



**SCHOOL OF PLANNING AND ARCHITECTURE**  
An "Institution of National Importance" under an Act of Parliament  
(Ministry of Education, Government of India)  
योजना तथा वास्तुकला विद्यालय  
संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"  
(शिक्षा मंत्रालय, भारत सरकार)

3 November 2021

**ADMISSION TO B.ARCH/B.PLAN**  
**IMPORTANT INSTRUCTIONS – UNDERGRADUATE ADMISSION 2021-22**

**FOR FOREIGN NATIONAL/NRI/PIO/CIWG ADMITTED THROUGH DASA**

1. All the candidates who have received initial confirmation for admission in the SPA Delhi through **DASA** are requested to submit their documents on the email id **<admission@spa.ac.in>**, as a confirmation of seat provisionally for **ONLINE DOCUMENT VERIFICATION** for freezing the seat/admission. The date of physical verification will be notified in due course, when the School opens for physical teaching.
2. The documents which need to be uploaded are already mentioned in the fee notice uploaded on the SPA Delhi website under the tab **ADMISSION 2021**.
3. Documents are to be uploaded in a single folder having name of the candidate and DASA Id No. This folder should contain all the files in a **SINGLE PDF**. These files are to be named according to the content of the documents. Also a photograph should be attached separately in JPG format.
4. These documents should be submitted on the email ID **admission@spa.ac.in** latest by date prescribed in the **DASA schedule**. For further clarification, you may visit JoSAA website and SPA Delhi website or contact on admission helpdesk of SPA-D at **mobile no.8750930108 only after fulfilling all formalities with DASA**.

  
**REGISTRAR**

# योजना तथा वास्तुकला विधालय, नई दिल्ली SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"  
An "Institution of National Importance" under an Act of Parliament  
4, ब्लॉक बी, इंद्रप्रस्थ इस्टेट, नई दिल्ली-110002 (भारत)  
4, Block-B, I.P. Estate, New Delhi -110002 (India)

Ref.No.F.100/22/SPA/AE-2021

03<sup>rd</sup> November, 2021

## **ADMISSION - cum -FEE NOTICE AND ONLINE REPORTING GUIDELINES FOR NEW UNDER GRADUATE ADMISSION - 2021-22 - FOREIGN STUDENTS (through DASA)**

The selection of the candidates through Direct Admission of Students Abroad (DASA 2021) for the Bachelor's Degree Programs in Architecture/Planning in the School for the session 2021-22. The following certificates/fee receipts (self-attested) required to be forwarded through email in a single PDF file to [admission@spa.ac.in](mailto:admission@spa.ac.in) as per DASA schedule. The date for physical verification will be notified in due course.

1. Self-Attested Photograph (in JPEG format)
2. Application form (To be downloaded from website of SPA, New Delhi) should be duly filled up with self-attested photographs.
3. Proof of Fee Receipt of First Semester, paid to DASA and balance fee paid to SPA, New Delhi.
4. Copy of Admit Card and Provisional Admission letter issued by the DASA.
5. Copy of Rank Card for the SAT-2021.
6. Applicant's Passport (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted\*).
7. Proof for date of birth (Secondary Education Board / University Certificate [Class X or equivalent] or any certificate issued by the concerned Government authorities).
8. Copy of Mark Sheet of 10th, 11th and 12th (or) Equivalent examination(s).
9. Certificate from School authorities (in the format given in Appendix-II on letter head of the school) as proof of completion of 11th and 12th Standard or equivalent.
10. Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale than that specified is awarded OR if only grades are awarded.
11. Proof of 2 years of education (11th and 12th or equivalent) in foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate as in appendix IV).
12. Character Certificate issued by the institution last attended.
13. Physical Fitness Certificate from the MBBS Doctor
14. Anti-Drugs Undertaking
15. Anti-Ragging affidavits from student and parents/ guardians
16. Undertaking
17. Applicant applying under CIWG quota, has to produce following documents in addition to the above mentioned :
  - Copy of the passport of the parent working in the gulf.
  - Copy of Parent's visa with a validity on any date in the year 2021.
  - Copy of Parent's Work Permit with a validity on any date in the year 2021.
  - Certificate from the company/organization as proof that parent is working in gulf country as per Appendix III of UG Brochure

....2/-

1. The first semester fee in total to be paid by the student is given below.
2. And students are required to pay the balance fee after deducting fee deposited with DASA as per the DASA Schedule.

S.No.	Type of Fees	UG Fee - First Semester
1	Tuition Fees & other Charges (FN/NRI/PIO)	US\$ 7,000/- (Per Semester)
2	Tuition Fees & other Charges for SAARC Country Students	US\$ 3,500/- (Per Semester)
3	Tuition Fees for CIWG category	Rs. 62,500/- (Per Semester)

Balance fee is to be paid as following mode:-

**Within India:-**

**1. Through NEFT:**

Beneficiary Name : School of Planning and Architecture A/C  
Account Number : 18200100001848  
Bank Name : UCO Bank  
Bank Address : IIPA, 4-B, I. P. Estate, New Delhi-110002  
IFSC Code : UCBA0001820

**2. Outside India:**

Beneficiary Name : School of Planning and Architecture A/C  
Account Number : 18200100001848  
Bank Name : UCO Bank  
Bank Address : IIPA, 4-B, I. P. Estate, New Delhi-110002  
Swift Code : UCBAINBB242

**Note:-**

1. In the REMARKS column of NEFT, please mention Name of the Candidate & Course & also obtain transaction identity after successful payment in the bank.
2. Please inform the School by email [accounts@spa.ac.in](mailto:accounts@spa.ac.in) attaching a printout of the NEFT receipt having transaction identity, provided by bank while depositing fee, through NEFT with your name, course for which selected and application number immediately after the NEFT payment.

  
(Anuj Bhardwaj)  
Assistant Registrar/





योजना तथा वास्तुकला विद्यालय  
SCHOOL OF PLANNING AND ARCHITECTURE  
An 'Institution of National Importance' under an Act of Parliament  
4 Block - B, I.P. Estate, New Delhi – 110002.  
E- Mail ID: admission@spa.ac.in

Application No.....  
(To be filled in by the Office)

Paste here  
your recent  
photograph<sup>#</sup>

**APPLICATION FORM FOR UG PROGRAMME (DASA)**  
**(Architecture/Planning)**  
**SESSION 2021-22**

Passport No. \_\_\_\_\_ NRI/PIO/CWIG/FN

**1. Details of Payment**

Payment Transaction Details: \_\_\_\_\_ Amount.. \_\_\_\_\_  
(DASA)

Payment Details (SPA) By visiting SPA, New Delhi, website [www.spa.ac.in](http://www.spa.ac.in) & clicking online  
payment (SBI Collect) tab Amount \_\_\_\_\_

2. Name of the Course

3. Particulars of the DASA 2021 :

Roll No.

SAT

4. Name of Candidate (in English) .....  
(In Block Letters) First Name Middle Name Surname

(in Hindi) \_\_\_\_\_

5. Gender

Male

☐

Female

☐

Transgender

☐

6. Category

Open Gen

SC\*

ST\*

PwD\*

OBC\*

EWS\*

KM

DS

☐☐☐☐☐☐☐☐

7. Nationality

8. Date of Birth

(Date)

(Month)

(Year)

9. Father's Name

10. Mother's Name

Note: - #In case of online reporting/submission of this form on email, then photo is to be attached separately.

\* Required to submit essential certificate in the Prescribed format as per Central List of Govt of India, if applied for reserved seat

P.T.O

11. Permanent Address:


Pin Code:

STD Code:

Telephone No.

Mobile No.:

E- Mail ID:

12. Address for Communication/  
Address of Local Guardian, if any


Pin Code:

STD Code:

Telephone No.

Mobile No.:

13. Name of the State of Domicile:

14. Marks obtained in numerals in '**Mathematics**' subject at 12<sup>th</sup> Standard  
or equivalent (grades to be converted into numerals)

15. Details of Educational Qualification:

Name of the School	Examination/ Board	Year of Passing	Class/ Division	Marks Obtained/Max. Marks	Percentage of Aggregate Marks

### CANDIDATE'S DECLARATION

- (i) I hereby declare that the entries in this form are true to the best of my knowledge and belief. I have satisfied myself that I fulfill all the eligibility requirements.

I understand that the admission is granted to me on the terms, conditions and rules of the School and such modifications thereof as may be made by the authorities concerned. I agree to abide by the rules and regulations of the School for the time being in force and such modifications thereof, which may hereafter be made.

- (ii) I agree that the decision of the Director, SPA, New Delhi shall be final and binding on me for all the matters concerning my admission, studies, scholarship, discipline and conduct etc.
- (iii) I understand that my association, active and passive, with any unlawful organization is forbidden.
- (iv) I agree that the School shall have the right to forfeit my security deposits on the ground of my failure to claim the refund within two years from the date of withdrawal of my admission / on completion of the course.
- (v) In the event of my selection, I undertake to submit an affidavit of Anti-Ragging as enclosed with the application form at the time of Admission.
- (vi) I understand that my admission may be cancelled if any information furnished by me is proved to be false or willfully suppressed at any stage during my study in the SPA-D.

Date:

(Signature of the Candidate)

(Signature of the Parent / Guardian)

### PARENT'S/ GUARDIAN'S DECLARATION

My son / daughter / ward.....is seeking admission with my consent and I am, personally responsible to the school for the payment of all his / her dues, as the Director may decide. I also agree that the candidate will abide by the discipline of the institution as administered by the Director.

Date:

(Signature of the Parent / Guardian)