



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

School of Planning and Architecture, New Delhi

An "Institution of National Importance" under an Act of Parliament
(Ministry of Human Resource Development, Government of India)

Ref.No.CCC/06BOG/SPA/2019

29th August, 2019

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND
ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 06TH SPECIAL MEETING OF BOARD OF GOVERNORS OF
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI TO BE HELD ON
MONDAY, 26TH AUGUST, 2019 AT 12.30 P.M.**

Sir/Madam,

I am directed to forward herewith the Minutes of the 06th Special Meeting of Board of Governors of School of Planning and Architecture, New Delhi, held on Monday, 26th August, 2019 at 12.30 p.m. in the Old Committee Room of School. Comments on the Minutes, if any, may please be forwarded within two week's time.

Yours faithfully,

(Umakant Agarwal)
Registrar - Secretary

Encl.: As stated above

LIST OF MEMBERS OF BOARD OF GOVERNORS OF SPA DELHI

1.	Dr. Amogh Kumar Gupta 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	8.	Prof. Dr. Vinay Maitri Dean (Students Affairs) SPA, New Delhi-110002
2.	The Principal Secretary (Technical Education) Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, New Delhi- 110088	9.	The ADG (NITs/SPAs) & Bureau Head (TE) Government of India Ministry of Human Resource Development Department of Higher Education, Shastri Bhawan, New Delhi-110001
3.	Prof. Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn., New Delhi-110002	10.	Ms. Darshana M. Dabral Joint Secretary & Financial Advisor Government of India Ministry of Human Resource Development Department of Higher Education Room No.120-C, Shastri Bhawan, New Delhi-110001
4.	Ar. Gajanand Ram Flat A/706, Vasundhara Garden Harihar Singh Road, Bariatu Ranchijharkhand, Ranchi Pincode-834009	11.	Shri Shiv Das Meena Additional Secretary (AMRUT) Government of India, Ministry of Housing & Urban Affairs, Nirman Bhawan, Room No. 140-C, New Delhi- 110011
5.	Prof. Subrata Chattopadhyay Professor and Head of Architecture and Regional Planning Department, IIT, Kharagpur-721302	12.	Prof. Dr. P. S. N. Rao Director School of Planning and Architecture, New Delhi-110002
6.	Prof. Dr. Raneer Vedamuthu Dean, School of Architecture and Planning Anna University, Chennai - 600025	13.	Shri Umakant Agarwal Registrar - Secretary School of Planning and Architecture, New Delhi-110002
7.	Prof. Dr. Priyaleen Singh Dean (Faculty Welfare) SPA, New Delhi-110002		

योजना तथा वास्तुकला विद्यालय : नई दिल्ली
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 06TH SPECIAL MEETING OF THE BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON MONDAY, 26TH AUGUST, 2019 AT 12.30 P. M. IN THE OLD COMMITTEE ROOM, SPA, NEW DELHI.

Present:

- | | | |
|----|---|-------------|
| 1. | Dr.Amogh Kumar Gupta | Chairperson |
| 2. | Prof.Dr.D.S.Meshram
(Representative from ITPI) | Member |
| 3. | Ar. Gajanand Ram
(Representative from COA) | Member |
| 4. | Prof. Dr. Priyaleen Singh, Dean(FW)
(Representative from Senate (Architecture)) | Member |
| 5. | Prof. Dr. Vinay Maitri, Dean(SA)
(Representative from Senate (Planning)) | Member |
| 6. | Shri A.K.Singh, Under Secretary(TE)
(Representative ADG(NITs/SPAs) &
Bureau Head(Technical), MHRD) | Member |
| 7. | Shri Anil Kumar, Director(IFD), MHRD
(Representative Ms. Darshana M. Dabral, JS & FA, MHRD) | Member |
| 8. | Prof.Dr.P.S.N.Rao
Director, SPA, Delhi | Member |
| 9. | Shri Umakant Agarwal
Registrar | Secretary |

Prof.Dr. Subrata Chattopadhyay (Representative AICTE) and Prof. Dr.Ranee Vedamuthu (Representative from UGC) could not attend due to preoccupancy and requested for leave of absence.

Principal Secretary (TE), Govt. of Delhi and Shri Shiv Das Meena, Addl.Secretary, M/o Housing and Urban Affairs did not attend.

The Chairperson, BOG welcomed all the Members of BOG, specifically the new Members representative from Senate, and called the Meeting to order.



06 BOG ITEM NO.1	TO CONFIRM THE MINUTES OF 05 TH MEETING OF BOARD OF GOVERNORS OF THE SCHOOL HELD ON 20 TH FEBRUARY, 2019
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The Board was apprised that the Minutes of 05th BOG Meeting were circulated to all Members on 11th March, 2019 with the request to forward their comments within two weeks' time. No comments were received.

The Minutes of the 05th BOG Meeting held on 20th February, 2019 were confirmed (Appendix-06BOG-I).

Resolution No. 51: "Resolved to confirm the Minutes of the 05th Meeting of the Board of Governors held on 20th February, 2019".

06 BOG ITEM NO.2	TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE 05 TH MEETING OF BOARD OF GOVERNORS OF THE SCHOOL HELD ON 20 TH FEBRUARY, 2019
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The Action Taken Report (ATR) was presented and following corrections/suggestions were received in this regard:

- 1) 05 BOG Item No.8, it was informed that the Committee under the Chairmanship of Dean(Research) has revisited the Leave rules and the resubmitted report shall be placed before the next regular Meeting of the BOG.
- 2) 05 BOG Item No.12 (08FC Item No.16), the table showing fee structure for Foreign Students is corrected by adding row, differentiating the existing and the proposed fee structures, as under:

EXISTING AND PROPOSED FEES STRUCTURES FOR THE YEAR 2019-2020 ONWARDS FOR FOREIGN STUDENTS (FOR NEWLY ADMITTED STUDENTS BATCH)							
(Fig. in U.S. \$)							
		Existing Fees			Proposed Fees		
		Annual	Annual	Annual	Semester-wise	Semester-wise	Annual
		UG	PG	Ph.D	UG	PG	Ph.D
(i)	Regular / General Students	12,250	12,250	12,250	7,000	7,000	14,000
(ii)	SAARC County Students	6,125	6,125	6,125	3,500	3,500	7,000
(iii)	Casual Students	4,375	4,375	4,375	2,500	2,500	5,000

- 3) 05 BOG Item No.17, it was also clarified that the revisited report of the Committee on seniority issue of Assistant Registrars shall be placed in the regular Meeting of the BOG.
- 4) 05 BOG Item No.23, it was noted that no further action is required on the Item No.23 of the ATR.

With the above observations, the Action Taken Report was noted and approved.

The BOG considered the following recommendations of the 09th FC at its Meeting held on 26th August, 2019 and approved the same as follows:

1. With regard to Item No.1, BOG confirmed the Minutes of the 08th FC Meeting held on 20.02.2019.
2. With regard to Item No.2, the Action Taken Report on the Minutes of 08th Meeting of FC held on 20.02.2019 was approved.
3. With regard to Item No.3, TO CONSIDER APPROVAL OF THE ANNUAL ACCOUNTS OF THE SCHOOL FOR THE YEAR 2018-2019, the Board of Governors approved the Annual Accounts for the year 2018-19 after incorporating the following suggestions of FC on preparation of the Annual Accounts:
 - 1) From the next Financial Year onwards, accounting should be based on accrual accounting system, as suggested by the CA.
 - 2) If there is any change i.e. increase or decrease more than 25%, in any of the Head from the last financial year, it should be explained with footnotes.
 - 3) Mess subsidy should be reviewed and put up in the next FC.
 - 4) Expenditure should be reflected in the proper head i.e. Recurring / Non-Recurring, as per the nature of the expenditure.
 - 5) As noted, there is a substantial increase in the scholarship amount and after getting clarification from the Accounts Section, this increase is mainly due to following:
 - a) Increase in the number of GATE Scholars by 39 (i.e. from 241 to 280)
On account of this, increase is 39 No.x12,400/- p.m.x12 months= Rs.58.00 lakh
 - b) Increase in the number of Ph.D Scholars by 7 (i.e. from 16 to 23)
This increase is 7 No. x Rs.36,400 p.m. x 12 months = Rs.31.00 lakh

The total approximate increase on account of scholarship is Rs.90.00 lakh.

The BOG resolved as under:

Resolution No. 52: "Resolved to approve the recommendations of the 09th FC made at its Meeting held on 26th August, 2019 and resolved to approve the Annual Accounts for the year 2018-2019."

06 BOG ITEM NO.4	TO CONSIDER THE MINUTES OF SELECTION COMMITTEE FOR THE POST OF DEPUTY REGISTRAR
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Before opening the confidential envelope containing recommendations of the Selection Committee for the post of Deputy Registrar, it was reported that there was no complaint or Court Case on the recruitment to the post of Dy.Registrar as of date. Further, the following information was placed before the BOG:

- (i) No. of Applications received was 81
- (ii) No. of Applicants shortlisted were 68
- (iii) No. of candidates presenting for interview were 51
- (iv) The list of candidates shortlisted for interview was notified on the SPA Website

The BOG noted that the composition of the Selection Committee was as per the Statutes' provisions and the quorum of the Selection Committee was 100%, as per the provisions. All due processes as per Act/Statutes were followed. The Selection Committee for the said post was approved by the BOG. The BOG opened the Confidential Cover containing the recommendations of the Selection Committee.

The BOG approved the recommendations of the Selection Committee and recommended issue of appointment letter.

The BOG resolved as under:

Resolution No. 53: "Resolved to ratify and approve the changes in the composition of the Selection Committee for the post of Deputy Registrar held on 9th and 10th July, 2019 and recommendations of Selection Committee for the post of Deputy Registrar (Group 'A') in the School."

REPORTING ITEMS:

06 BOG ITEM NO.5(a)	TO REPORT NOMINATION OF TWO NEW REPRESENTATIVES FROM SENATE ON THE BOARD OF GOVERNORS OF THE SCHOOL AS PER SECTION 13(2)(H) OF THE SPA ACT, 2014
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The BOG noted the nominations of Prof.Dr.Vinay Maitri and Prof.Dr.Priyaleen Singh from Senate of the School on the Board and welcomed them.

BOG also recorded the appreciation for contribution made by the outgoing Members, Prof.Dr.Mandeep Singh and Prof.Dr.Mahavir during their membership on the BOG.



06 BOG ITEM NO.5(b)	TO REPORT AND RATIFY APPOINTMENT OF VISITING FACULTY / CONTRACT FACULTY DURING 2019-2020 AS PER SECTION 7 (I) (H) OF SPA ACT, 2014.
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The BOG noted the appointment of the Contract Faculty during 2019-20 and ratified the changes in the Selection Committee, inclusion of COA Nominee on the Selection Committee for the Department of Architecture and the appointment of Contract Faculty and resolved as under:

Resolution No. 54: *“Resolved to approve and ratify the (i) changes in the Selection Committee appointment of the Contract Faculty during 2019-20, (ii) inclusion of COA Nominee on the Selection Committee for the Department of Architecture and (iii) the appointment of 33 No. of Contract Faculty, as per list attached”*

06 BOG ITEM NO.5(c)	TO REPORT ADVERTISEMENT REGARDING APPOINTMENT OF PERMANENT FACULTY AND ADMINISTRATIVE STAFF
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The BOG noted the advertisements and emphasized to process the recruitment expeditiously.

Additional Agenda Items:

06 BOG ITEM NO.06	TO CONSIDER SELECTION CRITERIA, SCHEME OF EXAMINATION AND SYLLABUS FOR TECHNICAL, LIBRARY & OTHER CADRE POSTS OF GROUP ‘B’ & ‘C’ UNDER DIRECT RECRUITMENT/DEPARTMENTAL QUOTA
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It was noted that the School should conduct written test as well as interview for non-teaching posts of Group ‘B’ & ‘C’ under Direct Recruitment quota and should continue with the interviews in view of Statutes provision No.22(10) of First Statutes of SPAs.

BOG agreed to and approved that while notifying the list of shortlisted candidates, it should be notified that written examination/skill test shall be followed by interviews.

It was agreed that, further to the provisions of Selection Criteria, Scheme of Examination and Syllabus for the posts a) Administrative & Other Staff and b) Technical, Library & Other Cadre posts of Group ‘B’ & ‘C’, the selection process should be as follows:

- a) All eligible candidates to take written/skill test.
- b) All candidates who pass the written/skill test to be interviewed.
- c) Final merit selection list to be drawn with 70% weightage for marks obtained in written and 30% weightage for marks obtained in interview.

The BOG approved the proposed Scheme of Examination & Syllabus and resolved as under:

Resolution No.55: *“Resolved to approve the Selection Criteria, Scheme of Examination & Syllabus for a) Administrative & Other Staff and b) Technical, Library & Other Cadre posts, of Group ‘B’ & ‘C’ and approved the written test/skill test and interviews for these posts/cadres”.*

06 BOG ITEM NO.07	PROCEDURE FOR CONDUCT OF WRITTEN EXAMINATION / SKILL TEST FOR SELECTION OF CANDIDATES FOR VARIOUS POSTS OF NON-TEACHING ADMINISTRATIVE STAFF AND TECHNICAL STAFF IN THE SCHOOL
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The BOG advised to conduct the written preferably on Sundays. The paper setters to be appointed by the Director.

BOG approved the conduct of written examination / skill test followed by interviews for various non-teaching posts as per procedure proposed by School in the BOG.

Resolution No.56: *“Resolved to approve the procedure for conduct of written examination/skill test followed by interviews for selection of candidates for various non-teaching staff, both administrative and technical staff in the School.”*

06 BOG ITEM NO.08	TO CONSIDER SHORTLISTING CRITERIA/ WRITTEN TEST FOR RECRUITMENT OF FACULTY POSTS
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The BOG held detailed deliberations and finally decided that all eligible candidates shall be called for interview.

Resolution No.57: *“Resolved to call all eligible candidates/applicants for interview for recruitment of Faculty posts.”*

ANY OTHER ITEM:

1. Registrar-Secretary informed the BOG that the School conducted limited Departmental Competitive Examination for the 2 posts of Section Officers. The minimum pass percentage as per Selection Criteria was 50%. None of the candidates scored 50%. It was requested that the minimum pass percentage may be relaxed to 40%. The BOG did not consider downgrading the standards and advised to re-conduct the examination.

The meeting ended with thanks to the Chair.




MINUTES OF THE 06TH SPECIAL MEETING OF BOG OF SPA, DELHI HELD ON 26.08.19 - REG

5 messages

Renu Anand <renuanand2604@gmail.com>

Fri, Aug 30, 2019 at 10:42 AM

To: Amogh Gupta <amoghkgupta@yahoo.co.in>, pstededu@nic.in, D S Meshram <dsmeshram@gmail.com>, Gajanand Ram <gajanandram@gmail.com>, "Prof.Subrata Chattopadhyay" <subratachattopadhyay10@gmail.com>, raneemaria@gmail.com, Priyaleen Singh <Priyaleen.delhi@gmail.com>, VINAY MAITRI <vmaitri@gmail.com>, mmohan.edu@nic.in, jsfa.edu@gov.in, mshivdas@ias.nic.in, "P.S.N Rao" <drpsnrao@hotmail.com>
Cc: Umakant Agarwal <ukagarwal2006@gmail.com>

Respected Sir/Madam,

I am directed to forward herewith letter No.CCC/06BOG/SPA/2019 dated 29th August, 2019 from Registrar-Secretary forwarding therewith Minutes of the 06th Special Meeting of BOG of SPA, Delhi held on 26.08.2019. Hardcopy of the Minutes is sent separately.

With kind regards

FOR
Registrar-Secretary

 Minutes of 06 Special Meeting of BOG held on 26082019_SPA DELHI.pdf
593K

Amogh Gupta <amoghkgupta@yahoo.co.in>

Mon, Sep 9, 2019 at 12:05 PM

To: Renu Anand <renuanand2604@gmail.com>
Cc: "Prof.Dr.P.S N. Rao" <drpsnrao@hotmail.com>

*AS the minutes sent is in image form,
(also the same has been received in hard copy through post)
any editing marking is not possible in there.*

Page 02 item 06 BOG ITEM No 02

1. The item number 08 of BOG 05 the progress was neither been reported in 06 BOG nor here in ATR, the case is still in pending , consideration.

2. Rest points written as 1, 2 & 3 should have suffix as:

1. Item no 08 of 05 BOG-----

2. Item no 7 of 05 BOG-----

3. Item 23 of 05 BOG-----

this will make more clear understanding.

Page 27 of board Meeting agenda 12.1.3 , it was brought to the notice that the table showing existing and proposed fee structure for Foreign Students - needs correction in means of adding on row

Page 02 heading of 06 BOG ITEM number 03

Recall it was brought to the notice during meeting to delete

"BWC Meeting" from item, it is still there.

Rest is okay to me.

*DR Amogh Kumar Gupta\
Chairman
SPA-D*

योजना एवं वास्तुकला विद्यालय: नई दिल्ली:2
School of Planning And Architecture: New Delhi:2
संकायाध्यक्ष कार्यालय (छात्र कार्यकलाप)
Office of Dean (Student Affairs)

Ref.No.F1/ SPA/DSA/0116

2nd September,2019

Note

This is reference to Minutes of special meeting of BOG of School of Planning And Architecture held on 26th August, 2019, my observation is in the list of Member Present, Refer to my name at point no. 5 page no. 1, it should be Dean (SA) not Dean (SW) . Please this may be corrected.

Vinay Maitri

(Prof. Dr. Vinay Maitri)

प्रो. डॉ. विनय मैत्री

Dean, Student Affairs

संकायाध्यक्ष (छात्र कार्यकलाप)

Registrar

SR PA (C)

0116/Dean(SA)
8/sep/2019.