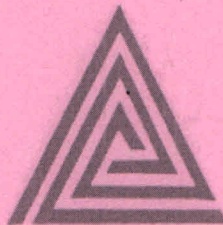


**MINUTES OF THIRD FINANCE COMMITTEE
MEETING HELD ON 14TH DECEMBER, 2017**

AND

**DULY CONFIRMED IN
FOURTH FINANCE COMMITTEE MEETING
HELD ON 09TH FEBRUARY, 2018**



SCHOOL OF PLANNING AND ARCHITECTURE

4, Block B, I.P.Estate, New Delhi-110002

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SCHOOL OF PLANNING AND ARCHITECTURE

Ref.No.CCC/03FC/SPA/17

10th January, 2018

**TO ALL MEMBERS OF FINANCE COMMITTEE OF
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI**


**SUBJECT: MINUTES OF 03rd FINANCE COMMITTEE MEETING UNDER SPA ACT,
2014 HELD ON THURSDAY, 14th DECEMBER, 2017 AT 11.30 A.M.**

Sir/Madam,

I am directed to forward herewith the Minutes for 03rd Meeting of Finance Committee of School of Planning and Architecture, New Delhi, held on Thursday, 14th December, 2017 at 11.30 a.m. in the New Committee Room of SPA.

Comments on the Minutes, if any may please be forwarded within two week's time.

Yours faithfully,


(Prof. Dr. Sewa Ram)
Registrar – Secretary

1.	Ar. Amogh Kumar Gupta Chairperson-FC 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	5.	Ar. Balbir Verma (Nominee of BOG) K-11, Kailash Colony New Delhi-110048
2.	Prof. Dr. N. Sridharan, Director (Additional Charge) School of Planning and Architecture, New Delhi – 110002	6.	Dr. D. S. Meshram (Nominee of BOG) President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn. New Delhi-110002
3.	Shri R. Subrahmanyam, IAS, Additional Secretary (TE), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001	7.	Prof. Dr. Sewa Ram Registrar - Secretary School of Planning and Architecture, New Delhi-110002
4.	Ms. Darshana M. Dabral, JS & FA Govt. of India, MHRD, Dept. of Higher Education Technical Section – VI, Shastri Bhawan, New Delhi-110001.		

SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 03rd FINANCE COMMITTEE MEETING OF SPA, NEW DELHI HELD ON THURSDAY 14TH DECEMBER, 2017 AT 12.00 NOON IN THE NEW COMMITTEE ROOM OF THE SCHOOL, DULY CONFIRMED IN THE 04th MEETING OF FINANCE COMMITTEE HELD ON 09th FEBRUARY, 2018

Present:

- | | |
|--|----------------------|
| 1. Ar. Amogh Kumar Gupta | Chairperson, FC |
| 2. Prof. Dr. N. Sridharan
Director (Additional Charge) | Member |
| 3. Dr. B.K. Bhadri, AEA, MHRD
(in place of Shri R. Subrahmanyam, SS, MHRD) | Member |
| 4. Shri Anil Kumar, Director (Fin.), MHRD
(in place of Ms. Darshana M. Dabral, JS & FA) | Member |
| 5. Ar. Balbir Verma
(Nominee of BOG, SPA) | Member |
| 6. Dr. D.S. Meshram, ITPI
(Nominee of BOG, SPA) | Member |
| 7. Prof. Dr. Sewa Ram | Registrar- Secretary |

The Chairman welcomed all the members and called the meeting to order.

03 FC ITEM NO. 1: TO CONFIRM THE MINUTES OF 02nd MEETING OF THE FINANCE COMMITTEE OF THE SCHOOL HELD ON 24th OCTOBER, 2017.

FC was apprised that the Minutes of 02 Meeting of the Finance Committee held on 24th October, 2017 were circulated among the members on 5th December, 2017. No comments were received.

With the above observations, the Minutes of 02nd Meeting of Finance Committee were approved.

03 FC ITEM NO. 2: TO REPORT ACTIONS TAKEN ON THE MINUTES OF THE 02nd MEETING OF THE FINANCE COMMITTEE OF THE SCHOOL HELD ON 24th OCTOBER, 2017.

With regard to 02 FC Item No.3: To consider the letter No..F.3020/2017-TS.VI dated 28th September, 2017 received from MHRD regarding petition of Shri Ravina Singhal

Case is noted for compliance.

There are 4 points.


- i) Transparent policy adopted in this regard.
 - ii) The Process of renewal of contract through e-tendering has been started.
 - iii) Report of the Committee working on new Recruitment Rules is awaited and is likely to be completed by 15th of January, 2018.
- In the mean-time permission may be granted for taking adhoc recruitment under Statute till the finalisation of Recruitment Rules. Recruitment should be done with a break or for one semester/ 11 months.
- iv) Transfers are made for 37 non-teaching staff members vide Office Order No.R/7/ SPA/ 2017 dated 1st December, 2017.

With regard to 02 FC Item No.4: To consider the letter NO.F.9-42/2016-TS.VI dated 11th September, 2016 received from MHRD regarding establishing Higher Education Financing Agency (HEFA)

FC considered the Letter received from MHRD with regard to Establishing Higher Education Financing Agency (HEFA). FC took note of same and resolved that in principle it is good option and SPA may go for same as and when required)

With regard to 02 FC Item No.5: To consider the recommendations of 02 BWC made at its meeting held on 24th October, 2017

Minutes of BWC meeting dt. 24-10-17 were circulated. Compliance of the minutes are being followed.



03 FC ITEM NO. 3: EMERGENCY WORKS UNDERTAKEN DUE TO STUDENT STRIKE REPORTING OF EVENT

School of Planning and Architecture convened a BWC meeting on 24th October, 2017 for carrying out electrical works in Girls' hostel. Subsequently the fire broke out in Girls Hostel on 26th October, 2017 at 6.00 a.m.

3 Girls hostel room totally got damaged in a particular wing. Students went on strike. Repair of these floors and other related works were carried out on emergency basis. Rs.9,67,494/- were incurred for civil electrical work, repair, upgradation of services etc.

The above work was done on an emergency basis by inviting limited tenders and taking technical approval on phone from Director and constituted standing committee to open tender. The committee and internal auditor reviewed and weighted the work and recommended to the Director for work order. CPWD norms were followed for the work of civil/ electrical works to be undertaken.

CPWD representatives visited the School and inspected the work and certified the same.

Ex-gratia relief of Rs. 60,000/- given to each student but students are not satisfied with this amount. Finance Committee recommended for approval of the compensation of Rs. 60,000/- and also agreed to set up a 3 members committee to be chaired by Dean (SA) other three members will be – Dean (P & D), Representative from Fire Service and Student Council President as nominee of the students. Legal Council of SPA will be consulted as and when required.

At the time of fire there was no awareness among students and staff about operation of fire fighting equipments. In future we will provide training and demo to students and staff about fire fighting equipment. Mock Drills were organized by School and conducted by Delhi Fire Service Personnel to make students aware and face the situation in better way. Similar drills will be arranged in future also. It was suggested that School should also plan for insurance of SPA Buildings and also insurance for students (charges to be collected as part of the fee) as in the case of SPA Bhopal.

Dean (P & D) assured that in future we will be involving Purchase committee and follow GFR and tendering requirements in emergency cases also.

Finance Committee approved the budget for emergency work but requested Dean (P&D) to get a 3rd party audit before release of payment, where CPWD is not involved in execution of the emergency work.

The Meeting ended with thanks to the Chair.

