



# योजना तथा वास्तुकला विद्यालय, नई दिल्ली

(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान,  
शिक्षा मंत्रालय, भारत सरकार)

## School of Planning and Architecture, New Delhi

(An Institution of National Importance under an Act of Parliament,  
Ministry of Education, Government of India)



वीरेन्द्र कुमार / Virendra Kumar  
कुलसचिव (प्रभारी) / Registrar (I/C)

Ref.No.121/19BOG/SPA/2023

21<sup>st</sup> November, 2023.

**TO ALL MEMBERS OF BOARD OF GOVERNORS OF  
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**


**SUBJECT: MINUTES OF THE 19<sup>TH</sup> BOARD OF GOVERNORS MEETING OF  
THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI  
HELD ON FRIDAY, 3<sup>RD</sup> NOVEMBER, 2023 AT 11.00 A.M. (ONLINE  
/OFFLINE MODE).**

Sir/Madam,

I am forwarding herewith Minutes of the 19<sup>th</sup> Board of Governors Meeting of School of Planning and Architecture, New Delhi held on Friday, 3<sup>rd</sup> November, 2023 at 11.00 a.m. in the New Committee Room of the School (Online/Offline Mode). Comments on the Minutes, if any, may please be forwarded within two weeks' time.

Yours faithfully,

**Encl: As stated above**

  
(Virendra Kumar)  
Registrar(I/C)–Secretary, BOG

**योजना तथा वास्तुकला विद्यालय : नई दिल्ली**  
**SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI**

**MINUTES OF THE 19<sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON FRIDAY, 3<sup>RD</sup> NOVEMBER, 2023 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SCHOOL (OFFLINE / ONLINE MODE)**

**Present:**

1.	Ar.Habeeb Khan Chairperson, BOG	Chairperson
2.	Shri N.K.Patel (Representative from ITPI)	Member
3.	Ar. Sapna Prabhakar (Representative from COA)	Member
4.	Ar.Gyanendra Singh Shekhawat (Nominee of the AICTE)	Member
5.	Prof. Dr. Ashok Kumar Dean (SA) & Professor of Planning (Representative from Senate (Planning))	Member
6.	Prof. Dr.Aruna Ramani Grover Professor of Architecture (Representative from Senate (Architecture))	Member
7.	Mr.Pawan Kumar, US(NITs & SPAs) (Representative of Ms. Saumya Gupta, JS(TE), Ministry of Education, Government of India	Member
8.	Shri Udaya Kiran K.V. ,US(IFD) (Representative of JS & FA, Ministry of Education, Government of India	Member
9.	Prof.Dr.Yogesh Singh Director, SPA	Member
10.	Shri Virendra Kumar Registrar(I/C)	Registrar(I/C)-Secretary

*Ar. Habeeb Khan*

*Shri Virendra Kumar*

Prof.Dr.Ranee Maria regretted and requested for Leave of Absence as she is out of country.

Ms. Thara D., Addl.Secretary, MoHUA and the Principal Secretary, TE, NCT of Delhi did not attend.

The Members at Sl.Nos. 3, 4, 7 & 8 attended the Meeting through Online Mode.

Shri Virendra Kumar, Registrar(I/C)-Secretary welcomed Chairperson and other Members of the BOG.

The Chairperson called the meeting to order and requested Registrar(I/C)-Secretary to take up the agenda items for the meeting.

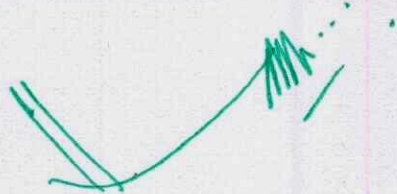
It was noted that the Confidential Agenda Item, being placed before the BOG is not included in the list of Agenda Items. It was advised to merge this item in the list under "Confidential Agenda" for future record of these meetings.

19 BOG ITEM NO. 01:	TO CONFIRM THE MINUTES OF 18 <sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 11 <sup>TH</sup> SEPTEMBER, 2023 (OFFLINE/ ONLINE MODE)
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The Minutes of the 18<sup>th</sup> Board of Governors Meeting were confirmed.

19 BOG ITEM NO. 02:	TO CONSIDER ACTIONS TAKEN ON THE MINUTES OF THE 18 <sup>TH</sup> BOARD OF GOVERNORS MEETING OF THE SCHOOL HELD ON 11 <sup>TH</sup> SEPTEMBER, 2023 (OFFLINE/ ONLINE MODE)
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The Action Taken Report on the Minutes of the 18<sup>th</sup> Board of Governors Meeting of the School held on 11<sup>th</sup> September, 2023 was noted and confirmed.



19 BOG ITEM NO. 03:	TO CONSIDER NOMINATION IN PLACE OF SHRI S.B.KHODANKAR AND PROF.DR.RANEE MARIA VEDAMUTHU AMONGST THE MEMBERS OF THE BOARD ON THE FINANCE COMMITTEE OF THE SPA DELHI
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The BOG nominated the following Members of the Board on the Finance Committee of the School, as per Statute 10 (1) (v) of the SPA Statutes, 2016, till they remain Members of the Board:

1. Shri N.K.Patel
2. Ar.Gyanendra Singh Shekhawat

The BOG resolved as under:

**Resolution No. 166:** "The BOG resolved to nominate Shri N.K.Patel and Ar.Gyanendra Singh Shekhawat on the Finance Committee of the School for a period of five years or till they remain Members on the Board, whichever is earlier, as per Statute 10 (1) (v) of the SPA Statutes, 2016."

19 BOG ITEM NO. 04:	TO CONSIDER THE CONFIRMATION OF THE GROUP 'A' GROUP 'B' AND GROUP 'C' NON-TEACHING EMPLOYEES, WHO HAVE COMPLETED THEIR 02 YEARS OF PROBATION PERIOD.
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The BOG observed the grading of six monthly assessment reports in respect of Shri Jatin Kumar Bhadana, Junior Assistant as under:

Grading of Six Monthly Assessment Report			
FIRST	SECOND	THIRD	FOURTH
Very Good	Below Average	Below Average	Good

On this, it was informed that Shri Bhadana was transferred from one Section to another (three times) and was given opportunity to work under more than one officer during the period. Considering his second, third and fourth six-monthly assessment, the BOG did not agree for confirmation of his probation and extended his probation

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by 18 months and advised that during this extended period, periodic reviews should be done.

The BOG approved the probation confirmation of following Group A, B and C staff:

Sl. No.	Name of employee & post	Group	Date of Joining
1.	Dr. Bharati Vats, Sports Officer	Gr. 'A'	02.09.2021
2.	Sh. Dhirender K. Agnihotri, Section Officer	Gr. 'B'	20.12.2020
3.	Sh. Rahul Dikshit, Stenographer	Gr. 'C'	28.10.2020
4.	Sh. Syed Ahmad Ali Rizvi, Stenographer	Gr. 'C'	28.10.2020
5.	Ms. Pooja Negi, Stenographer	Gr. 'C'	28.10.2020
6.	Sh. Gaurav Singh Rawat, Stenographer	Gr. 'C'	28.10.2020
7.	Sh. Rahul Sharma, Junior Assistant	Gr. 'C'	15.04.2021
8.	Ms. Vunglalmuang, Junior Assistant	Gr. 'C'	15.04.2021
9.	Sh. Ankur Pal, Junior Assistant	Gr. 'C'	15.04.2021
10.	Sh. Varun Bansal, Junior Assistant	Gr. 'C'	16.04.2021
11.	Sh. Sunil Messey, Junior Assistant	Gr. 'C'	16.04.2021
12.	Sh. Ravinder Singh, Junior Assistant	Gr. 'C'	16.04.2021
13.	Sh. Himanshu Kumar, Junior Assistant	Gr. 'C'	16.04.2021
14.	Sh. Deepak Suhag, Junior Assistant	Gr. 'C'	19.04.2021
15.	Sh. Sanjeev Kumar, Junior Assistant	Gr. 'C'	19.04.2021
16.	Ms. Laxmi Singh Bhardwaj, Junior Assistant	Gr. 'C'	27.04.2021
17.	Ms. Khushboo Kumari, Junior Assistant	Gr. 'C'	06.05.2021
18.	Sh. Dharmendra Singh Dhakad, Junior Assistant	Gr. 'C'	27.05.2021

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The BOG resolved as under:

**Resolution No. 167:** *“The BOG resolved to approve completion of probation period in respect of Group ‘A’, ‘B’ & ‘C’ staff listed at Sl.NOs.1 to 18 above.”*

19 BOG ITEM NO. 05:	TO CONSIDER THE RECOMMENDATIONS OF THE SENATE IN ITS MEETING HELD ON 27 <sup>TH</sup> OCTOBER, 2023
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The Board Members considered and approved the recommendations of the 15<sup>th</sup> Senate held on 27.10.2023 and resolved as under:

**Resolution No.168:** *“The BOG resolved to approve the names of Graduands and Scholars eligible for the award of Degree Certificates at the 41<sup>st</sup> Convocation of the School to be held on 17.11.2023, as per recommendations of the 15<sup>th</sup> Senate made at its Meeting held on 27<sup>th</sup> October, 2023”.*

**Resolution No.169:** *“The BOG resolved to approve the names of Graduands eligible for the award of Medals and Prizes at the 41<sup>st</sup> Convocation of the School to be held on 17.11.2023, as per recommendations of the 15<sup>th</sup> Senate made at its Meeting held on 27<sup>th</sup> October, 2023”.*

**Resolution No.170:** *“The BOG resolved to approve Zero Year to Female Ph.D Scholars and to provide Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D programme, in accordance with the UGC Regulations, Clause 4(3) and the Scholars shall be paid Fellowship during such leave. The above amendment shall be applicable to all currently registered Scholars and also to Ms.Urooj Fatima (Part Time 2021-22) registered with Department of Regional Planning retrospectively, 15<sup>th</sup> Senate made at its Meeting held on 27<sup>th</sup> October, 2023”.*

**Resolution No.171:** *“The BOG resolved to approve the names of Graduands eligible for the award of Bachelor of Building Science Degree at the 41<sup>st</sup> Convocation of the School to be held on 17.11.2023, as per recommendations of the 15<sup>th</sup> Senate made at its Meeting held on 27<sup>th</sup> October, 2023”.*



19 BOG ITEM NO. 06:	TO REPORT AND RATIFY INFORMATION FORWARDED FOR THE DRAFT MOU TO BE SIGNED BETWEEN MOE AND THE SPA, DELHI
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The BOG ratified the draft MOU to be signed between the Ministry and the SPA, Delhi and resolved as under:

**Resolution No. 172:** "The BOG resolved to approve the draft MOU to be signed between SPA-D and the Ministry of Education."

19 BOG ITEM NO. 07:	TO REPORT THE APPOINTMENT OF SHRI VIRENDRA KUMAR, DEPUTY REGISTRAR AS REGISTRAR(IN-CHARGE) W.E.F. 20.09.2023
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The Board of Governors noted the appointment of Shri Virendra Kumar, Deputy Registrar as Registrar(In-Charge), in addition to his duties.

19 BOG ITEM NO.08:	TO REPORT & RATIFY THE PERMISSION FOR VISIT ABROAD BY THE FACULTY MEMBER (WHERE FOREIGN FUNDING IS INVOLVED)
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The BOG ratified the visit abroad of the following Faculty member, as requested in the proforma:

1. Prof.Dr.Anil Dewan, HOD(Architecture) & Professor of Architecture (Funded by Child Cardiac Health Hospital (CCHH)), (Visit to Cairo, Egypt)

**Resolution No.173:** "The BOG resolved to approve the foreign travel of the faculty (Prof.Dr.Anil Dewan) under foreign funding".

19 BOG ITEM NO. 09:	TO REPORT THE VISIT ABROAD BY THE FACULTY MEMBERS
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The BOG noted the visit abroad by the following faculty members:

1. Shri Parag Anand Meshram, HOD(Industrial Design) & Associate Professor of ID (Melbourne, Australia)
2. Ms.Aditi Singh, Asstt. Professor of ID (Melbourne, Australia)

19 BOG ITEM NO. 10:	TO REPORT AND RATIFY THE RE-EMPLOYMENT/ON CONTRACT OF PROF. MANOJ MATHUR, PROFESSOR OF ARCHITECTURE SUPERANNUATED ON 30.09.2023.
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The BOG ratified the composition of the Expert Committee, its recommendations and re-employment (On Contract) of Prof.Manoj Mathur, Professor of Architecture on superannuation (as per UGC Guidelines for Re-employment of Superannuated Teachers) for a term of 11 months subject to re-appointment every subsequent 11 months until a period of three years or till post of Professor of Architecture remains vacant, whichever is earlier.

The BOG resolved as under:

**Resolution No.174:** *“The BOG resolved to approve the re-employment (On Contract) of Prof.Manoj Mathur, Professor of Architecture for a term of 11 months subject to re-appointment every subsequent 11 months until a period of three years or till post of Professor of Architecture remains vacant, whichever is earlier”.*

Any Other Item(s):

1. It was brought to the notice of the BOG that there is a requirement for bringing in an Academic Ordinance in the School. The number of Guest/ Visiting Faculty seems to be on higher side in proportionate to student strength and also in terms of CoA norms of maximum 25% of the total teaching load. To understand the reasons and the necessity to appoint such a large number of Guest/Visiting faculty, the academic audit may be





conducted. The BOG authorised the Chairperson, BOG to constitute a committee to conduct such audit. The report of the committee shall be submitted to the Board for its consideration.

2. It was also brought to the notice of the BOG that there is a need for administrative reforms and to relook the administrative structure and its simplification and also to relook into the merger or realignment of the departments & other academic structures. The BOG authorised the Chairperson, BOG to constitute an Expert Committee and also to decide Terms of Reference (ToR) for the said Committee. This report submitted shall be placed for consideration of the BOG in its next meeting.

The meeting ended with vote of thanks to the Chair.

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