



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान,
शिक्षा मंत्रालय, भारत सरकार)

School of Planning and Architecture, New Delhi

(An Institution of National Importance under an Act of Parliament,
Ministry of Education, Government of India)



उमाकान्त अग्रवाल
कुलसचिव
Umakant Agarwal
Registrar

Ref.No.116/14BOG/SPA/2022

10th August, 2022.

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF SCHOOL OF PLANNING
AND ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 14TH BOARD OF GOVERNORS MEETING OF
THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW
DELHI HELD ON TUESDAY, 2ND AUGUST, 2022 AT 2.30 P.M.
(ONLINE /OFFLINE MODE).**

Sir/Madam,

I am forwarding herewith Minutes of the 14th Board of Governors Meeting of School of Planning and Architecture, New Delhi held on Tuesday, 2nd August, 2022 at 2.30 p.m. in the New Committee Room of the School (Online/Offline Mode). Comments on the Minutes, if any, may please be forwarded within two weeks' time.

Yours faithfully,

(Umakant Agarwal)
Registrar-Secretary, BOG

Encl: As stated above

List of Board of Governors of SPA-Delhi

1	VACANT	8	Prof. Manoj Mathur Professor of Architecture SPA, New Delhi-110002
2	Shri H. Rajesh Prasad, IAS Principal Secretary (Technical Education) Govt. of NCT, Muni Mayaram Marg, Pitampura, Near TV Tower, New Delhi- 110088	9	Ms.Saumya Gupta, IAS Joint Secretary(NIT) Government of India Department of Higher Education Ministry of Education Room No.203-C, Shastri Bhawan New Delhi
3	Shri S.B.Khodankar Former Secretary-General, ITPI C-122, Sector 26 NOIDA-201301 (UP)	10	Ms. Darshana M. Dabral Joint Secretary & Financial Advisor Government of India Ministry of Education Department of Higher Education Room No.120-C, Shastri Bhawan New Delhi-110001
4	Ar. Sapna Prabhakar Chief Architect, Department of Architecture Punjab, SCO No.149-152 Sector 17-C, Chandigarh-160017	11	Ms.D.Thara Joint Secretary (AMRUT) Ministry of Housing & Urban Affairs, Room No.144, C Wing, First Floor, Nirman Bhawan, New Delhi- 110011
5	Ar.Gyanendra Singh Shekhawat Founder Principal, IDEAS 124, Himmat Nagar, Tonk Road <u>Jaipur-302018, Rajasthan</u>	12	Prof. Dr. P. S. N. Rao Director School of Planning and Architecture, New Delhi-110002
6	Prof. Dr. Raneer Vedamuthu Dean School of Architecture and Planning Anna University, Chennai – 600025	13	Shri Umakant Agarwal Registrar - Secretary School of Planning and Architecture, New Delhi-110002
7	Prof. Dr. Sanjukta Bhaduri Professor of Planning SPA, New Delhi-110002		

योजना तथा वास्तुकला विद्यालय : नई दिल्ली
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF THE 14TH BOARD OF GOVERNORS MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON TUESDAY, 2ND AUGUST, 2022 AT 2.30 P.M. IN THE NEW COMMITTEE ROOM OF THE SCHOOL (OFFLINE / ONLINE MODE)

Present:

1.	Prof.Dr.P.S.N.Rao Director, SPA, Delhi	Chairperson
2.	Shri S.B.Khodankar (Representative from ITPI)	Member
3.	Ar. Sapna Prabhakar (Representative from COA)	Member
4.	Ar.Gyanendra Singh Shekhawat (Representative from AICTE)	Member
5.	Prof. Dr. Raneer Vedamuthu (Nominee of the UGC)	Member
6.	Prof. Dr. Sanjukta Bhaduri Professor of Planning, SPA-Delhi (Representative from Senate (Planning))	Member
7.	Prof. Manoj Mathur Professor of Architecture, SPA-Delhi (Representative from Senate (Architecture))	Member
8.	Shri M.L.Soni Director(NITs & SPAs) Ministry of Education, Government of India (Representative of Ms.Saumya Gupta, JS(NIT)) Ministry of Education, Government of India	Member
9.	Ms. Darshana M.Dabral JS & FA Ministry of Education, Government of India	Member
10.	Shri Umakant Agarwal Registrar	Secretary
11.	Shri Virendra Kumar Deputy Registrar	Special Invitee

Ms. Thara D., JS, MoHUA and the Principal Secretary, TE, NCT of Delhi did not attend.

The Members at Sl.Nos. 3, 4, 5, 8 & 9 attended the Meeting through Online Mode.

Shri Umakant Agarwal, Registrar-Secretary welcomed all Members of the BOG and informed that the tenure of earlier Chairman, BOG, Dr. Amogh Kumar Gupta has already expired in February, 2022. He further informed that as per SPA Statute 4(7), in absence of Chairperson, the Members shall elect a Member from amongst themselves to preside over the Meeting of the Board. The Board Members elected Prof. Dr. P. S. N. Rao, Director of the School amongst all to preside over the 14th Meeting of the Board.

In view of above, Prof. Dr. P. S. N. Rao, Director called the meeting to order and requested Registrar-Secretary to take up the agenda items for the meeting.

Shri Umakant Agarwal informed that the quorum is complete and thereafter took up agenda for the meeting.

14 BOG ITEM NO. 01:	TO CONFIRM THE MINUTES OF 13 TH BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 1 ST DECEMBER, 2021 (OFFLINE/ ONLINE MODE)
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The Minutes of the 13th Board of Governors Meeting were confirmed, after incorporating the comments received from the Ex-Chairman, BOG.

14 BOG ITEM NO. 02:	TO CONSIDER ACTIONS TAKEN ON THE MINUTES OF THE 13 TH BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 1 ST DECEMBER, 2021 (OFFLINE / ONLINE MODE)
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The Action Taken Report on the Minutes of the 13th Board of Governors Meeting of the School held on 1st December, 2021 were confirmed.



14 BOG ITEM NO. 03:	TO CONSIDER THE REQUEST OF MS. ANJALI MITTAL, ASSISTANT PROFESSOR OF ARCHITECTURE IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PURSUE P.H.D. PROGRAM (FULL TIME) AT THE SCHOOL OF DEVELOPMENT STUDIES, DR. B. R. AMBEDKAR UNIVERSITY(AUD), DELHI
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The BOG considered and approved grant of study leave to Ms. Anjali Mittal, Asstt. Professor of Architecture, for a period of two years for completion of Ph.D programme (Full Time) from the School of Development Studies, Dr. B.R. Ambedkar University, Delhi, as per as per CCS (Leave) Rules, 1972.

The BOG resolved as under:

Resolution No. 108: "Resolved to approve Study Leave of two years to Ms. Anjali Mittal, Assistant Professor of Architecture, for pursuing her Ph.D programme, School of Development Studies, Dr. B.R. Ambedkar University, Delhi, as per CCS (Leave) Rules, 1972."

14 BOG ITEM NO. 04:	TO CONSIDER THE REQUEST OF SHRI SALMAN KHURSHEED, ASSISTANT PROFESSOR OF BUILDING ENGINEERING AND MANAGMENT IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PURSUE PART-TIME PH.D. PROGRAM AT DEPARTMENT OF CIVIL ENGINEERING, FACULTY OF ENGINEERING AND TECHNOLOGY, JAMIA MILLIA ISLAMIA, NEW DELHI.
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The BOG considered and approved grant of study leave to Shri Salman Khursheed, Asstt. Professor of Building Engg. & Management, from 16th August, 2022 to 30th December, 2022, for completion of Ph.D programme (Part Time) from the Department of Civil Engineering, Faculty of Engineer and Technology, Jamia Millia Islamia, New Delhi, as per as per CCS (Leave) Rules, 1972.

The BOG resolved as under:

Resolution No. 109: "Resolved to approve Study Leave to Shri Salman Khursheed, Asstt. Professor of Building Engg. & Management w.e.f. 16th August 2022 to 20th December, 2022 for pursuing his Ph.D programme from Jamia Millia Islamia, New Delhi, as per CCS (Leave) Rules, 1972."



14 BOG ITEM NO. 05:	TO CONSIDER THE REQUEST OF MS. PRITI DEO, ASSISTANT PROFESSOR OF PHYSICAL PLANNING IN THE SCHOOL FOR GRANT OF STUDY LEAVE TO PURSUE PH.D. PROGRAM (FULL TIME) IN THE DEPARTMENT OF GEOGRAPHY, JAMIA MILLIA ISLAMIA UNIVERSITY, NEW DELHI.
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The BOG considered and approved grant of study leave to Ms.Priti Deo, Asstt. Professor of Physical Planning, for a period of two years for completion of Ph.D programme (Full Time) from the Department of Geography, Jamia Millia Islamia University New Delhi, as per as per CCS (Leave) Rules, 1972.

The BOG resolved as under:

Resolution No. 110: "Resolved to approve Study Leave of two years to Ms.Priti Deo, Assistant Professor of Physical Planning, for pursuing her Ph.D programme from Jamia Millia Islamia University New Delhi as per CCS (Leave) Rules, 1972."

14 BOG ITEM NO. 06:	TO CONSIDER NOMINATION IN PLACE OF DR.D.S.MESHRAM AMONGST THE MEMBERS OF THE BOARD ON THE FINANCE COMMITTEE OF THE SPA DELHI
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BOG considered and nominated Shri S.B.Khodankar, former Secretary-General, ITPI, Noida-201301 (UP), as one of the Member on the FC of the SPA against constituency Statute 10(1)(v) for a period of five years w.e.f. 2nd August, 2022 or till he remains member on the Board, whichever is earlier and resolved as under:

Resolution No. 111: "Resolved to nominate Shri S.B.Khodankar, Former Secretary-General, ITPI, Noida-201301 (UP), on the Finance Committee of School of Planning and Architecture, New Delhi, as per Statute 10 (1) (v) of the Statues framed under the SPA Act, 2014, for a period of five years with effect from 2nd August, 2022 or till he remains member of the Board, whichever is earlier."

14 BOG ITEM NO. 07:	TO CONSIDER NOMINATION IN PLACE OF PROF. DR.NITIN DINDORKAR ON THE BUILDING WORKS COMMITTEE OF THE SPA DELHI
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The BOG considered and nominated Prof. Dr.Nitin Dindorkar, Head, Department of Civil Engineering, MANIT, Bhopal on the Building and Works Committee of School against constituency 12(1)(iii) of SPA Statutes for a new term of five years with effect 2nd August, 2022 and resolved as under :



Resolution No.112: "Resolved to nominate Prof. Dr.Nitin Dindorkar, Head, Department of Civil Engineering, MANIT, Bhopal on the Building and Works Committee of School of Planning and Architecture, New Delhi as per Statute 12(1)(iii) of the SPA Statutes, for a new term of five years with effect from 2nd August, 2022."

14 BOG ITEM NO. 08:	TO CONSIDER NOMINATION OF ONE MEMBER, BEING EXPERT IN THE FIELD FROM THE BOARD, ON THE SELECTION COMMITTEE FOR RECRUITMENT OF ACADEMIC STAFF EXCLUDING THE DIRECTOR, OR FOR PROMOTION OF ACADEMIC STAFF AS PER STATUTE 22(3)(A) OF THE SPA STATUTES, 2016
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The Board approved the name of Prof.Dr.Ranee Maria Leonie Vedamuthu, Member from the Board, on the Selection Committee for Recruitment of Academic Staff excluding the Director, or for promotion of Academic Staff as per Statute 22(3)(A) of the SPA Statutes, 2016 against constituency (3) till she remains Member on the Board.

The Board resolved as under:

Resolution No. 113: "Resolved to nominate Prof.Dr.Ranee Maria Vedamuthu, Dean, School of Architecture and Planning, Anna University, Chennai on the Selection Committee for Recruitment of Academic Staff excluding the Director, or for promotion of Academic Staff as per Statute 22(3)(A) of the SPA Statutes, 2016 against constituency till she remains Member on the Board."

14 BOG ITEM NO. 09:	TO CONSIDER THE COMPLETION OF PROBATION PERIOD OF ACADEMIC STAFF APPOINTED IN THE YEAR 2020
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The BoG took note of delay in the matter of completion of confirmation related formalities by some faculty members and advised that a notice to these faculty may be issued informing them that these formalities are pending and only after completion of such formalities, their completion of probation period shall be notified.

The faculty in whose case, all formalities are complete, may be issued probation completion letter.

Resolution No. 114: "The BOG approved completion of probation period in respect of faculty who have completed all formalities and advised to issue notice, as mentioned above, to other faculty members."

14 BOG ITEM NO.10:	TO CONSIDER THE REQUEST OF DR.NEHA GOEL TRIPTHI, ASSISTANT PROFESSOR OF ENVIRONMENTAL PLANNING FOR RESIGNATION FROM THE SERVICES OF THE SCHOOL
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The BOG considered the request of Dr.Neha Goel Tripathi for resignation from the post of Assistant Professor of Environmental Planning w.e.f. 28th February, 2022 waiving her three months' notice period (although she has already completed her notice period).

The Board resolved as under:

Resolution No. 115: *"The BOG approved and accepted the resignation of Dr.Neha Goel Tripathi, Asstt. Professor of Environmental Planning w.e.f. 28.02.2022, allowing her waiver of three months' notice period."*

14 BOG ITEM NO.11:	TO CONSIDER THE RESIGNATION OF MS. AARTI NAGPAL, ASSISTANT PROFESSOR OF ARCHITECTURE IN THE SCHOOL
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It was informed to the BOG that no vigilance case is pending in the case of Ms.Aarti Nagpal, Assistant Professor of Architecture.

The BOG deliberated at length in the matter of acceptance of resignation of Ms.Aarti Nagpal and arrived at consensus that she may be allowed to serve the three months' notice period from the date of the BOG Meeting i.e. 2nd August, 2022 or her salary for the notice period may be settled, and her resignation accepted from the post of Asstt. Professor of Architecture. No waiver for notice period may be allowed to Ms.Aarti Nagpal.

The Board resolved as under:

Resolution No. 116: *"The BOG approved the acceptance of resignation of Ms.Aarti Nagpal from the post of Assistant Professor of Architecture and allowed her to serve the three months' notice period from the date of BOG (i.e. 02.08.2022) or settle the salary for the notice period."*

14 BOG ITEM NO.12:	TO CONSIDER EXTRA ORDINARY LEAVE (WITHOUT PAY) FOR FOUR MONTHS W.E.F. 1 ST MAY, 2022 TO Ms.KRITY GERA, ASSISTANT PROFESSOR OF INDUSTRIAL DESIGN FOR COMPLETION OF HER PH.D SUBMISSIONS
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It was advised by one of the Members that Ms.Krity Gera may be asked to submit her progress report duly forwarded by her Institute. She may also be informed that no further request for extension of leave shall be considered and she is required to join the School immediately after 31st August, 2022.

With the above observations, the BOG approved extension of Extra Ordinary Leave (EOL without pay) to Ms.Krity Gera till 31st August, 2022.

The Board resolved as under:

Resolution No. 117: "The BOG approved extension of EOL without pay to Ms.Krity Gera, Assistant Professor of Industrial Design, till 31st August, 2022, being the last and final extension."

14 BOG ITEM NO.13:	TO CONSIDER MINOR AMENDMENT IN RECRUITMENT RULES FOR THE POST OF PROFESSOR OF ARCHITECTURE IN COMPLIANCE WITH THE COA LETTER / INSTRUCTION RECEIVED IN THE SCHOOL
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Representative Member, Technical, MOE advised that uniform policy on recruitment rules should be followed by all SPAs. He further advised to send the matter to the Ministry for its approval in this regard.

14 BOG ITEM NO.14:	TO CONSIDER RECOMMENDATIONS OF 15 TH FINANCE COMMITTEE MEETING TO BE HELD ON 1 ST AUGUST, 2022
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The Board Members considered the recommendations of the Finance Committee, which were placed on the table/ sent to the Members through email.

The Board resolved as under:

Resolution No. 118: "The Board approved the recommendations of the 15th Finance Committee Meeting which was held on 2nd August, 2022. A copy of the 15th FC Minutes are placed at Annexure-15BOG/I."



14 BOG ITEM NO.15:	TO CONSIDER THE REPORT OF THE COMMITTEE REGARDING MS.MOULSHRI JOSHI
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The disciplinary report dated 2nd June, 2022 submitted by the Inquiring Authority, Shri R.N.Nayak, former Director, CVC was placed on the Table. A copy of chargesheet was also forwarded to Members along with findings.

It was advised that as per DOPT instructions, the Inquiry officer report is to be shared with the charged officer (Ms.Moulshri Joshi) and she may be asked to represent, if she so desires, within 15 days. The representation, if any, to be received from the charged officer, along with the report of the Inquiring Authority may be placed before the next BOG for arriving at decision regarding penalty, as per CCS (CCA) Rules, 1965.

The list of penalties, as per CCS (CCA) Rules, 1965 may also be annexed for information of next BOG.

The BOG resolved as under:

Resolution No. 119: "The BOG approved to share the report of the Inquiring Authority with the charged officer (Ms.Moulshri Joshi) and she may be given 15 days time to represent in this matter, if she so desires."

14 BOG ITEM NO.16:	TO CONSIDER RECOMMENDATIONS/ DECISIONS OF THE 12 TH SENATE MEETING TO BE HELD ON 28 th June, 2022
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The BOG considered and approved the recommendations of the 12th Senate Meeting held on 28th June, 2022.

Resolution No. 120: "The BOG approved the recommendations of the 12th Senate Meeting held on 28th June, 2022."

14 BOG ITEM NO.17:	TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED FOR EMPANELMENT OF THE ADVOCATES IN THE SCHOOL FOR DEALING WITH THE LEGAL MATTERS OF THE SCHOOL
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Prof.Dr.Sanjukta Bhaduri recused herself from meeting during this agenda.

The BOG considered and approved the empanelment of following Law Firms/Advocates for 3 years i.e. upto June, 2025 on the Terms & Conditions as per

OM dated 1st October, 2015 of Ministry of Law & Justice, Govt. of India, as per rules:

1. Ankur Chhiber
2. Legacy Law Offices (Mr. Gagan Anand)
3. M/s Aura & Co. (Mr. Shiv Mangal Sharma)
4. Ravinder Agarwal
5. Sushant Kumar Bhaduri

The BOG resolved as under:

Resolution No. 121: "The BOG approved the empanelment of Law Firms/ Advocates for 3 years i.e. upto June, 2025 on the Terms & Conditions as per OM dated 1st October, 2015 of Ministry of Law & Justice, Govt. of India, as listed above from Sl.No.1to5."

14 BOG ITEM NO.18:	TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED TO EXAMINE THE REPRESENTATION, SERVICE BOOK, PERSONAL FILE / RECORD OF THE FACULTY
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The BOG considered the report of the Committee and approved the following recommendations, as under:

1. Credit of EL for the first year of service i.e. during Probation Period at the rate of 30 days considering on an average 90 days of vacation in practice in the School in an academic session.
2. Credit of 10 days EL i.e. 5 days on First January and 5 days on First July to faculty, in addition to 1/3rd EL credit in lieu of duties performed in vacation, subject to maximum limit of 30 days, as per rules.

The cases of retired faculty members are not to be reopened and the above recommendations to be implemented.

The Board resolved as under:

Resolution No. 122: "The BOG approved the credit of EL to faculty namely (1) for the first year of service (probation period); and (2) 10 days EL, in addition to EL credit in lieu of duties performed in vacation(s) subject to maximum limit of 30 days, as per rules."

14 BOG ITEM NO.19:	TO CONSIDER THE SCHEME OF EXAMINATION FOR DIRECT RECRUITMENT TO THE POST OF ASSISTANT REGISTRAR IN THE SCHOOL
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The BOG considered and approved the Syllabus and the Scheme of Examination for the post of Assistant Registrar (Group 'A') under Direct Recruitment quota and resolved as under:

Resolution No. 123: "Resolved to approve the Scheme of Examination & Syllabus for direct recruitment to the post of Assistant Registrar (Group 'A')".

14 BOG ITEM NO.20:	TO CONSIDER THE REQUEST OF MTS FOR EXEMPTION FROM TYPING TEST TOWARDS PROMOTION AS JUNIOR ASSISTANTS IN THE SCHOOL
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The BOG advised to give the departmental promotion as per RRs of the post of Junior Assistant.

However, it did not agree for providing exemption to MTS staff from Typing Test for promotion to the post of Junior Assistant, except for the MTS who have already cleared the Hindi typing test conducted by the Rajbhasha Vibhag (Department of Official Language).

The BOG resolved as under:

Resolution No. 124: "The BOG approved the departmental promotion of MTS staff as per RRs of the post of Junior Assistant, with the exemption to the incumbents who have already cleared the Hindi Typing Test conducted by the Rajbhasha Vibhag."

14 BOG ITEM NO.21:	TO CONSIDER THE DRAFT MOU TO BE SIGNED BETWEEN MOE AND THE SPA, DELHI
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Member, IFD, MOE advised to forward the MOU after filling up gaps by retaining the existing levels wherein no data is available for the targeted levels.

The BOG approved the draft MOU to be signed between the Ministry and the SPA, Delhi for the year 2022-2023 and resolved as under:



The BOG resolved as under:

Resolution No. 125: "Resolved to approve the draft MOU to be signed between SPA-D and the Ministry of Education."

14 BOG ITEM NO.22:	TO REPORT AND RATIFY THE SELECTION COMMITTEE AND THE APPOINTMENTS OF CONTRACT FACULTY DURING 2022-2023 AS PER SECTION 7 (I) (H) OF SPA ACT, 2014
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Director-Chairperson informed that all candidates selected for Contract Faculty against vacant posts of regular faculty possess minimum PG Degree.

The Board of Governors ratified the Selection Committee and approved and its recommendations for appointment of Contract Faculty for 11 months for the academic year 2022-23 on consolidated emoluments.

The BOG resolved as under:

Resolution No. 126: "Resolved to approve and ratified the Selection Committee and its recommendations for recruitment of Contract Faculty for 11 months for the academic year 2022-23."

14 BOG ITEM NO.23:	TO REPORT AND RATIFY FOREIGN TRAVEL UNDERTAKEN BY FACULTY ON THE APPROVAL OF DIRECTOR OF THE SCHOOL
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It was mentioned that the faculty at Sl.No.09 (Shri Saptarshi Sanyal), who is staying from 25th July to 1st September, 2022 in UK, i.e. more than 15 days plus 7 days travel time, shall not be given the return ticket reimbursement out of CPDA fund.

With the above observation, the BOG approved and ratified the foreign travel undertaken by the faculty on personal / official visits, as approved by the Director.

The BOG resolved as under:

Resolution No. 127: "The BOG approved and ratified the foreign travel on personal / official visits. However, in case of Shri Saptarshi Sanyal, the return ticket from UK shall not be reimbursed out of CPDA and shall be borne by the faculty himself."

14 BOG ITEM NO.24:

TO REPORT APPOINTMENT OF FACULTY AND STAFF IN THE SCHOOL

The BOG noted and approved the appointment of faculty and staff (Gr. 'A', 'B' & 'C').

The BOG resolved as under:

Resolution No.128: "The appointments of faculty and staff on Group 'A', 'B' and 'C' posts was noted by the BOG."

14 BOG ITEM NO.25:

TO CONSIDER FOREIGN TRAVEL OF THE FACULTY UNDER FOREIGN FUNDING

The foreign travels of the following faculty Members were approved by the BOG under foreign funding, as under:

1. Prof.Dr.Ashok Kumar, Dean(Academic) (funded by UKERI)
2. Prof.Dr.Ashok Kumar, Dean(Academic) (funded by British Council)
3. Prof.Dr.R.Biswas, Professor of Physical Planning) (funded by UKERI)

The BOG resolved as under:

Resolution No. 129: "The BOG approved the foreign travel of the faculty under foreign funding, as listed above."

Table Agenda Items:

1. Shri M.L.Soni, Director(NITs & SPAs), MOE reiterated that as per provisions of the SPA Act, review of the performance of the School in achievement of its objects in the last 5 years is to be carried out by a Committee duly constituted with the prior approval of the Government of India.

A panel of names of proposed Members of acknowledged repute in academic or industry, drawn from such fields of knowledge as may have relevance to teaching, learning and research in such School, is to be drawn, along with Terms of Reference (ToR) and put up before the BOG for its approval and forwarding the same to the Ministry for constituting the Committee.

2. Shri M.L.Soni, Director(NITs & SPAs), MOE stated that as per the provisions of the SPA Act, the Board shall conduct a review of the performance of the Director with specific reference to his leadership in the context of achievements of the objects of the School. He advised the School to put up an agenda before the BOG in this regard.

The meeting ended with vote of thanks to the Chair.

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SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 15th FINANCE COMMITTEE MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON TUESDAY, 2ND AUGUST, 2022 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SPA, DELHI (OFFLINE / ONLINE MODE)

Present:

1.	Prof. Dr. P.S.N. Rao Director	Member
2.	Ms.Saumya Gupta, IAS Joint Secretary(NIT), Ministry of Education	Member
3.	Ms. Darshana M. Dabral JS & FA, Ministry of Education.	Member
4.	Prof. Dr. Ranee Vedamuthu (Nominee of BOG)	Member
5.	Shri Umakant Agarwal Registrar	Secretary
6.	Shri Virendra Kumar Deputy Registrar	Special Invitee
7.	Shri Girish Kumar Asstt. Registrar(A&B)	Special Invitee

The Members mentioned at Sl.Nos. 2, 3 & 4 attended the Meeting Online through VC Mode.

Shri Umakant Agarwal, Registrar-Secretary welcomed all Members of the FC and informed that the tenure of earlier Chairman, FC, Dr.Amogh Kumar Gupta has already expired in February, 2022. In absence of Chairperson, the Director of the School shall preside over the meetings, as per Statute10(4).

In view of above, Prof.Dr.P.S.N.Rao, Director called the meeting to order and requested Registrar-Secretary to take up the agenda items for the meeting.

Shri Umakant Agarwal welcomed all the Members and informed that the quorum is complete and thereafter took up agenda for the meeting.

15 FC ITEM NO.01:	TO CONFIRM THE MINUTES OF THE 14 TH FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 1 ST DECEMBER, 2021 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The Minutes of the 14th Finance Committee Meeting were confirmed.

15 FC ITEM NO.02:	TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE 14 TH FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 1 ST DECEMBER, 2021 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The FC was informed that the School has taken efforts to recover the outstanding advances and out of Rs.99 lakhs, Rs.62 lakhs have already been settled/recovered.

On this, JS & FA, MOE advised to get the balance advances also liquidated through best efforts. Further, she advised that in case of visiting faculty, instead of conveyance charges, the expenditure should be shown under the 'TA/DA Head'.

With above observations, the Action Taken Report on the minutes of 14th FC was noted and approved.

14 FC ITEM NO. 03:	TO CONSIDER ANNUAL ACCOUNTS FOR THE YEAR 2021-2022
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The Annual Accounts for the year 2021-2022 were presented by the School. After deliberations on various Schedules, the FC recommended and approved the annual accounts, subject to submission of clarification on the following, in the next FC Meeting:

1. Entry of Grants Unutilized at the end of the FY are not traceable in Schedule-3.
2. Interest accrued over grants released during the reported year forms part of Current Liabilities (Scheduled-3). Accordingly, it needs to be shown under schedule-3 and remitted back to the Government after finalization of accounts.
3. In schedule -3, there is an entry of 67,48,049 for stale cheques. Why this cheque business? Why not this liability is cleared through online transactions?

4. In schedule-6, how investments have increased by 18 Cr. in one year. Need to explain.
5. In schedule-8, TA advance of Rs.72,56,094 needs to be settled on priority.
6. Details of NPS account closure need to be explained.

With the above observations, Annual Accounts for FY 2021-22, may be considered for approval please.

15 FC ITEM NO. 04:	TO APPROVE AND RATIFY THE HOSTEL FEE TO BE CHARGED FROM UG / PG & NRI/PIO/CIWG STUDENTS ON PROPORTIONATE BASIS FOR THE ACADEMIC SESSION 2021-2022
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FC considered the proposal and approved and ratified the hostel fee charged from UG/PG & NRI/PIO/CIWG students on proportionate basis for the academic session 2021-22.

15 FC ITEM NO. 05:	TO CONSIDER INCREASE OF MEF COMPONENT IN THE MESS FEES
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It was informed that as per Ministry's directions, the expenses towards MESS employees are met 75% out of School's funds from Grant-in-aid and remaining 25% from the MEF component collected from the students.

On this, Ms.Darshana Dabral, JS & FA, MOE enquired about the system followed in other SPAs and suggested that the directions may be reviewed. It was also advised to work out the justification for increase and the actual cost of hostel expenses, mess charges, etc. so as to get a clear picture.

It was also advised that formation of a Society be explored for the Mess employees.

The FC considered and approved the proposal to increase the MEF component in the Mess Fees, from the new session as follows:

	Existing Component Per annum	Proposed Component Per annum
For Indian National students	Rs.7,000/-	Rs.14,000/-
For Foreign National students	US \$ 200	US \$ 400

4.	Prof.M.Shaheer Ex-Professor	2008-09	Education tour to Ooty	Rs.8,900/-
5.	Prof.Subir K. Saha Ex-Professor	2009-10	Education tour to Yamuna Nagar	Rs.10,000/-
TOTAL				Rs.59,400/-

15 FC ITEM NO. 09:	TO CONSIDER THE REPRESENTATION OF SHRI SURINDER KUMAR DOGRA, ASSISTANT ENGINEER(CIVIL) FOR IMPLEMENTATION OF GAZETTE OF INDIA, MINISTRY OF URBAN DEVELOPMENT, NOTIFICATION CPWD FOR PROMOTIONS OF ENGINEERING CADRE OF THE SCHOOL
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The Members did not agree to the representation for promotion as it is meant for CPWD cadre engineers. For isolated posts such as AE(C) in the School, the benefit of MACP, as per 7th CPC may be extended.

Considering the increase in construction works, it was directed that the proposal for creation of an Engineering Wing in the School may be sent to the Ministry for its consideration, along with costs involved, financial repercussions, etc.

The Meeting ended with vote of thanks to the Chair.

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