauhati

The BOG did not consider nomination of Experts for Selection Committee for Senior Administrative and other comparable posts as at present there is no vacancy of any Group A posts in the School.

The BOG resolved as under:

Resolution No.24: "Resolved to nominate the Experts (as listed above) as nominees of BOG on the Selection Committee for Registrar".

04 BOG ITEM NO. 15: TO CONSIDER TWO NOMINEES OF BOG ON THE SELECTION COMMITTEE OF ACADEMIC STAFF FOR PROMOTION (UNDER CAREER ADVANCEMENT SCHEME)

The Board approved the following Experts as its nominees on the Selection Committee of Academic Staff for promotion (under Career Advancement Scheme) as per provisions contained in Statute 22(3)(A):

1. Expert from the BOG
Prof.Subrata Chattopadhyay, Professor and Head of Architecture & Regional Planning Department, IIT, Kharagpur
2. Expert Other than a BOG Member
Prof.Alok Ranjan, MNIT, Jaipur

The Board resolved as under:

Resolution No.25: "Resolved to appoint Prof. Subrata Chattopadhyay, IIT, Kharagpur and Prof.Alok Ranjan, MNIT, as nominees on the Selection Committee of Academic Staff for promotion under Career Advancement Scheme"

04 BOG ITEM NO. 16: TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED TO EXAMINE THE MATTER OF Ms. MOULSHRI JOSHI

The Board took note of the fact that Ms. Moulshri Joshi, Assistant Professor of Architecture has not been attending duty after completion of CCL granted upto 1st November, 2017. She has also been undertaking consultancy without permission.

A three member Committee was constituted vide note dated 11th December, 2017, under the Chairmanship of Prof. Dr. Poonam Prakash who recommended that further enquiry needs to be undertaken as per the rules of the School. She was issued a Show Cause Notice on 26th March, 2018 and her salary was stopped. She submitted her resignation on 6th April, 2018.

The Board deliberated the matter in detail and directed the School to recover all dues from Ms.Moulshri Joshi, as per rules, and thereafter consider acceptance of her resignation.

The Board resolved as under:

Resolution No.26: "Resolved to initiate recovery of dues from Ms.Moulshri Joshi, Assistant Professor of Architecture and consider acceptance of her resignation after recovery of all dues, as per rules."

04 BOG ITEM NO. 17: TO CONSIDER ORDINANCES A) EXAM RULES B) PhD RULES

The BOG considered the ordinances - Ordinance No.I, Examination Rules - 2017 for Undergraduate and Postgraduate Programmes and Ordinance No.II, Doctor of Philosophy (PH.D) Regulations-2018 approved by the 02 Senate at its meeting held on 21.03.2018 Ph.D rules approved by the Senate meeting held on 21st March, 2018.

Resolution No.27: "Resolved to approve the Ordinance No.I, Examination Rules-2017 for Undergraduate and Postgraduate Programmes and Ordinance No.II, Doctor of Philosophy (PH.D) Regulations-2018 as per annexures".

04 BOG ITEM NO. 18: TO CONSIDER THE REQUEST OF PROF. (DR.) PRIYALEEN SINGH, PROFESSOR OF ARCHITECTURAL CONSERVATION & DEAN (FACULTY WELFARE) FOR GRANT OF SABBATICAL LEAVE TO UNDERTAKE RESEARCH ON CONSERVATION OF HISTORICAL GARDENS AND WRITE A MANUAL.

The BOG could not consider, for the time being, the request of Prof. (Dr.) Priyaleen Singh, Professor of Architectural Conservation & Dean (faculty welfare) for Sabbatical Leave from 1st August, 2018 to 31st July, 2019 for undertaking research on Conservation of Historical Gardens and write a Manual, due to severe shortage of faculty in the School.

The Board resolved as under:

Resolution No.28: "Resolved not to approve grant of Sabbatical Leave to Prof. (Dr.) Priyaleen Singh, Professor of Architectural Conservation & Dean (faculty welfare) for undertaking research on Conservation of Historical Gardens and write a Manual from 1st August, 2018 to 31st July, 2019 for the time being".

04 BOG ITEM NO. 19: TO CONSIDER THE COMPLETION OF PROBATION PERIOD OF FACULTY MEMBER/ STAFF APPOINTED IN THE YEAR 2016.

The BOG considered the completion of probation period of the following faculty member/staff:

1. Shri Salman Khurshid, Asstt. Professor of BEM
2. Ms.Chaitali Basu, Asstt. Professor of BEM
3. Shri Abhijit Rastogi, Asstt. Professor of BEM
4. Shri Piyush Kant Jain, Technical Officer(Lab.)

Resolution No.29: "Resolved to approve completion of probation period of faculty/staff, listed above".

04 BOG ITEM NO. 20: TO CONSIDER MOU BETWEEN SPA-D AND MHRD

The BOG approved the MOU to be signed between SPA-D and MHRD.

Resolution No.30: "Resolved to approve MOU to be signed between SPA-D and the MHRD."

04 BOG ITEM NO. 21: TO REPORT APPOINTMENT OF PROF. DR. P.S.N. RAO AS DIRECTOR OF SPA-DELHI

Chairman apprised the BOG Members the appointment of Prof.Dr.P.S.N.Rao as full time Director of SPA, Delhi for a period of five years as per the SPA Statutes, 2016 of the SPA Act, 2014 and his assumption of charge of the post of Director w.e.f. 16th February, 2018 (F.N.) on deputation basis.

On this all members congratulated Dr.P.S.N.Rao on his selection as Director, SPA, Delhi and resolved as under:

Resolution No.31: "Resolved to approve assumption of charge by Prof.Dr.P.S.N.Rao to the post of full time Director of SPA, Delhi w.e.f. 16th February, 2018 (F.N.) for a period of five years on deputation basis."

04 BOG ITEM NO. 22: TO REPORT APPOINTMENT OF PROF. DR. P.S.N. RAO, DIRECTOR AS CHAIRMAN (PART TIME) DELHI URBAN ART COMMISSION, GOVT. OF INDIA

Chairman also informed BOG Members that Prof.Dr.P.S.N.Rao has also been re-appointed for the second term as Chairman (Part-time) in the Delhi Urban Art Commission for a period of three years.

On this all members congratulated Dr.P.S.N.Rao on his selection as Chairman, DUAC.

Resolution No. 32: "Resolved to approve assumption of charge of Prof.Dr.P.S.N.Rao as Chairman (Part-time) in the Delhi Urban Art Commission for a period of three years".

04 BOG ITEM NO. 23: TO REPORT NOMINATION OF DR. SUKHBIR SINGH SANDHU, ADDITIONAL SECRETRY (TE) ON THE BOG AND FINANCE COMMITTEE OF THREE SPAS VICE SH. R. SUBRAHMANYAM, SPECIAL SECRETAQRY (TE)

The Board noted the nomination of Dr.Sukhbir Singh Sandhu, Additional Secretary (TE), as nominee of MHRD on the BOG and the Finance Committee of the SPA-D in place of Shri R.Subrahmanyam, the then Special Secretary(TE).

04 BOG ITEM NO. 24: TO REPORT THE RECOMMENDATIONS OF 04 BWC MEETING HELD ON 02nd JANUARY, 2018

The Members were apprised about 04 BWC minutes held on 2nd January, 2018 (minutes attached) and the same were noted by the BOG.

04 BOG ITEM NO. 25: TO REPORT THE RECOMMENDATIONS OF 05 BWC MEETING HELD ON 23rd MARCH, 2018

The Members were apprised about 05 BWC minutes held on 23rd March, 2018 (minutes attached) and the same were noted by the BOG.

04 BOG ITEM NO. 26: TO REPORT APPOINTMENT OF CONTRACT FACULTY AS PER SECTION 7(I) (h) OF SPA ACT, 2014 FOR ACADEMIC YEAR 2017-18

The BOG noted the appointment of Contract Faculty as per section 7(1)(h) of SPA Act, 2014 and considered the names (as per list).

As desired by MHRD, the expenditure details on appointment of Contract Faculty (as enclosed) at an expenditure of Rs.32.26 lakh was noted.

Resolution No.33: "Resolved to approve appointment of Contract Faculty as per list attached"

Four additional Agenda Items (No.27 to 30) were placed on the table of the BOG. However, the MHRD officer (Representative of JS&FA) requested to avoid additional items on table except in case of emergent matters. On this Director, SPA requested that these items are of urgent nature and hence placed on the table of the BOG. The Members of BOG agreed to consider the same in view of their importance and urgency.

04 BOG ITEM NO. 27: TO CONSIDER THE MATTER REGARDING CONDONATION FOR RECOVERY OF HRA PAID TO SMT. DWARIKA DEVI, ASSISTANT IN THE SCHOOL(NOW RETIRED)

The BOG considered the matter and decided to condone the lapse and penal interest from Smt.Dwarka Devi, Assistant (now retired from the services of the School).

The BOG resolved as under:

Resolution No.34: "Resolved to condone the lapse and penal interest from Smt. Dwarka Devi (Now Retired) in the matter of HRA recovery."

04 BOG ITEM NO. 28: TO CONSIDER APPOINTMENT OF FACULTY ON DEPUTATION

The BOG deliberated on the issue of shortage of faculty and to curtail number of large visiting faculty, it was agreed to invite faculty on deputation from various government Institutions. The appointments on deputation basis shall be against the vacant posts of regular faculty i.e. Associate Professor and Professors. It was decided to give wider publicity by advertising the vacancies and inviting by

circulation also. The Selection Committee for selecting the candidates on deputation shall be same as for selection of Regular Faculty on prevailing Recruitment Rules.

Resolution No.35: "Resolved to consider appointment of Faculty on deputation with same Selection Committee Members as appointed for selection of regular faculty on prevailing Recruitment Rules."

04 BOG ITEM NO. 29: TO CONSIDER PROGRESS REPORT OF VASANT KUNJ PROJECT APPROVED BY FC BY CIRCULATION.

The BOG approved the emergency approval given by Chairman, BOG through email dated 24th May, 2018 on the SPA-D Vasant Kunj Campus HEFA Funding under section 15(6) of SPA Act.

04 BOG ITEM NO. 30: TO CONSIDER L1 BIDDER FOR AWARD OF WORK OF WHITE WASHING, PAINTING, DISTEMPER AND OTHER MISCELLANEOUS WORKS IN BOYS AND GIRLS HOSTEL AT RESIDENTIAL COMPLEX MAHARANI BAGH AND GIRLS HOSTEL AT ITO PLANNING BUILDING SPA NEW DELHI.

The BOG was apprised that the works of "White Washing, Painting, Distemper and other miscellaneous works in Boys and Girls Hostel at Residential Complex Maharani Bagh and Girls Hostel at ITO Planning Building SPA New Delhi." earlier placed in 01BWC held on 22/06/2017 (Item No 3); 01FC held on 07/07/2017 (Item No. 6); and 02 BOG(09/08/2017) Item No. 05, are to be carried out in the current summer vacations.

The estimated cost of work (BOQ Amount) of the above works is estimated to Rs.41,65,528/-. The L1 bid (M/s Shaima Construction Company), as per the comparative statement of Financial Bids, was placed before BOG for award of work.

The BOG approved to award the above works to M/s Shaima Construction Company, 87,Abul Fazal Enclave-I, Okhla , New Delhi - 110025 at their quoted rates of Rs.29,39,455/- and resolved as under:

Resolution No.36: "Resolved to approve and award the work of "White Washing, Painting, Distemper and other miscellaneous works in Boys and Girls Hostel at Residential Complex Maharani Bagh and Girls Hostel at ITO Planning Building SPA New Delhi to (L1 Bidder M/s Shaima Construction Company) at a quoted rate of Rs.29,39,455/-."

04 BOG ANY OTHER ITEM:

1. Shri B.C.Dutta, Member of BOG from ITPI enquired about the status of implementation of the M.Planning Integrated 5 Year Course. It was clarified that a three Member Committee has already been set up by the Director to work out the implementation modalities and the same is yet to be received. It was further stated that the proposed fee structure needs to be finalized and put up for FC and BOG approval an entry level eligibility through CBSE / JEE is also to be looked upon and finalized. It was stated that concerted efforts shall be made to resolve all the issues highlighted as per discussion to start the integrated course from the next academic session i.e. 2019.

The Chairman informed the Members that the next Convocation of the School is going to be convened sometime in the last week of July this year. He invited all the BOG members to attend the next Convocation.

The Meeting ended with Thanks to the Chair.



23/9/19



INSTITUTE OF TOWN PLANNERS, INDIA

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F. NO. ITPI/BOG/2017-18/G756
Date: 23rd June, 2018

For kind info
Sanjay
27/6
Director

To,
The Registrar/Secretary to the BOG
SPA, New Delhi

Sir,

Thank you very much for forwarding the draft minutes of the meeting of 4th BOG. However, it is brought to your attention that the last two lines of para 1, under any other item, requires to be corrected in the right spirit of discussion.

"Concerted efforts shall be made to resolve all the issues highlighted as per discussion to start the integrated course from the next academic Session i.e. 2019".

53/D
27/6/18
788/R
27/6/18

28/6/18
B. C. Datta
Registrar - Secretary BOG
Sanjay
28/6

Yours faithfully,
B. C. Datta
(B. C. Datta)

- PA (C)