



योजना तथा वास्तुकला विद्यालय, नई दिल्ली
(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान
शिक्षा मंत्रालय, भारत सरकार)
School of Planning and Architecture, New Delhi
(An Institution of National Importance enacted by an Act of Parliament,
Ministry of Education, Government of India)

प्रवेश एवम परीक्षा विभाग ADMISSION AND EXAMINATION SECTION

Ref.No.F.100/33/SPA/AE-2024

02nd August, 2024

FEE NOTICE - FIRST SEMESTER (U G PROGRAMME)/REPORTING GUIDELINES
FOR NEW ADMISSION - 2024-25

The selection of the candidates through Joint Entrance Examination (JEE-2024), conducted by the National Testing Agency (NTA), New Delhi, for admission to the Bachelor's Degree Programs in **Architecture/Planning** in the School for the session 2024-25, is subject to production and verification/submission of the self-attested photo copies of the following documents, payment of tuition fees and other charges, etc. The following certificates/testimonials required to be produced for verification to officials of the School in Admission Section during office hours as per JoSAA schedule:-

1. Admission form (available in admission & examination section or can be down loaded from SPA, New Delhi website) should be duly filled up with self-attested photographs.
2. Fee Receipt of First Semester.
3. Copy of Aadhar Card/other photo identity proof.
4. Copy of Admit Card issued by the JEE main/NTA.
5. Copy of Rank Card for the JEE-2024 issued by National Testing Agency.
6. A letter of offer for admission issued by CSAB (in original) / JoSAA.
7. Certificate of the Secondary School /10th Standard & Date of Birth Certificate.
8. Statement of Marks for Secondary School /10th Standard.
9. Provisional Certificate of the Senior Secondary School Examination /12th Standard or its equivalent.
10. Statement of Marks for the Senior Secondary School Examination /12th Standard or its equivalent.
11. Character Certificate (in Original).
12. Certificate of SC/ST/OBC (Non-Creamy layer as per Central Govt. format) / EWS - as per format uploaded on the spa website / Domicile / Armed Personnel / Physically Challenged / Kashmiri Migrant in respect of the candidates selected under the reserved category.
13. Physical Fitness Certificate from the MBBS Doctor (in Original).
14. Anti-Ragging affidavits from student and parents / guardians (in Original).

Fees Payable by the candidates:-

S.No.	Details of Fee	For all Except SC/ST Category Rupees	For SC / ST Category Rupees
1	Tuition Fees and other Dues	74,000/- *	54,000/- *

* Including Library Security Deposit (Refundable) = Rs. 10,000/- and School Security Deposit (Refundable) = Rs. 10,000/-.

* **Note: All students are required to pay the balance fee after deducting the amount deposited with JoSAA/CSAB (Excluding JoSAA registration fees i.e. Rs. 5,000/-) as per the JoSAA Schedule.**

The above payment is to be made through the following mode: -

1. By visiting **SPA, New Delhi** Website www.spa.ac.in & click on Payments - Click on SBI Online payment - Select in Educational Institutions - SPA, Delhi – Select Payment Category - Fee UG - B. Arch. / B. Plan - Fill details and make payment.

Note: -

- 1 After getting confirmation for payment gate way take out print of fee receipt.
1. E-Mail Photocopy of **Fee Receipt immediately after Fee Payment to accounts@spa.ac.in.**

RULES FOR REFUND OF FEES

- (1) Candidates withdrawing admission while the process of admission is on may be considered for a refund on written request. The refund application will be accepted and the refund will be applicable only if the vacant seats can be reported back to CSAB for further admission process and subsequently filled. Failing which, only caution money will be refunded.
- (2) For candidates applying through spot rounds or any further admission process CSAB/JoSAA or SPA, New Delhi, the fee refund will not be applicable. Only caution money will be refunded to the student.
- (3) No Refund of fees will be made (except for the Refundable Security Deposit) in the event of withdrawal of candidature or cancellation of admission due to failure in the verification of documents as per JOSAA/CSAB schedule.