



# योजना तथा वास्तुकला विद्यालय, नई दिल्ली

(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान,  
शिक्षा मंत्रालय, भारत सरकार)

## School of Planning and Architecture, New Delhi

(An Institution of National Importance under an Act of Parliament,  
Ministry of Education, Government of India)

वीरेन्द्र कुमार / Virendra Kumar  
कुलसचिव (प्रभारी) / Registrar (I/C)

Ref.No.F.61/CCC/18BWC/SPAD/2024

22 मई, 2024।

To

भवन निर्माण कार्य समिति के सभी सदस्य, स्कूल ऑफ प्लानिंग एंड आर्किटेक्चर, नई दिल्ली  
**ALL MEMBERS OF THE BUILDING WORKS COMMITTEE OF THE**  
**SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**

विषय: शुक्रवार, 10 मई, 2024 को सुबह 11.00 बजे एसपीए, दिल्ली के नए समिति कक्ष में  
(ऑफलाइन/ऑनलाइन मोड) आयोजित स्कूल ऑफ प्लानिंग एंड आर्किटेक्चर, नई दिल्ली की  
18वीं बिल्डिंग वर्क्स कमेटी की बैठक का कार्यवृत्त।

**Subject: Minutes of the 18<sup>th</sup> Building Works Committee Meeting of the School of  
Planning and Architecture, New Delhi held Friday, 10<sup>th</sup> May, 2024 at 11.00  
A.M. in the New Committee Room of the SPA, Delhi (Offline/Online Mode)**

सर/मैडम/Sir/Madam,

कृपया शुक्रवार, 10 मई, 2024 को सुबह 11.00 बजे स्कूल के नए समिति कक्ष  
(ऑफलाइन/ऑनलाइन मोड) में आयोजित स्कूल ऑफ प्लानिंग एंड आर्किटेक्चर, नई दिल्ली की 18वीं बिल्डिंग  
वर्क्स कमेटी की बैठक के कार्यवृत्त संलग्न करें।

Please find attached herewith the Minutes of the 18<sup>th</sup> Building Works Committee  
Meeting of School of Planning and Architecture, New Delhi held on Friday, 10<sup>th</sup> May, 2024 at  
11.00 a.m. in the New Committee Room of the School (Offline / Online Modes).

सादर/Yours sincerely,

  
(वीरेन्द्र कुमार)

संलग्नक: ऊपरोक्त

रजिस्ट्रार (प्रभारी) एवं सचिव, बी डब्ल्यू सी



**List of Members of BWC, SPAD**

1.	<b>Prof. Virendra Kumar Paul</b> Director School of Planning and Architecture New Delhi-110002	5.	<b>Er. Santosh Kumar</b> Superintending Engineer Central Public Works Department O/o Superintending Engineer Delhi Circle V, East Block-IV Level-IV, R.K.Puram, New Delhi-110066
2.	<b>Smt.Veena Dunga</b> Deputy Secretary (NIT & SPAs) Ministry of Education Department of Higher Education Room No.429A, C Wing Shastri Bhawan, New Delhi	6.	<b>Er. Ramayan Prasad Gupta</b> Superintending Engineer (Elect.) O/o Chief Engineer (Elect.) CPWD, A-229, A Wing Nirman Bhawan, New Delhi
3.	<b>Prof. Dr. Nitin Dindorkar</b> Professor in the Deptt. of Civil Engg. Maulana Azad National Institute of Technology, Bhopal-462016	7.	<b>Shri Virendra Kumar</b> Registrar(I/C)-Secretary School of Planning and Architecture, New Delhi-110002
4.	<b>Prof. Dr.R.Biswas</b> Dean (Planning & Development) School of Planning and Architecture New Delhi-110002		

**योजना तथा वास्तुकला विद्यालय : नई दिल्ली**  
**SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI**

**MINUTES OF THE 18<sup>TH</sup> BUILDING & WORKS COMMITTEE (SPECIAL) MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI HELD ON FRIDAY, 10<sup>TH</sup> MAY, 2024 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SCHOOL (OFFLINE / ONLINE MODE)**

Present:

1.	Prof.Dr.Virendra Kumar Paul Director, SPA	Chairman
2.	Smt. Veena Dunga Deputy Secretary(NIT & SPAs) Ministry of Education, Deptt. of HE	Member
3.	Prof.Dr.R.Biswas Dean(P&D), SPA	Member
4.	Er. Santosh Kumar SE(Civil), CPWD	Member
5.	Er. Ramayan Prasad Gupta SE (Elect.), CPWD	Member
6.	Shri Virendra Kumar Registrar(I/C)	Secretary

Prof.Dr.Nitin Dindorkar regretted his inability to attend the meeting due to some emergency.

The Members at Sl.Nos. 2 & 5 attended the Meeting through Online Mode.

Shri Virendra Kumar, Registrar(I/C)-Secretary welcomed new Director-Chairman, Prof.Dr.Virendra Kumar Paul and also welcomed new Dean(P&D), Prof.Dr.R.Biswas.

Director-Chairman Prof.Virendra Kumar Paul welcomed all Members in the Meeting and called the Meeting to order.



<b>18 BWC ITEM NO.1:</b>	<b>TO CONFIRM THE MINUTES OF 17<sup>TH</sup> BUILDING &amp; WORKS COMMITTEE MEETING OF THE SCHOOL HELD ON 4<sup>TH</sup> JANUARY, 2024 IN THE NEW COMMITTEE ROOM OF THE SCHOOL</b>
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The Minutes of the 17<sup>th</sup> Building & Works Committee Meeting held on 4<sup>th</sup> January, 2024 were confirmed.

<b>18 BWC ITEM NO.2:</b>	<b>TO CONSIDER ACTIONS TAKEN ON THE MINUTES OF 17<sup>TH</sup> BUILDING &amp; WORKS COMMITTEE MEETING OF THE SCHOOL HELD ON 4<sup>TH</sup> JANUARY, 2024</b>
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Director-Chairman informed the BWC that he has assumed the charge of the post of Director, SPAD w.e.f. 25.4.2024 and need time to review the works approved in the last BWC in its meeting held on 4.1.2024 and expressed that some works required to be re-assessed.

In view of this, there seems to be a need for revisiting, reviewing and withholding of works approved by BWC in its last meeting held on 4.1.2024, as under:

Agenda Item No.	Details Of Agenda ITEM	PROPOSED ACTION TO BE TAKEN
5.	Raising the Height of the Iron Fencing on the Existing Boundary Wall in the Residential Complex and Putting Barbed Wire on it at Maharani Bagh Complex SPA-New Delhi.	Work Order may be awarded. However, in view of low quoted rates, additional Quality control measures need to be put in place. Each item should be monitored properly.
6.	Internal Painting and White Washing Work at Residential Quarters in Maharani Bagh Complex, SPA-New Delhi	The work is put on hold as the external cladding work is also to be carried out in the same premises. This needs to be processed considering the cladding work after technical diagnosis report and matching the same with this work.



7.	Steel and Wood Work for Restoration of Mezzanine Floor at Department of Industrial Design in Architecture Block SPA-D.	This work needs to be reviewed, for technical feasibility, and it needs assessment. Further the timing of work also needs to be aligned with the academic activities of the Department.
8.	Water Proofing Painting and other Repairing Work at M.T Lab Architecture Block SPA-D	The process of tendering can be initiated.
9.	Repairing Painting and Other Civil Work at Canteen Area Hall, and other Canteen Related Areas at Architecture Building SPA-D.	The process of tendering can be initiated.
10	Replacement of Door Windows and Other Civil Work in Toilets at Girls Hostel I.T.O SPA-D.	This work needs to be reviewed as the internal repair works are also to be carried out in the toilets at Girls Hostel (ITO). Revised estimates are to be prepared accordingly. If the revised estimate is within the permissible limit of 10% then tendering process should be initiated, else an item to be placed in next BWC meeting.
11.	Replacement of Door and Other Civil Work at Maharani Bagh Hostel SPA-D.	This work needs to be reviewed as the internal repair works are also to be carried out in the toilets at Girls Hostel (MBH).
12.	External Painting in Planning Building and Boundary Wall at I.T.O SPA-D	This external painting work does not include chhajja and other repairs involving scaffolding work.
13.	Providing and Fixing Granite Stone Tile on Wall at Planning Building SPA-D.	It was decided to withdraw the work from the CPWD as its usefulness is not confirmed.
14.	Dismantling Cladding and Applying Cement Plaster and Painting at Hostel Courtyard Area Maharani Bagh Campus SPA-D.	No action on this work has been initiated so far. The work to be revisited.



15.	Repairing Work at Key-Man House at Planning Block SPA -D	The work is being awarded to L1 and the BWC advised to place the information in respect of completed works as under:  1) Estimate Amount 2) Award Amount (L-1) 3) Bidder Name 4) Date of Award 5) Date of Completion 6) Time overrun 7) Reasons for escalation of cost, if any.
16.	Cleaning Of Choked Sewer Line And Desilting Of Chamber In Architecture And Planning Building SPA-D.	The work completed and to be reported in the manner as advised in Item No. 15 above.
17.	Providing And Laying Aluminum Cable At Architecture Building SPA -D	The work completed and to be reported in the manner as advised in Item No. 15 above.
18.	Raising Of Entrance, Emergency Exit Gate And Breaker In Front Of Old Entrance Gate At Service Road At Planning Building Spa -D.	The work completed and to be reported in the manner as advised in Item No. 15 above.

With the above observations/actions proposed, the Action Taken Report on the on the Minutes of the 17<sup>th</sup> BWC held on 4<sup>th</sup> January, 2024 was approved.

18 BWC ITEM NO.3:	<b>WHITE WASHING AND PAINTING IN THE MAHARANI BAGH HOSTELS</b>
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The Director-Chairman informed the BWC that the estimates for the white washing and painting in the MBH are revised (as per Annexure-I).

The BWC considered and approved White Washing and painting Work at Maharani Bagh Hostels, at an estimated cost of Rs.15,88,389/- (rounded off) (Rupees fifteen lakh eighty eight thousand three hundred and eighty nine only) through open tendering on CPP portal, as per provisions of GFR 2017, CVC guidelines and CPWD Manual. The expenditure to be booked under OH-31. The work to be completed before allotment to the students in the next session by 29<sup>th</sup> July 2024.



18 BWC ITEM NO.4:	<b>WHITE WASHING AND PAINTING IN THE ITO HOSTEL</b>
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The Director-Chairman informed the BWC that the estimates for the white washing and painting in the ITO Hotel are revised (as per Annexure-II).

The BWC considered and approved White Washing and painting Work at ITO Hostels, at an estimated cost of Rs.10,48,086/- (rounded off) (Rupees ten lakh forty eight thousand and eighty six only) through open tendering on CPP portal, as per provisions of GFR, CVC guidelines and CPWD Manual. The expenditure to be booked under OH-31. The work to be completed before allotment to the students in the next session by 29<sup>th</sup> July 2024.

18 BWC ITEM NO.5:	<b>REDEVELOPMENT OF EXTERNAL SPACE OF ARCHITECTURE BUILDING (CANTEEN)</b>
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The BWC considered and approved redevelopment of external space of Architecture Building (Canteen) at an estimated cost of Rs.7,04,274/- (Rupees seven lakh four thousand two hundred and seventy four only) through open tendering on CPP portal, as per provisions of GFR and CVC guidelines and CPWD Manual. It was suggested that some charging points may be provisioned. The plan should be prepared accordingly. The expenditure to be booked under OH-35.

18 BWC ITEM NO.6:	<b>EXTERNAL PARKING AND DRIVEWAY RELAYING OF THE CONCRETE PAVING IN ARCHITECTURE BUILDING</b>
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The BWC considered and approved external parking and driveway relaying of the concrete paving of appropriate thickness with provision of square cutting in Architecture Building at an estimated cost of Rs.13,94,666/- (Rupees thirteen lakh ninety four thousand six hundred and sixty six only) through open tendering on CPP portal, as per provisions of GFR and CVC guidelines and CPWD Manual. The expenditure to be booked under OH-35.

The payment shall be made as per actual quantities but not exceeding the estimated amount and to be verified by an independent Engineer.



18 BWC ITEM NO.7:	<b>EXTERNAL PARKING AND DRIVEWAY RELAYING OF THE CONCRETE PAVING IN PLANNING BUILDING</b>
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The BWC considered and approved external parking and driveway relaying of the concrete paving in Planning Building at an estimated cost of Rs.18,31,996/- (Rupees eighteen lakh thirty one thousand nine hundred and ninety six only) (including cutting) through open tendering on CPP portal, as per provisions of GFR, and CVC guidelines and CPWD Manual. The expenditure to be booked under OH-35.

The payment shall be made as per actual quantities but not exceeding the estimated amount and to be verified by an independent Engineer.

18 BWC ITEM NO.8:	<b>EXTENSION OF LOBBY SPACE OF PLANNING BUILDING (NEW COMMITTEE ROOM)</b>
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The BWC considered and approved extension of lobby space of Planning Building (New Committee Room) at an estimated cost of Rs.11,29,561/- (Rupees eleven lakh twenty nine thousand five hundred and sixty one only) through open tendering on CPP portal, as per provisions of GFR and CVC guidelines and CPWD Manual. The expenditure to be booked under OH-35.

The BWC advised that the structure design of the extension to be vetted by the faculty of the Deptt. of Building Engg. & Management.

18 BWC ITEM NO.9:	<b>MISCELLANEOUS REPAIR AND PETTY WORKS</b>
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The BWC deliberated in the matter of anticipated day to day repair works and advised that the work should be renamed as 'miscellaneous day to day repair works'. The period/date of start/end of this misc. day to day repair works should also be specified clearly. The payment shall be made as per actual quantities but not exceeding the estimated amount.

The BWC considered and approved an amount of Rs.10,82,810/- (Rupees ten lakh eighty two thousand eight hundred and ten only) for carrying out miscellaneous day to day repair works during a period of six months through open tendering on CPP portal, as per provisions of GFR 2017/2021, CVC guidelines and CPWD Manual. The expenditure to be booked under OH-31.



Table Agenda:

18 BWC ITEM NO.10:	<b>POWER DBs RECTIFICATION WORK OF LIBRARY AT PLANNING BUILDING AT SPA DELHI</b>
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The BWC deliberated in the matter of installation of DBs and inquired about its placement inside or outside Library. It was informed that these shall be installed outside Library. Member, CPWD-SE (E) advised that movement, earthing, fire safety norms need to be taken care of.

The BWC considered and approved an amount of Rs.4,97,819/- (Rupees four lakh ninety seven thousand eight hundred and nineteen only) for power DBs rectification work at Planning Library through open tendering on CPP portal, as per provisions of GFR and CVC guidelines and CPWD Manual. The expenditure to be booked under OH-35.

The Meeting ended with vote of thanks to the Chair.

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