



# योजना तथा वास्तुकला विद्यालय, नई दिल्ली

(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान,  
शिक्षा मंत्रालय, भारत सरकार)



## School of Planning and Architecture, New Delhi

(An Institution of National Importance under an Act of Parliament,  
Ministry of Education, Government of India)

उमाकान्त अग्रवाल  
कुलसचिव  
Umakant Agarwal  
Registrar

Ref.No.120/18BOG/SPA/2023

16<sup>th</sup> September, 2023.

### TO ALL MEMBERS OF BOARD OF GOVERNORS OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

**SUBJECT: MINUTES OF THE 18<sup>TH</sup> BOARD OF GOVERNORS MEETING OF  
THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
HELD ON MONDAY, 11<sup>TH</sup> SEPTEMBER, 2023 AT 11.00 A.M.  
(ONLINE /OFFLINE MODE).**

Sir/Madam,

I am forwarding herewith Minutes of the 18<sup>th</sup> Board of Governors Meeting of School of Planning and Architecture, New Delhi held on Monday, 11<sup>th</sup> September, 2023 at 11.00 a.m. in the New Committee Room of the School (Online/Offline Mode). Comments on the Minutes, if any, may please be forwarded within two weeks' time.

Yours faithfully,

(Umakant Agarwal)  
Registrar–Secretary, BOG

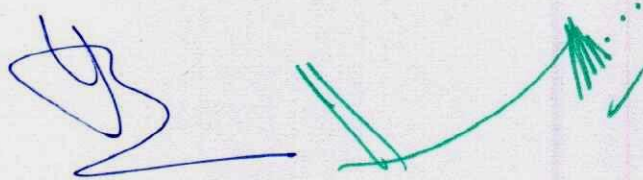
**Encl: As stated above**

योजना तथा वास्तुकला विद्यालय : नई दिल्ली  
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF THE 18<sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON MONDAY, 11<sup>TH</sup> SEPTEMBER, 2023 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SCHOOL (OFFLINE / ONLINE MODE)

Present:

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| 1.  | Ar.Habeeb Khan<br>Former President, COA   | Chairman            |
| 2.  | Shri S.B.Khodankar<br>(Representative from ITPI)  | Member              |
| 3.  | Ar. Sapna Prabhakar<br>(Representative from COA)  | Member              |
| 4.  | Ar.Gyanendra Singh Shekhawat<br>(Nominee of the AICTE)  | Member              |
| 5.  | Prof. Dr. Ashok Kumar<br>Dean (A & SA) & Professor of Planning<br>(Representative from Senate (Planning))                     | Member              |
| 6.  | Prof. Dr.Aruna Ramani Grover<br>Professor of Architecture<br>(Representative from Senate (Architecture))                      | Member              |
| 7.  | Ms.Veena Dunga, DS(NITs & SPAs)<br>(Representative of Ms. Saumya Gupta, JS(TE),<br>Ministry of Education, Government of India | Member              |
| 8.  | Shri Anil Kumar, Director(IFD)<br>(Representative of JS & FA, Ministry of<br>Education, Government of India                   | Member              |
| 9.  | Prof.Dr.Yogesh Singh<br>Director, SPA (Addl. Charge)  | Member              |
| 10. | Prof.Dr.Poonam Prakash<br>CVO (PT)  | Special Invitee     |
| 11. | Shri Umakant Agarwal<br>Registrar   | Registrar-Secretary |



Prof.Dr.Ranee Maria regretted and requested for Leave of Absence due to personal reasons.

Ms. Thara D., JS, MoHUA and the Principal Secretary, TE, NCT of Delhi did not attend.

The Members at Sl.Nos. 3, 4, 7 & 8 attended the Meeting through Online Mode.

Prof.Dr.Yogesh Singh, Director (Addl.Charge) welcomed Ar.Habeeb Khan, Chairman, Board of Governors and informed the BOG about his appointment w.e.f. 25.08.2023.

Shri Umakant Agarwal, Registrar-Secretary welcomed Chairman and other Members of the BOG. He further informed about the further entrustment of additional charge of Director, SPA, to Prof.Dr.Yogesh Singh w.e.f. 16.08.2023 for a period of six months or till the appointment of regular Director or till further orders, whichever is earlier.

The Chairman called the meeting to order and requested Registrar-Secretary to take up the agenda items for the meeting.

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| 18 BOG ITEM NO. 01: | TO CONFIRM THE MINUTES OF 17 <sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 10 <sup>TH</sup> MAY, 2023 (OFFLINE/ ONLINE MODE) |
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The Minutes of the 17<sup>th</sup> Board of Governors Meeting were confirmed.

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| 18 BOG ITEM NO. 02: | TO CONSIDER ACTIONS TAKEN ON THE MINUTES OF THE 17 <sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 10 <sup>TH</sup> MAY, 2023 (OFFLINE/ ONLINE MODE) |
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The Action Taken Report on the Minutes of the 17<sup>th</sup> Board of Governors Meeting of the School held on 10<sup>th</sup> May, 2023 was noted and confirmed.

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Minutes of 18<sup>th</sup> BOG Meeting held on 11.09.2023



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| 18 BOG ITEM NO. 03: | TO CONSIDER NOMINATION OF FIVE PERSONS FROM AMONGST THE EDUCATIONALISTS OF REPUTE OR EMINENT PROFESSIONALS WHO ARE NOT IN THE SERVICE OF THE SCHOOL ON THE SENATE OF THE SCHOOL AS PER 16(1)(B) |
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The BOG requested the Chairman, BOG for forwarding nominations of five persons, as per provisions of 16(1)(b) SPA Act, 2014.

The BOG resolved as under:

**Resolution No. 157:** *“The BOG approved the forwarding of nomination of five persons on the Senate of the School by the Chairman, BOG, as per provisions of 16(1)(b) SPA Act, 2014.”*

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| 18 BOG ITEM NO. 04: | TO CONSIDER THE COMPLETION OF PROBATION PERIOD OF FACULTY MEMBER WHO JOINED THE SCHOOL IN 2022 (SHRI DHRUBAJYOTI PADUN, ASSISTANT PROFESSOR, DEPARTMENT OF ARCHITECTURE) |
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The Members noted the medical report of the staff. The BOG considered and approved completion of probation period of the Shri Dhurbajyoti Padun, Assistant Professor of Architecture.

While deliberating in the case, it was advised that in future all appointments be made after obtaining a medical certificate beforehand from a Government Hospital/Medical Board, in a format prescribed by the School. No appointment should be made without such medical certificate.

The BOG resolved as under:

**Resolution No. 158:** *“The BOG approved completion of probation period in respect of Shri Dhurbajyoti Padun, Asstt. Professor of Architecture.”*




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| 18 BOG ITEM NO. 05: | TO CONSIDER RECOMMENDATIONS OF 19 <sup>TH</sup> FINANCE COMMITTEE MEETING TO BE HELD ON 7 <sup>TH</sup> AUGUST, 2023. |
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The Board Members considered and approved the recommendations of the 19<sup>th</sup> Finance Committee (copy of the 19<sup>th</sup> FC Minutes are placed at Annexure-18BOG/I) and further resolved as under:

**Resolution No. 159:** "The BOG approved the Annual Accounts for the Year 2022-23."

**Resolution No. 160:** "The BOG approved the establishment of Landscape Laboratory at a approx. cost of Rs.58.00 lakh."

**Resolution No. 161:** "The BOG approved the procurement of 3D Laser Scanner at an estimated cost between Rs.70 to 85 lakh (approx.) through Open Tender Inquiry, as per provisions of GFR 2017 and CVC guidelines."

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| 18 BOG ITEM NO. 06: | TO REPORT & RATIFY THE PERMISSION FOR VISIT ABROAD BY THE FACULTY MEMBERS AS PER MINISTRY OF EDUCATION LETTER NO.5-02/2022-TS.VI DATED 18 <sup>TH</sup> MAY, 2022, SUBJECT TO RATIFICATION BY THE BOARD OF GOVERNORS |
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It was clarified that the an amount of Rs.1.00 lakh is given p.a. and total Rs.3.00 lakh in a Block of three years out of CPDA to each faculty member.

The BOG further sought clarification about restrictions on undertaking foreign visit out of CPDA; how many times one can go on foreign visit in a year out of CPDA. It was opined that the 100% amount of CPDA cannot be used for travel only. The guidelines issued by the Ministry and the guidelines framed/ followed by the SPA at the institute level should be relooked. On this, it was discussed that a committee to relook into these guidelines synchronising with other institutions, as per UGC guidelines, may be constituted and Report of committee may be submitted in next BOG.

The BOG approved and ratified the foreign travel undertaken by the following faculty on personal / official visits, as approved by the Director:

1. Dr. Saptarshi Sanyal, Assistant Professor of Architecture (To visit United Kingdom)
2. Prof. Dr. Sanjukta Bhaduri, Professor of Urban Planning and HoD of Urban Planning (To visit Melbourne, Australia)
3. Prof. Dr. Prafulla Madhukar Parlewar, Professor of Urban Planning (To visit New York, USA)
4. Dr. Bhaskar Gowd Sudagani, Assistant Professor of Transport Planning (To visit France)
5. Dr. Shweta Manchanda, Associate Professor of Architecture (to visit Dubai, UAE)
6. Prof. Dr. Sewa Ram, Professor of Transport Planning (to visit Nepal)
7. Ms. Arpita Dayal, Assistant Professor of Architecture (to visit Singapore)
8. Dr. Arathy Gopal, Assistant Professor of Architecture (to visit Serbia)
9. Dr. Abhijit Rastogi, Assistant Professor of BEM (to visit Bali, Indonesia)
10. Prof. Dr. Jyoti Pandey Sharma, Professor of Architecture (to visit Riyadh, Saudi Arabia)
11. Shri Sairam Dasari, Assistant Professor of Physical Planning (To visit Male, Maldives)
12. Ms. Papiya Bandyopadhyay Raut, Assistant Professor of Physical Planning (to visit USA)
13. Ms. Anuradha Chaturvedi, Associate Professor of Architectural Conservation (to visit Sydney, Australia)

The BOG resolved as under:

**Resolution No.162:** "The BOG approved and ratified the foreign travel on personal / official visits (as listed at Sl.Nos.1 to 13 above)."

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| 18 BOG ITEM NO. 07: | TO RATIFY APPOINTMENT OF CONTRACT FACULTY IN THE ACADEMIC YEAR 2023-24 |
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The Board of Governors ratified the Selection Committee and approved its recommendations for appointment of Contract Faculty for 11 months for the academic year 2023-24 on consolidated emoluments.

The BOG resolved as under:

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Minutes of 18<sup>th</sup> BOG Meeting held on 11.09.2023

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**Resolution No. 163: "Resolved to approve and ratified the Selection Committee and its recommendations for recruitment of Contract Faculty for 11 months for the academic year 2023-24."**

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| <b>18 BOG ITEM NO.08:</b> | <b>TO REPORT ADOPTION OF RULES OF DELEGATION OF FINANCIAL POWERS IN THE SCHOOL</b> |
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The BOG noted the issue of Notification and further delegation of financial powers (i) in regard to payment of electricity and water bills for all campuses to the Registrar; and (ii) in regard to consultancy payments upto Rs. One lakh to Dean(Research) and beyond Rupees one lakh the financial power lies with the Director.

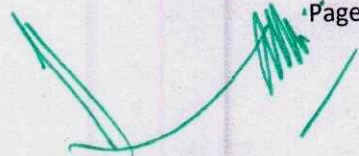
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| <b>18 BOG ITEM NO. 09:</b> | <b>TO REPORT LEAVE SANCTIONING AUTHORITY FOR VARIOUS KINDS AND DURATION OF LEAVE IN RESPECT OF FACULTIES/REGISTRAR</b> |
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It was informed to the BOG that earlier all kinds of leave of faculty/Registrar were sanctioned by HODs/Dean/Director/BOG as per practice. With the issuing Notification in this regard, the Approving Authorities have been defined clearly for information of all concerned. Copy of Notification is attached at Annexure-18BOG/I.

The BOG noted the Approving Authorities for grant of leave to faculty/Registrar.

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| <b>18 BOG ITEM NO. 10:</b> | <b>TO REPORT SIGNING OF MOUS AND UTILISATION CERTIFICATE ON BEHALF OF SPA, DELHI</b> |
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The BOG noted the signing of MOUs and UCs by the Registrar, being the custodian of all records and the common seal for all funds and properties of the School.



The BOG noted the advertisement for the post of Registrar with the last date of application being 20.09.2023.

The BOG constituted a committee of following for screening of applications:

1. Prof.Dr.Ashok Kumar, Dean(SA), Chairperson
2. Prof.Dr.Aruna Ramani Grover, Professor of Architecture
3. Prof.Dr.Poonam Prakash, Professor of Physical Planning
4. Dr.Vikas Gupta, Registrar, Delhi University (A Member from outside SPA)

Deputy Registrar(Estt.) to coordinate the screening process.

The BOG was further informed that the Selection Committee composition has been provided in the SPA Act with the Director as Chairman, Selection Committee (Senior Administrative Posts, Group A posts).

Considering the urgency for appointment of Registrar, it was approved that a proposal be sent to the Ministry for seeking its approval of convening the Selection Committee under the chairmanship of Director(Addl. Charge) in absence of regular Director of the School.

The BOG resolved as under:

**Resolution No. 163: "Resolved to constitute a committee as mentioned above for screening of applications for the post of Registrar and to conduct the Selection Committee under the Chairmanship of Director(Addl. Charge), after approval by the Ministry in this regard."**



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| <b>18 BOG ITEM NO. 12:</b> | <b>TO REPORT APPOINTMENT OF DEAN (ACADEMIC)</b> |
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The BOG noted the appointment of the Prof.Dr.Meenakshi Dhote as Dean(Academic) w.e.f. 9.08.2023 for a period of two years.

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| <b>18 BOG ITEM NO. 13:</b> | <b>TO REPORT APPOINTMENT OF AR.HABEEB KHAN AS CHAIRPERSON, BOARD OF GOVERNORS, SCHOOL OF PLANNING AND ARCHITECTURE, DELHI W.E.F. 25.08.2023 FOR A TENURE OF FIVE YEARS</b> |
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The Members appreciated the Ministry of Education for appointing a highly accomplished chairman in the School and hoped that under his guidance the SPA shall accomplish much in the field of academic and attain big name not only in India but in the whole world.

The BOG noted the appointment of the Ar.Habeeb Khan as Chairman, BOG, SPAD and applauded for him.

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| <b>18 BOG ITEM NO. 14:</b> | <b>TO CONSIDER FOREIGN TRAVEL OF THE FACULTY UNDER FOREIGN FUNDING</b> |
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The foreign travels of the following faculty Members as requested in the proformas were approved by the BOG under foreign funding, as under:

1. Ar.Manu Mahajan, HoD and Associate Professor of Urban Design (funded by NTNU, Norway) (to visit UCT, Capetown)
2. Dr.Arunava Dasgupta, Professor of Urban Design (funded by Heidelberg University, Germany) (to visit Germany)

**Resolution No. 164: "The BOG approved the foreign travel of the faculty under foreign funding (as listed at Sl.Nos.1 to 2 above)".**

Table Item:

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| 18 BOG ITEM NO. 15: | <p>TO CONSIDER THE RECOMMENDATIONS OF THE 16<sup>th</sup> BWC (BY CIRCULATION) REGARDING</p> <p>(a) SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF ELECTRICAL TRACTION TYPE FULLY AUTOMATIC ELEVATOR (LIFT) AT THE MAIN ENTRANCE OF THE PLANNING BUILDING, SPAD</p> <p>(b) PROVIDING AND FIXING GRANITE STONE WALL CLADDING, WATERPROOFING AND OTHER ALLIED CIVIL WORKS IN LIFT SHAFT FOR INSTALLATION OF ELECTRICAL TRACTION TYPE FULLY AUTOMATIC ELEVATOR (LIFT) AT THE ENTRANCE LOBBY OF THE PLANNING BUILDING AT SPA-D.</p> |
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Considering the urgency, the BOG approved the installation, testing and commissioning of lift at main entrance of the Planning Building & other works of providing and fixing granite stone wall cladding, waterproofing and other allied civil works in lift shaft for installation of lift through CPWD and approved the estimate of Rs.26,81,000/- lakhs for the same, as per provisions of GFR 2017 and CVC guidelines.

The BOG also approved the maintenance by the CPWD during the next five years, as per CPWD proposal dated 21.08.2023.

The BOG resolved as under:

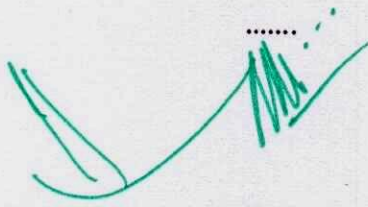
***Resolution No. 165: "Resolved to approve the awarding of work for supply, installation, testing and commissioning and its allied civil works for the installation of lift at main entrance of Planning Building and further maintenance for five years to CPWD at an estimate of Rs.26,81,000/-, as per their proposal dated 21.08.2023."***

Any Other Item:

1. The BOG inquired about the status of the School in the Court case in the matter of selection of regular Director of the School. It was informed that the SPAD is a pro forma party in this case. It was advised to hire Additional

Solicitor General of India in this matter, in addition to Legal Advisor of the School, to expedite the matter.

The meeting ended with vote of thanks to the Chair.

A handwritten signature in green ink, consisting of a large, sweeping initial 'S' followed by a series of vertical strokes and a final flourish.A handwritten signature in blue ink, featuring a stylized initial 'B' followed by a horizontal line.