



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"
(मानव संसाधन विकास मंत्रालय, भारत सरकार)

School of Planning and Architecture, New Delhi

An "Institution of National Importance" under an Act of Parliament
(Ministry of Human Resource Development, Government of India)

Ref.No.CCC/05BOG/SPA/2019

11th March, 2019

To,

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND
ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 05TH BOARD OF GOVERNORS MEETING OF THE
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI HELD ON
WEDNESDAY, 20TH FEBRUARY, 2019 AT 02.00 P.M.**

Sir/Madam,

I am directed to forward herewith the Minutes of the 05th Board of Governors Meeting of School of Planning and Architecture, New Delhi, held on Wednesday, 20th February, 2019 at 02.30 p.m. in the New Committee Room of SPA. Comments on the Minutes, if any, may please be forwarded within two weeks' time.

Yours faithfully,

(Uma Kant Agarwal)
Registrar - Secretary

Encl.: As stated above

1.	Ar. Amogh Kumar Gupta Chairperson-BOG 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	8.	Prof. Dr. Mahavir Professor of Planning, School of Planning and Architecture, New Delhi-110002
2.	Shri Sheo Pratap Singh Secretary, Training & Technical Education, Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, Delhi- 110088	9.	Shri Madhu Ranjan Kumar, Joint Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, Room No.122 B 'C' Shastri Bhawan, New Delhi-110001
3.	Prof. Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn. New Delhi-110002	10.	Ms. Darshana M. Dabral, Joint Secretary & Financial Advisor Government of India Ministry of Human Resource Development Department of Higher Education Room No.120-C, Shastri Bhawan, New Delhi-110001
4.	Ar. Gajanand Ram Flat A/706, Vasundhara Garden Harihar Singh Road, Bariatu Ranchijharkhand, Ranchi Pincode-834009	11.	Shri Shiv Das Meena Additional Secretary (AMRUT) Government of India Ministry of Housing & Urban Affairs, Nirman Bhawan, Room No. 140-C, New Delhi- 110011
5.	Prof. Subrata Chattopadhyay Professor and Head of Architecture and Regional Planning Department, IIT, Kharagpur-721302	12.	Prof. Dr. P. S. N. Rao Director School of Planning and Architecture, New Delhi - 110002
6.	Prof. Dr. Raneer Vedamuthu Dean , School of Architecture and Planning Anna University, Chennai - 600025	13.	Shri Umakant Agarwal Registrar - Secretary School of Planning and Architecture, New Delhi-110002
7.	Prof. Dr. Mandeep Singh Professor of Architecture, School of Planning and Architecture, New Delhi-110002		

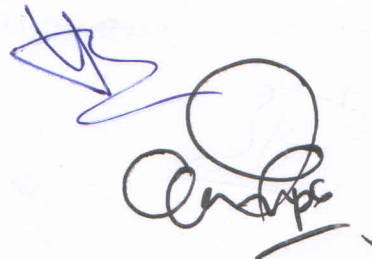
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 05TH MEETING OF THE BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON WEDNESDAY, 20TH FEBRUARY, 2019 AT 2.00 P. M. IN THE NEW COMMITTEE ROOM, SPA, NEW DELHI.

Present:

- | | | |
|-----|--|-------------|
| 1. | Ar. Amogh Kumar Gupta | Chairperson |
| 2. | Prof.Dr.D.S.Meshram
(Representative from ITPI) | Member |
| 3. | Prof. Subrata Chattopadhyay
(Representative AICTE) | Member |
| 4. | Prof. Dr.Ranee Vedamuthu
(Representative from UGC) | Member |
| 5. | Prof. Dr. Mandeep Singh, Prof. of Architecture
(Representative from Senate (Architecture)) | Member |
| 6. | Prof. Dr. Mahavir, Prof. of Planning
(Representative from Senate (Planning)) | Member |
| 7. | Shri Madhu Ranjan Kumar
JS(DL & Admin), MHRD | Member |
| 8. | Shri Anil Kumar,
Director(IFD), MHRD
(Representative Ms. Darshana M. Dabral,
JS & FA, MHRD) | Member |
| 9. | Shri Gajanand Ram
(Representative from COA) | Member |
| 10. | Prof.Dr.P.S.N.Rao
Director, SPA, Delhi | Member |
| 11. | Shri Umakant Agarwal
Registrar | Secretary |

Shri Shiv Das Meena, Addl.Secretary, M/o Housing and Urban Affairs and Shri Sheo Pratap Singh, Secretary, TTE, NCT of Delhi could not attend the Meeting due to their other prior commitments.



The Chairperson welcomed all the members of BOG, specifically the new members - Shri Madhu Ranjan Kumar, Prof.Dr.Ranee Vedamuthu and Shri Gajanand Ram and called the Meeting to order.

05 BOG ITEM NO. 1:	TO CONFIRM THE MINUTES OF 04TH MEETING OF BOARD OF GOVERNORS OF THE SCHOOL HELD ON 07TH JUNE, 2018
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The Minutes of the 04th Meeting of the Board of Governors held on 7th June, 2018 were confirmed, after incorporating the comments of Shri B.C.Dutta.

05 BOG ITEM NO. 2:	TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE 04TH MEETING OF BOARD OF GOVERNORS OF THE SCHOOL HELD ON 07TH JUNE, 2018.
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The Action Taken Report (ATR) was presented and following corrections/suggestions were received in this regard:

- i) Under sub Item No.4, the Visiting Faculty / Contract Faculty were corrected as Visiting Faculty and Contract Faculty. Accordingly, heading of this will be "TO CONSIDER APPOINTMENT OF VISITING FACULTY AND CONTRACT FACULTY AS PER SECTION 7(1)(h) OF SPA ACT, 2014". Further correction was noted and appointment date was corrected in Action Taken Report i.e. 23rd July, 2018 (instead of 23rd June, 2018).
- ii) Under sub Item No.9, Chairman, BOG enquired about the Ph.D completion report in respect of Shri Prabhjot Singh Sugga and it was informed that after obtaining the same, it will be placed in the next BOG.
- iii) Under sub Item No.15, since the constitution of CAS Selection Committee is complete, BOG directed that CAS cases may be processed.
- iv) Under sub Item No.16, the uptodate status of dues cleared/pending by Ms.Moulshri Joshi was placed on the Table and BOG directed the recovery of pending dues before accepting her resignation.

With the above corrections/suggestions, Action Taken Report was noted and approved.

05 BOG ITEM NO. 3:	TO CONSIDER SCHEME OF NEW PROPOSED INTEGRATED M.PLANNING 5-YEAR PROGRAMME BY DEPARTMENT OF PHYSICAL PLANNING AT SPA, NEW DELHI
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The Board was informed that School is adding in JEE advertisement a para stating that the students of Bachelor of Planning shall have the option to opt for Integrated Master of Planning Course at the end of the Seventh Semester.



Willing students shall be assessed on the basis of Merit.

The maximum seats shall be 15 only. If the response is received from less than 5 students, the programme shall not be started.

On this, it was emphasized by the BOG that “Merit” should be defined and displayed openly beforehand.

Fee shall be as per recommendation of the 07th FC in its meeting held on 7.12.2018 and approved in 05th BOG under Item No.11. At present, there is no additional requirement for faculty.

The Board considered the start of new proposed Integrated M.Planning 5 - Year Programme by the Department of Physical Planning and resolved as under:

Resolution No.37: “Resolved to approve starting of Integrated M.Planning 5 -Year Programme by the Department of Physical Planning with maximum 15 seats and minimum 5 seats, on Merit and Willingness Basis, from amongst the students of Bachelor of Physical Planning”

05 BOG ITEM NO. 4(A):	TO CONSIDER ORDINANCES 1) GUIDELINES FOR CONDUCT OF CAPACITY BUILDING / TRAINING PROGRAMMES BY THE SCHOOL; AND 2) GUIDELINES FOR CONDUCT OF RESEARCH PROJECTS IN THE SCHOOL
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05 BOG ITEM NO. 4(B):	TO CONSIDER AMENDMENTS IN THE ORDINANCE -I (RULES OF EXAMINATIONS, 2017)
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4(A) Member, MHRD opined that these are not within the scope of Ordinances. Further, the BOG was informed that these guidelines were already approved by the erstwhile AC and the EC.

In the light of above, they were withdrawn from the Board.

4(B) The Board approved the amendments in the Ordinance-I (Rules of Examination, 2017).

Resolution No.38: “Resolved to approve the amendment in the Ordinance-I (Rules of Examination, 2017)”



05 BOG ITEM NO. 5:	TO CONSIDER HEFA RELATED MATTERS OF SPA VASANT KUNJ PROJECT A) NIT, B) AA&ES C) HEFA AGREEMENT
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The Board was informed that as per MOU with CPWD, all approvals have been obtained except one for Forest Clearance. With the approval from Forest Department, the CPWD shall appoint the Contractor. Member, MHRD inquired about the Campus Maintenance mechanism. He advised three options (i) creation of posts for maintenance; or (ii) outsourcing of maintenance; or (iii) maintenance by CPWD itself as they are the agency doing the construction adopted by School. He opined that maintenance aspect must also be looked into simultaneously as there shall be expenditure on maintenance of campus of 20 acres.

The Board recommended that the School should explore the feasibility of maintenance contract with CPWD.

As regards AA&ES, the BOG authorized the Director to issue AA&ES to CPWD.

The BOG approved the HEFA Agreement to be signed by the School and permitted CPWD to go ahead and issue NIT to appoint Contractor and start construction, as per MOU.

The BOG resolved as under:

Resolution No. 39: “Resolved to (i) authorize Director of the School to issue Administrative Approval and Expenditure Sanction (AA&ES) to CPWD; (ii) to approve the HEFA Agreement to be signed by the School with HEFA; and (iii) to permit CPWD to go ahead and issue NIT to appoint Contractor and start construction, as per MOU”.

05 BOG ITEM NO. 6:	TO CONSIDER THE RECOMMENDATIONS OF 06 BWC MEETING HELD ON 24TH AUGUST, 2018
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The Members were apprised about the Minutes of the 06th BWC Meeting held on 24th August, 2018 and the same were approved by the BOG.

05 BOG ITEM NO. 7:	TO CONSIDER THE LEGAL OPINION REGARDING MEDICAL REIMBURSEMENT TO PROF.P.K.CHAUDHERY, EX-PROFESSOR IN THE SCHOOL
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The case was discussed with reference to the legal opinion of the Counsel, Advocate Shri R.K.Singh, and it was reported by the Director that all original bills are now submitted. The BOG considered the reimbursement of medical expenses of Rs.1,97,300/- to Prof.P.K.Choudhery (Retired) and resolved as under:

Resolution No.40: “Resolved to approve reimbursement of medical expenses to Prof.P.K.Choudhery (Retired) of Rs.1,97,300/- towards his open heart surgery underwent in November, 1999”.



05 BOG ITEM NO. 8:	TO CONSIDER REPORT OF THE COMMITTEE FRAMING LEAVE RULES FOR FACULTY OF THE SCHOOL
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The BOG was informed that the SPA Statutes provide for CCS Leave Rules, 1972 which are not fully suitable for an academic Institution. Therefore, it was apprised to the BOG that the Director of the School set up a Committee to examine the same. The report of the Committee was placed for discussion.

Member, MHRD agreed that in an academic institute, there are many areas where there is requirement of other leaves and sought clarification whether the Institute wants to frame separate Leave Rules or wants to adopt CCS Leave Rules with some changes. He advised to look at the rules of some other Institutes so that the Statute could be amended suitably.

Therefore, it was recommended to revisit the Leave Rules and place the same in the next Meeting of the BOG for suitable amendment of the Statutes.

05 BOG ITEM NO. 9:	TO CONSIDER AMENDMENT OF RR FOR APPOINTMENT OF FACULTY ON DEPUTATION BASIS IN VARIOUS DEPARTMENTS OF THE SCHOOL
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Member, MHRD informed the Board Members that Deputation is an integral part of Recruitment Rules. In existing RRs for faculty in SPA, New Delhi, there is no provision for deputation. Till the new RRs are framed, the School can engage the faculty on Contract to meet the shortfall. On this, the COA Representative and other Members showed concern for shortage of permanent faculty.

On this, Member, MHRD informed that as per DOPT, recruitment of Faculty / Administrative Staff can be done based on existing RRs, till such time new RRs are not notified.

As regards faculty on deputation, the same was not agreed to and it was advised to appoint Contract Faculty / Visiting Faculty.

Resolution No.41: "Resolved that Director may appoint a) permanent faculty at Assistant Professor Level; and b) administrative staff as required as per existing RRs till such time new RRs are not notified."

05 BOG ITEM NO. 10:	TO CONSIDER BIOMETRIC ATTENDANCE IN RESPECT OF FACULTY
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The Board considered the matter and opined that the existing practice of marking attendance by faculty be continued.



05 BOG ITEM NO. 11:	TO CONSIDER THE RECOMMENDATION OF 07 th FINANCE COMMITTEE MEETING HELD ON 07-12-2018
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The BOG considered the following recommendations of the 07th FC at its Meeting held on 7th December, 2018 and approved the same as follows:

1. With regard to Item No.3, TO REPORT ANNUAL ACCOUNTS OF THE SCHOOL FOR THE YEAR 2017-18, FC noted the reporting of Annual Accounts of the School for the year 2017-2018. The same was already approved by the Chairman, BOG on 22.10.2018. This is to be reported in the forthcoming BOG Meeting.
2. With regard to Item No.4, TO CONSIDER FEE STRUCTURE FOR STARTING OF NEW PROPOSED INTEGRATED M.PLANNING 5-YEAR PROGRAM BY DEPARTMENT OF PHYSICAL PLANNING AT SPA, NEW DELHI, the FC recommended as under:

On the observation of IFD, MHRD that the programme should be passed from Senate at first and then put up to FC, it was clarified that the proposal to start the Integrated M.Planning programme was already approved by the then AC on 17.05.2016 and the then EC on 5.08.2016. The matter was discussed in 04 BOG Meeting dated 07th June, 2018 as Item under Any Other Item, and agreed to expedite the matter. However, the Director clarified that a Committee was already set up to go into details such as fees, inclusion in JEE, applicability of GATE Scholarship, etc. The matter regarding its procedure for inclusion in JEE Examination for admission, nomenclature, etc. was placed before the Senate in its meeting held on 26th September, 2018 and approved.

As regards matters involving financial implications i.e. fees, GATE scholarship and faculty requirement, the proposal is put up for consideration of FC in this meeting.

As regards faculty requirement, the FC recommended to appoint one contract faculty against the sanctioned strength of the Department/School.

With regards to Fees for this Integrated Course, the Option II as put up in the Agenda was recommended. As per enhancement as at Item No.16 of this FC, the revised calculations as per **Option II** shall be as follows:



**Proposed Fees Structure for Indian Students
of Integrated M.Planning 5-Year Programme
From the Academic Session 2019-2020 onwards**

(Fig. in Rs.)

		Semester-wise																			
		I	II	III	IV	V	VI	VII	VIII	IX	X										
A.	TUITION FEES	Same as applicable For Under-graduate Programmes																			
i)	General																				
ii)	ENROLMENT FEE (AT THE TIME OF ADMISSION ONLY)																				
iii)	REGISTRATION FEES																				
iv)	ACADEMIC SUPPORT FEES (Library /Audio Visual/ Computer Lab/Internet)																				
v)	STUDENT ACTIVITIES FEES (Games Fees/ Association Fees / Magazine Fees/ NASA / NOSPLAN)																				
vi)	STUDENT AID FUND																				
vii)	SECURITY DEPOSIT SCHOOL & LIBRARY (AT THE TIME OF ADMISSION) Refundable																				
B.	HOSTEL ROOM RENT																				
	TOTAL (A+B)																				

Approved for implementation from the Session 2019-2020 onwards.

3. With regard to Item No.5, **TO CONSIDER IMPLEMENTATION OF REVISION OF PENSION / FAMILY PENSION OF RETIRED TEACHING AND NON-TEACHING STAFF OF THE SPA, NEW DELHI AS PER 7TH CPC**, the FC recommended implementation of revision of pension / family pension to its retired teaching and non-teaching staff (pre-01.01.2016 and post-01.01.2016), as recommended vide MHRD letter dated 14th June, 2018.
4. With regard to Item No.6, **TO CONSIDER RECOMMENDATIONS OF 06 BWC HELD ON 24.08.2018**, The FC noted the recommendations of the 06 BWC held on 24.08.2018 and recommended as under:



- 6.1 With regard to **06 BWC Item No.3**, FC recommended the work of providing and fixing G.I.Chain link (Jali) at Planning Campus at an estimated cost of Rs.2,45,232/-, as per GFR and CVC guidelines in this respect.
- 6.2 With regard to **06 BWC Item No.4**, the FC recommended the miscellaneous repair works at Architecture and Planning Building at ITO Campus at an estimated cost of Rs.4,59,395/-
- For arriving at PAR, the FC wanted the information on the total annual budget for the maintenance of the School buildings. The matter shall be placed in the next FC.
- 6.3 With regard to **06 BWC Item No.5**, the FC considered the seriousness of the work and advised to find out the permanent solution to the problem. It was brought that an underground SAP tank with nosal shall be the way out. On this Chairman, FC inquired about the total rainfall density as accordingly the tank volume will be designed and we would ascertain whether we have that much space or budget. It was advised that the existing drainage system may be mapped. However, it was informed that the School needs to obtain feasibility report from CPWD on this work as the School has no expertise available to provide guidance on this
- On this the FC recommended that instead of inviting CPWD for the feasibility report, this work should be given to CPHEEO, which is a GOI agency for providing feasibility report and after this, the construction work can be awarded to CPWD.
- 6.4 With regard to **06 BWC Item No.6**, the FC recommended the construction of partition wall in the Boys Hostel above Hostel Mess at Maharani Bagh Complex at the estimated cost of Rs.68,681/-, to be carried out as per GFR and CVC guidelines.
- 6.5 With regard to **06 BWC Item No.7**, the FC recommended the work of reuse of swimming pool area at the spa residential complex as a volleyball /badminton court at the maximum estimated cost of Rs.4,25,985/-, as per GFR and CVC guidelines.
5. With regard to Item No.7, **TO CONSIDER UPGRADATION OF SOFTWARE LIBSYS4 TO SOFTWARE LIBSYS10 SOFTWARE FOR SPA LIBRARIES**, The FC considered and approved the proposal of upgradation of existing LibSys4 software to web Centric LibSys10 software at a total amount of Rs.7,05,075/- by M/s LIBSYS Ltd.
6. With regard to Item No.9, **TO CONSIDER REVISION OF PROFESSIONAL CHARGES OF THE SCHOOL COUNSEL FOR ATTENDING THE COURT CASES IN DISTRICT /HIGH COURT/SUPREME COURT ON BEHALF OF THE SCHOOL**, The FC considered that the rates notified by the Ministry of Law will be applicable to the Legal Counsel of the School for attending the Court Cases.



7. With regard to Item No.11, **TO CONSIDER RECOMMENDATIONS OF THE 03RD SENATE HELD ON 26TH SEPTEMBER, 2018 REGARDING REPLACEMENT/ISSUE OF LAPTOPS TO FACULTY AND SENIOR ADMINISTRATIVE STAFF**, The FC noted the comments of IFD Division of MHRD read as under:

“This matter is not in the scope of Senate. Moreover, wherever there is requirement of laptop in such cases only, new laptop may be given”

On this it was clarified that the matter regarding issue of laptops was not placed before the Senate. However, during the course of discussions, the matter regarding replacement / issue of laptops to faculty came out as the matter of discontentment of the faculty as the CPDA, as recommended by the Sixth CPC, was also withdrawn with the implementation of 7th CPC i.e. w.e.f. 01/01/2016. The Senate, therefore recommended to place the matter at an appropriate forum i.e. FC for considering their request for laptops.

On this, the Representative, Technical Division, MHRD clarified that the CPDA is not withdrawn and faculty in IITs/NITs/CFTIs are getting CPDA Allowance, as per Sixth CPC on the same terms and conditions.

It was clarified that SPA had already written to the MHRD vide letter dated 8th October, 2018 seeking clarification on CPDA.

The FC considered the matter and concluded that CPDA can be given to the faculty, as per earlier terms and conditions, subject to clarification from MHRD.

NOTE: Action Taken in this regard i.e. School has received MHRD letter No.3-22/2018-TS.VI dated 13.12.2018 conveying continuance of CPDA at same rates as per VI CPC. This has been approved by the 05th BOG under Item No.12.

8. With regard to Item No.12, **TO CONSIDER ISSUE OF MOBILE PHONE AND I-PAD; AND REIMBURSEMENT OF MONTHLY EXPENSES THEREOF TO CHAIRMAN, BOG**, the The Members of the FC took note of the comments of the IFD Division of the MHRD wherein it was mentioned that “the Chairman of an autonomous body is an honorary post. Any facility or the allowance can be considered, if permissible as per the terms and conditions of the appointment letter.”

The Representative, Technical Division, MHRD felt it is necessary for things to function and may be considered. On this, it was clarified that in the appointment letter, no such facility / allowance is mentioned. But considering the fact that Notepad and mobile are needed by Chairman of the Board, the matter may be taken up with the MHRD (IFD) to consider the provision of mobile phone and notepad and reimbursement of monthly expenses for the Chairman of the Board, as a policy matter.

The FC considered to await the comments of the IFD on this issue.



9. With regard to Item No.13, **TO CONSIDER ANNUAL MAINTENANCE CONTRACT OF CENTRALISED AC INSTALLED AT ARCHITECTURE AUDITORIUM BUIDLING, SPA-DELHI**, The FC considered the proposal of M/s OEM M/s Samsung India Electronic Pvt. Ltd for awarding the work of AMC of centralized AC (16 Units) at a total price of Rs.1,83,253/ (taxes included), as per their quote and approved the same.

10. With regard to Item No.14, **TO CONSIDER REPLACEMENT OF TWO OLD STAFF CARS OF THE SCHOOL**, The FC considered and agreed to the replacement of two vehicles against condemnation, as per rules of the Govt. of India. It was also deliberated that a Report of Condemnation Committee may be obtained before purchasing the vehicle as per rules of the Government of India.

With regard to Item No.15, **TO CONSIDER THE ENHANCEMENT OF REMUNERATION OF CONTRACTUAL APPOINTMENTS / CONSULTANTS IN THE SCHOOL ON ADMINISTRATIVE POSTS**, the FC considered that the enhanced rates of consultants fee / emoluments shall be applicable to fresh appointees as well as to existing incumbents on their renewed term, if any, as under:

Sl. No.	Category of Post (An Engagement with Post/Grade Pay at the time of retirement of the Consultant)	Consultation Fee/Emoluments (Present) in Rs.	Fixed Consultation Fee/Emoluments (Proposed) in Rs.	Remarks
1	Consultant Engineer (Civil & Electrical)- and Other Consultants up to Grade Pay 4800 and above	28,000/-	40,000/-	To be engaged as retired persons
	Consultant Engineer (Civil & Electrical) and Other Consultants - up to Grade Pay between 4200/- and 4600/-.	-	28,000/-	
2	Section Officer & Internal Audit Officer - up to Grade Pay between 4600/- and 4800/-.	22,000/-	30,000/-	
3	Sr. Assistant/Personal Assistant	18,000/-	25,000/-	
4	Stenographer	16,000/-	20,000/-	
5	Sports Officer	36,300/-	50,000/-	Against the position in Grade Pay of 5400/- and engaged on contract basis fulfilling the qualification till regular appointment.

11. With regard to Item No.16 (Table Item), TO CONSIDER THE PROPOSAL FOR ENHANCING THE TUITION FEE FROM THE ACADEMIC SESSION 2019-2020, FC observed that last year fee for new students was increased 75% and an increase of 10% every year was approved. However, to further raise IR to meet the requirement of HEFA funding, it needs to be increased by 25%-30% for the new admissions (w.e.f. academic year 2019-2020). It was deliberated that the increased fee shall be notified in the admission prospectus/advertisement for the new admissions and shall be charged after the date of notification. With this observation, FC approved the proposed fee w.e.f. 2019-2020 Batch of students as follows:

**PROPOSED FEES STRUCTURE FOR INDIAN STUDENTS
FROM THE ACADEMIC SESSION 2019-2020 ONWARDS
(FOR NEWLY ADMITTED STUDENTS BATCH)**

(Fig. in Rs.)

Sl. No.	Particulars	Existing Fees (Annual)			Proposed Fees						
		UG	PG	Ph.D.	UG			PG			Ph.D Annual
					Semester-wise			Semester-wise			
					I	III, V & VII	II, IV, VI & VIII	I	III	II/IV	
A.	TUITION FEES										
i)	General	61,250	70,000	35,000	40,000	40,000	40,000	45,000	45,000	45,000	40,000
ii)	For internal faculty of SPA	NA	NA	2,625	--	--	--				3,000*
iii)	ENROLMENT FEES(AT THE TIME OF ADMISSION ONLY)	4,000	4,000	4,000	5,000	--	--	5,000	--	--	5,000
iv)	REGISTRATION FEES	1,000	1,000	1,000	1,000	1,000	--	1,000	1,000	--	1,000
v)	ACADEMIC SUPPORT FEES (Library /Audio Visual/ Computer Lab/Internet)	8,000	8,000	8,000	5,000	5,000	5,000	5,000	5,000	5,000	10,000
vi)	STUDENT ACTIVITIES FEES (Games Fees/ Association Fees/ Magazine Fees/ NASA / NOSPLAN)	5,200	5,200	5,200	2,600	2,600	2,600	2,600	2,600	2,600	5,200
vii)	STUDENT AID FUND	400	400	400	400	400	--	400	400	--	400
viii)	SECURITY DEPOSIT AT THE TIME OF ADMISSION SCHOOL & LIBRARY	20,000	20,000	20,000	20,000	--	--	20,000	--	--	20,000



	(Refundable)										
B.	HOSTEL ROOM RENT	16,000	16,000	16,000	8,000	8,000	8,000	8,000	8,000	8,000	16,000
	TOTAL (A+B)	1,15,850	1,24,600	89,600 57,225*	82,000	57,000	55,600	87,000	62,000	60,600	97,600 44,600*

*For Internal Faculty of SPA, New Delhi only

PROPOSED FEES STRUCTURE FOR THE YEAR 2019-2020 ONWARDS FOR FOREIGN STUDENTS (FOR NEWLY ADMITTED STUDENTS BATCH)							
Sl.No.	Particulars	(Fig. in U.S. \$)					
		Existing Fees Annual			Semester - wise	Semester - wise	Annual
		UG	PG	Ph.D.			
(i)	Regular / General Students	12,250	12,250	12,250	7,000	7,000	14,000
(ii)	SAARC County Students	6,125	6,125	6,125	3,500	3,500	7,000
(iii)	Casual Students	4,375	4,375	4,375	2,500	2,500	5,000

12. With regard to Item No.17 (Table Item), TO CONSIDER THE REPRESENTATION RECEIVED FROM VARIOUS STUDENTS STUDYING IN THE SCHOOL RELATED TO FEE CHARGED FROM THEM IF THEY FAILED AND JOIN BACK WITH NEXT BATCH, the FC considered the request of the students and accorded ex-post-facto approval for charging fee from them as per old rates applicable to them at the time of admission.

On this it was also considered that the students admitted on old rates of fees shall be charged on old rates and students admitted on new rates of fee shall be charged on new fees.

13. Under Any Other Item (No.1), the Representative, Technical Division, MHRD raised the issue of fee of OCI students admitted through JEE and advised the Institute to examine the issue as per Fee Notices issued by it.

14. Under Any Other Item (No.2), the Representative of MHRD also informed that SPA Delhi has been placed in second finance Window (75:25) by relaxing the criteria in terms of para 4 of HEFA Guidelines. Accordingly, Director and the Dean (P&D) were asked to move for the Vasant Kunj Project of SPA-Delhi. The Director clarified that the School has already received a letter from MHRD to this effect.

Resolution No. 42: "Resolved to approve the recommendations of the 07th FC made at its Meeting held on 07th December, 2018 which are listed above at Sl.Nos. 1 to 14."

05 BOG ITEM NO. 12:	TO CONSIDER THE RECOMMENDATIONS OF 08 FINANCE COMMITTEE MEETING HELD ON 20TH FEBRUARY, 2019 AT 11.30 A.M.
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The BOG considered the following recommendations of the 08th FC at its Meeting held on 20th February, 2019 and approved the same as follows:

- A. With regard to Item No.1,** BOG confirmed the Minutes of the 07th FC Meeting with the following modifications/corrections:
1. **Item No. 15,** the enhanced rates of consultants' fee / emoluments shall be applicable to fresh appointee as well as to existing incumbents on their renewed term, if any.
 2. **Item No.9,** the rates notified by the Ministry of Law will be applicable to the Legal Counsel of the School for attending the Court Cases.
 3. **Item No.16,** the correction noted in the revised fee structure for the foreign students in the Table under Ph.D column. With the correction, the fee shall be as under:

PROPOSED FEES STRUCTURE FOR THE YEAR 2019-2020 ONWARDS FOR FOREIGN STUDENTS (FOR NEWLY ADMITTED STUDENTS BATCH)							
Sl.No.	Particulars	Existing Fees Annual			(Fig. in U.S. \$)		
		UG	PG	Ph.D.	Semester - wise	Semester - wise	Annual
					UG	PG	Ph.D.
(i)	Regular / General Students	12,250	12,250	12,250	7,000	7,000	14,000
(ii)	SAARC County Students	6,125	6,125	6,125	3,500	3,500	7,000
(iii)	Casual Students	4,375	4,375	4,375	2,500	2,500	5,000

4. **Any Other Item,** the corrected Minutes of this Agenda Item will be as follows, as per the comments received from the Representative, Technical Division, MHRD

“The Representative, Technical Division, MHRD raised the issue of fee of OCI students admitted through JEE and advised the Institute to examine the issue as per Fee Notices issued by it.”

- B. With regard to Item No.2,** the Action Taken Report on the Minutes of 07th Meeting of FC held on 7.12.2018 was approved.
- C. With regard to Item No.3, TO CONSIDER REPORT OF THE COMMITTEE FOR RELEASE OF PENDING PAYMENTS TO CONTRACTORS,** the FC made the following recommendations:

1. As work has been verified by the Committee, therefore, the balance liability (principle amount only) of the Contractor to be disposed off as recommended by the Committee.
 2. Committee was informed that the then Director and Consulting Engineer has left the institution and are no more employees of the Institution, whereas the Chairman (Maintenance Committee) still working in the SPA, Delhi, therefore, as recommended by the Committee a suitable warning may be issued to him by the Director.
 3. It was also recommended that a suitable mechanism may be devised by the Director so that in future these types of problems do not occur. The FC & the BOG may be apprised of the mechanism devised in the next meeting.
- D. With regard to Item No.4, **TO CONSIDER REPORT OF COMMITTEE CONSTITUTED TO REVIEW LATE FINE FOR DELAY IN SUBMISSION OF FINAL THESIS REPORTS**, the FC referred the matter to the Senate
- E. With regard to Item No.5, **TO REPORT ISSUE RAISED BY M/S RONSON REGARDING NON-GRANT OF TENDER IN THEIR FAVOUR FOR HOUSEKEEPING WORKS AND LEGAL OPINION OF THE LEGAL COUNSEL ON THE ISSUE**, the FC agreed with the recommendations of the Legal Counsel and recommended that the matter may be disposed off accordingly.
- F. With regard to Item No.6, **TO CONSIDER THE CASE RELATED TO FEE RECEIVED FROM FOREIGN NATIONAL STUDENTS OF SAARC AND NON SAARC COUNTRIES**, the FC recommended that the matter regarding recovery of balance fee may be pursued with Bhutanese Government as well as concerned students.
- G. With regard to Item No.7, **TO CONSIDER THE PAYMENT OF ANNUAL MEMBERSHIP FEE FOR THE YEAR 2016-17, 2017-18, 2018-19 TO ASSOCIATION OF INDIAN UNIVERSITIES**, it was agreed that School should pay the Membership Fee as it will be helpful for the students and other academic purposes.

Resolution No. 43: "Resolved to approve the recommendations of the 08th FC made at its Meeting held on 20th February, 2019."

05 BOG ITEM NO. 13:	TO CONSIDER PANEL OF SC/ST/OBC MEMBERS ON THE SELECTION COMMITTEE FOR THE POSTS RESERVED FOR SC/ST/OBC CANDIDATES AS PER SECTION 22(4) OF SPA STATUTES, 2016
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The Board authorised Director of the School to nominate the SC, ST and OBC Experts on the Selection Committee for the posts reserved for SC, ST and OBC candidates, as per Section 22(4) of SPA Statutes, 2016 and resolved as under:



Resolution No. 44: “Resolved to authorise Director, SPA to nominate SC, ST and OBC Experts on the Selection Committee for the posts reserved for SC, ST and OBC candidates, as per Section 22(4) of SPA Statutes, 2016 ”.

05 BOG ITEM NO. 14:	TO CONSIDER SELECTION CRITERIA FOR THE POST OF GROUP ‘B’ & ‘C’ ADMINISTRATIVE AND OTHER STAFF UNDER DIRECT RECRUITMENT QUOTA IN VIEW OF DISCONTINUATION OF INTERVIEW (SCHEME OF EXAMINATION & SYLLABUS)
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It was clarified that for Group ‘B’ & ‘C’ administrative and other staff, the Question Paper shall be bilingual and the candidates can opt for any language (English / Hindi) for answering the same. However, for posts under Rajbhasha, the Medium shall be “Hindi” for all posts. Board considered the Selection criteria for Group ‘B’ & ‘C’ administrative and other staff under DR quota in view of discontinuation of interview and approved the Scheme of Examination & Syllabus and resolved as under:

Resolution No. 45: “Resolved to approve the Selection criteria (Scheme of Examination & Syllabus) for Group ‘B’ & ‘C’ administrative and other staff”.

05 BOG ITEM NO. 15:	TO CONSIDER APPOINTMENT OF CONTRACT FACULTY AND VISITING FACULTY AS PER SECTION 7 (I) (h) OF SPA ACT, 2014.
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The BOG considered the appointment of Contract Faculty and the Visiting Faculty and authorized the Director to appoint the same as required from time to time within the sanctioned strength of the regular faculty and resolved as under:

Resolution No. 46: “Resolved to authorize the Director to appoint the Contract faculty and the Visiting Faculty as required from time to time during academic sessions against sanctioned strength of faculty positions”.

05 BOG ITEM NO. 16:	TO CONSIDER THE ANNUAL REPORT 2017-18
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The Board considered the Annual Report 2017-2018 and resolved as under:

Resolution No. 47: “Resolved to approve Annual Report 2017-2018.”



05 BOG ITEM NO. 17:	TO CONSIDER REPORT OF COMMITTEE CONSTITUTED TO LOOK INTO THE ISSUE OF SENIORITY OF ASSISTANT REGISTRARS OF THE SCHOOL
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It was informed to the Board Members that the then Executive Council approved the regular promotion of two Assistant Registrars (Smt. Jagjeet Kaur and Shri Anuj Bhardwaj) with retrospective effect counting their ad hoc services. On this, Member, MHRD mentioned that the matter may be reviewed again.

05 BOG ITEM NO. 18:	TO REPORT AND RATIFY NOMINATION OF PROF. DR. RANEE MARIA LEONIE VEDAMUTHU AMONGST THE BOARD MEMBERS ON THE FINANCE COMMITTEE IN PLACE OF SHRI BALBIR VERMA
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The Board noted and ratified the nomination of Prof. Dr. Ranee Vedamuthu on the FC. The Board also noted COA nomination of Ar. Gajanand Ram.

05 BOG ITEM NO. 19:	TO REPORT AND RATIFY SANCTION OF LEAVE TO MR. MANU MAHAJAN, ASSISTANT PROFESSOR OF URBAN DESIGN IN THE SCHOOL FOR UNDERTAKING PART OF HIS Ph.D RESEARCH WORK AT UNIVERSITY OF LEEDS (UOL), U.K. UNDER THE COMMONWEALTH SPLIT SITE SCHOLARSHIP SCHEME FOR A PERIOD OF TWELVE MONTHS & FIFTEEN DAYS W.E.F. 15.01.2019 TO 31.01.2020
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The Board noted and ratified the decision of the Chairman, BOG in sanctioning leave to Shri Manu Mahajan, Asstt., Professor of Urban Design, for a period of twelve months & fifteen days w.e.f. 15.1.2019 to 31.1.2020 for undertaking his Ph.D research work partly at University of Leeds under Commonwealth Split Site Scholarship Scheme.

05 BOG ITEM NO. 20:	TO REPORT APPOINTMENT OF PROF. DR. P. S. N. RAO AS INDEPENDENT DIRECTOR ON BOARD OF DIRECTORS OF UJJAIN SMART CITY LIMITED
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The BOG noted and approved the appointment of Prof. Rao as Director on Board of Directors of Ujjain Smart City Limited. On this Chairman, BOG informed that he is also appointed as an Independent Director of Satna Smart City Development Ltd. The Board congratulated the Chairman and the Director on their appointments.



05 BOG ITEM NO. 21:	TO REPORT ANNUAL ACCOUNTS OF THE SCHOOL FOR THE YEAR 2017-2018
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The BOG noted and approved the Annual Accounts for the year 2017-2018.

Resolution No. 48: "Resolved to approve the Annual Accounts for the year 2017-2018."

05 BOG ITEM NO. 22:	TO REPORT APPOINTMENT OF VISITING FACULTY AND CONTRACT FACULTY AS PER SECTION 7 (I) (H) OF SPA ACT, 2014.
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The BOG noted and approved the appointments of Visiting Faculty and Contract Faculty for the academic session 2018-2019.

05 BOG ITEM NO. 23:	TO REPORT CHANGE OF UNIVERSITY FOR PURSING PH.D FROM UNIVERSITY OF ADELAIDE, AUSTRALIA TO BARTLETT SCHOOL OF ARCHITECTURE, UNIVERSITY COLLEGE, UK ON THE SAME TOPIC - "MODERN ARCHITECTURAL HISTORIOGRAPHY IN INDIA" BY SHRI SAPTRISHI SANYAL, ASSTT. PROFESSOR OF ARCHITECTURE
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The BOG noted and approved the change of name of University for pursuing Ph.D by Shri Saptrishi Sanyal.

05 BOG ITEM NO. 24:	TO REPORT THE CHANGES IN THE NAMES OF EXPERTS OF THE SELECTION COMMITTEE FOR MAKING SELECTION TO THE POST OF REGISTRAR AND REPORTING OF APPOINTMENT OF SHRI UMAKANT AGARWAL TO THE POST OF REGISTRAR, SPA NEW DELHI
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Shri Umakant Agarwal, Registrar recused himself for this agenda.

The Board noted and approved the Selection Committee changes and ratified the appointment.

05 BOG ITEM NO. 25:	TO REPORT MHRD LETTER NO.F.3-2/2015.TS.VI DATED 29 TH OCTOBER, 2018 ON PROVISIONS UNDER THE SPA ACT, 2014 AND THE STATUTES OF SPAS ON ROLES OF CHAIRPERSON, BOG AND THE DIRECTORS OF THE SCHOOLS
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The BOG noted the MHRD letter on the roles of Directors and Chairpersons of BOGs of SPAs.

05 BOG ITEM NO. 26:	TO REPORT PLATINUM JUBILEE CELEBRATIONS OF THE DEPARTMENT OF ARCHITECTURE, SPA
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The BOG noted the Platinum Jubilee celebrations of the Department of Architecture. It was informed that expenses towards these celebrations are partly funded by SPA (Rs.10.00 lakh) budget and partly from funds received from industry such as M/s Jaquar who have provided Rs.25.00 lakh.

05 BOG ITEM NO. 27:	TO REPORT SETTLEMENT OF ARBITRATION CASE RELATED TO M/S GORKHA SECURITY SERVICES
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The BOG noted and approved the settlement of arbitration case related to M/s Gorkha Security Services.

05 BOG ITEM NO. 28:	TO REPORT NOTIFICATION OF SPA (AMENDMENT) STATUTES, 2018 WITH RESPECT TO C.G.H.S.
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The BOG approved the provision of CGHS for the employees/pensioners/family pensions of the SPA, Delhi and resolved as under:

Resolution No. 49: "Resolved to adopt provisions of the Central Government Health Scheme (CGHS) for the employees /pensioners/family pensioners of the SPA, Delhi, as per School of Planning and Architecture (Amendment) Statutes, 2018 notified vide MHRD (Department of Higher Education) Gazette Notification No.G.S.R.1183(E) dated 5th December, 2018 (F.No.3-1/2017-TS.VI)."

05 BOG ITEM NO.29:	TO REPORT IMPLEMENTATION OF THE EWS RESERVATION IN THE SCHOOL OF PLANNING AND ARCHITECTURE FOR POST GRADUATE AND UNDER GRADUATE PROGRAMMES FROM THE ACADEMIC SESSION 2019-20
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The BOG approved the implementation of EWS Reservation and resolved as under:

Resolution No. 50: "Resolved to implement the EWS Reservation for Post Graduate and Under Graduate Programmes from the Academic Session 2019-2020 by increasing 5% EWS reservation during 2019-20 and additional 5% during the year 2020-21, based on the present infrastructure and strength, as per seat Matrix for the years 2019-20 (Annexure-II) & 2020-21(Annexure-III)".

Any Other Item:

1. Prof.Mandeep Singh, HOD(Arch.) expressed his concern over shortage of faculty positions in the Department of Architecture. The Council of Architecture Representative noted that this is a serious issue and inspection for recognition of Architecture Degree is due in March, 2019. On this, it was advised by the Board to appoint Contract Faculty as far as possible instead of Visiting Faculty against the regular faculty positions. The BOG also suggested to initiate recruitment of faculty at Assistant Professor level on existing RRs till the new RRs are notified and the advertisement can be communicated during inspection by COA.

The Meeting ended with Vote of Thanks to the Chair.

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI
योजना तथा वास्तुकला विद्यालय, नई दिल्ली

Annexure -II

COURSE	PROPOSED RESERVATION OF SEATS (MASTER'S/UNDER GRADUATE PROGRAMME) 2019-20 (with reservation provision of 5% of EWS)							GRAND TOTAL
	OG	SC**	ST**	OBC**	EWS	Folio: Intake		
1	15	7	3	1	5	1	17	17
2	31	16	5	3	9	2	35	35
3	15	7	3	1	5	1	17	17
4	23	12	4	2	7	1	26	26
5	23	12	4	2	7	1	26	26
6	23	12	4	2	7	1	26	26
7	15	7	3	1	5	1	17	17
8	23	12	4	2	7	1	26	26
9	20	11	3	2	6	1	23	23
10	31	16	5	3	9	2	35	35
Total	219	112	38	19	67	12	248	248
UNDER GRADUATE PROGRAMME								
11	105+1	53	18	9	32	6	118+1	118+1
12	34+1	17	6	3	10	2	58+1	58+1
	141	70	24	12	42	8	158	158

* 5% seats for all Post Graduate degree Programmes are reserved for Physically Challenged Persons on horizontal basis, these will be adjusted against the respective reservations for OG, SC, ST and OBC Categories as per provision of PwD reservation.

**Reservation for each Category

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Annexure -III

SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI
योजना तथा वास्तुकला विद्यालय, नई दिल्ली

PROPOSED 10% RESERVATION OF SEATS (MASTER'S/UNDER GRADUATE PROGRAMME) FOR 2020-21							
COURSE	Earlier Intake	OG	SC**	ST**	OBC**	EWS	GRAND TOTAL
1	15	8	3	1	5	2	19
2	31	15	6	3	11	4	39
3	15	8	3	1	5	2	19
4	23	12	4	2	8	3	29
5	23	12	4	2	8	3	29
6	23	12	4	2	8	3	29
7	15	8	3	1	5	2	19
8	23	12	4	2	8	3	29
9	20	9	4	2	7	3	25
10	31	15	6	3	11	4	39
Total	219	111	41	19	76	29	276
UNDER GRADUATE PROGRAMME							
11	105+1	54	20	10	35	13	132+1
12*	34+1	18	6	3	12	4	43+1
	139+2	72	26	13	47	17	175+2

*5% seats for all Post Graduate degree Programmes are reserved for Physically Challenged Persons on horizontal basis, these will be adjusted against the respective reservations for OG, SC, ST and OBC Categories as per provision of PwD reservation.

**Reservation for each Category