



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

(संसद के अधिनियम के तहत राष्ट्रीय महत्व का संस्थान,
शिक्षा मंत्रालय, भारत सरकार)



School of Planning and Architecture, New Delhi

(An Institution of National Importance under an Act of Parliament,
Ministry of Education, Government of India)

उमाकान्त अग्रवाल
कुलसचिव
Umakant Agarwal
Registrar

Ref.No.100/19FC/SPA/2023

10th August, 2023.

**TO ALL MEMBERS OF FINANCE COMMITTEE OF SCHOOL OF PLANNING
AND ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 19TH FINANCE COMMITTEE MEETING OF
THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW
DELHI HELD ON MONDAY, 7TH AUGUST, 2023 AT 10.30 A.M.
(ONLINE /OFFLINE MODE)**

Sir/Madam,

I am forwarding herewith the Minutes of the 19th Finance Committee Meeting of the School of Planning and Architecture, New Delhi held on Monday, 7th August, 2023 at 10.30 a.m. in New Committee Room of the SPA.

Yours faithfully,

(Umakant Agarwal)
Registrar – Secretary, FC

Encl.: As stated above

योजना तथा वास्तुकला विद्यालय : नई दिल्ली
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 19th FINANCE COMMITTEE MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI HELD ON MONDAY, 7TH AUGUST, 2023 AT 10.30 A.M. IN THE NEW COMMITTEE ROOM OF THE SCHOOL (ONLINE / OFFLINE MODE)

Present:

1.	Prof. Dr.Yogesh Singh Director (Addl. Charge)	Chairperson-Member
2.	Smt. Veena Dunga DS(NITs & SPAs) (Representing Ms.Saumya Gupta, IAS Joint Secretary(TE), Ministry of Education)	Member
3.	Shri Anil Kumar Director(IFD) (Representing JS & FA, Ministry of Education)	Member
4.	Prof. Dr. Ranees Vedamuthu (Nominee of BOG)	Member
5.	Shri S.B.Khodankar (Nominee of BOG)	Member
6.	Shri Umakant Agarwal Registrar	Secretary

The Members mentioned at Sl.Nos. 2, 3 & 4 attended the Meeting Online through VC Mode.

Prof.Yogesh Singh, Director, SPA (Addl. Charge) welcomed all Members in the Meeting.

Shri Umakant Agarwal, Registrar-Secretary informed about the provision of the Statute 10(4) and accordingly requested Prof.Yogesh Singh to preside over the Meeting in absence of the Chairperson, FC.

Prof.Yogesh Singh, Director-Chairperson called the Meeting to order and permitted Registrar-Secretary to take up the agenda items for the meeting.

19 FC ITEM NO.01:	TO CONFIRM THE MINUTES OF THE 18 TH FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 8 TH MAY, 2023 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The Minutes of the 18th Finance Committee Meeting held on 8th May, 2023 were confirmed.

19 FC ITEM NO.02:	TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE 18 TH FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 8 TH MAY, 2023 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The Action Taken Report on the Minutes of the 18th Meeting of FC held on 8th May, 2023 was noted and approved.

19 FC ITEM NO.03:	TO CONSIDER ANNUAL ACCOUNTS FOR THE YEAR 2022-2023
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Shri Girish Kumar, Asstt. Registrar(A&B) & DDO was invited for clarifications, if any, regarding Agenda Item No.03.

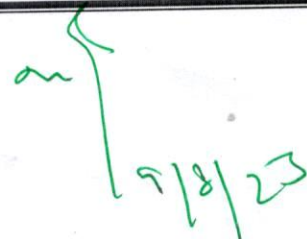
The Annual Accounts for the year 2022-2023 were presented by the School. The executive summary in the form of slides was prepared and shared with the Members.

Copy of those slides are attached herewith as an Annexure-19FC/I.

The following points were discussed / clarified:

1. In Schedule -3, regarding stale cheques, on the query, it was clarified by the Asstt. Registrar & DDO that these stale cheques are pending from the year 2000 or so and reconciliation with the vouchers regarding payment etc. is going on and further it was mentioned that no payment as on date is made by cheque and in the current financial year only one stale cheque added due to pending payment related to the DIC Project, which is under reconciliation.




9/8/23

2. In regard to Schedule-5 & Schedule-6, it was clarified that the investments mentioned against "any other" is in the form of FD in the Government Undertaking Banks only and correction in this regard will be carried out in the Annual Accounts.
3. In regard to Schedule 19, under Other Expenses - Subsidy to mess was discussed and members were of the opinion that this subsidy needs to be reviewed. It was further clarified that a committee was constituted in this related matter and report of the committee is awaited. Accordingly, it is decided that the proposal to the Ministry with reference to the letter No.F.17-5/89-T.12/TD III dated 26th March, 1990 in regard to mess subsidy will be forwarded for consideration.
4. In regard to Schedule 8 - (Loans, Advances and Deposits) - it was clarified that these loans and advances are pending even before the year 2000 and during the last 5 years, most of these advances and loans for which record could be traced have been settled. The remaining advances are pending at reconciliation stage because the records are very old and not traceable. A proposal will be submitted to the CAG in this regard and outcome of that special CAG audit will be reported to the FC for consideration.



Members wanted to know the number of faculty, who are doing consultancy / research works and it was advised to record this in the minutes. Accordingly, the information has been obtained and 22 & 11 faculty members are respectively doing consultancy / research out of 72 regular faculty members.

Further discussion regarding academic fee etc., it was decided that fee charged from the students should be increased 7-10 per cent every year, as fee has not been increased in the last 4 years.

With the above observations, the Annual Accounts were considered and approved by the FC.

19 FC ITEM NO.04:	TO CONSIDER THE RECOMMENDATIONS OF THE 14TH SENATE MEETING HELD ON 15.05.2023 REGARDING PROPOSAL OF THE DEPARTMENT OF LANDSCAPE ARCHITECTURE FOR ESTABLISHING A LANDSCAPE LABORATORY
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The proposal for establishing the Landscape Laboratory at an approx. cost of Rs.58.00 lakh was considered by the FC and it was recommended for placing before the BOG for its consideration.



 7/8/23

Supplementary Agenda:

19 FC ITEM NO.05:	TO CONSIDER THE PROPOSAL FOR PROCUREMENT OF 3D LASER SCANNER FOR THE DEPARTMENT OF ARCHITECTURAL CONSERVATION OF THE SCHOOL.
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The FC considered purchase of 3D Laser Scanner as per purchase procedures and recommended the same for placing before the BOG for its consideration. It was further advised that status of global tender enquiry letter may be rechecked and if it is pending, then it may be purchased under Open Tender Inquiry as per applicable GFR.

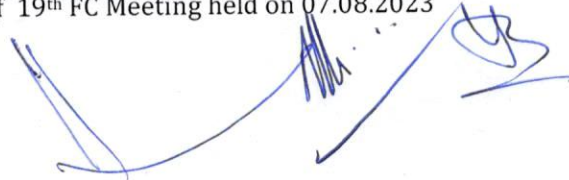
19 FC ITEM NO.06:	TO CONSIDER THE PROVISION FOR TUITION FEE WAIVER FOR ECONOMICALLY AND SOCIALLY CHALLENGED STUDENTS (ESCS)
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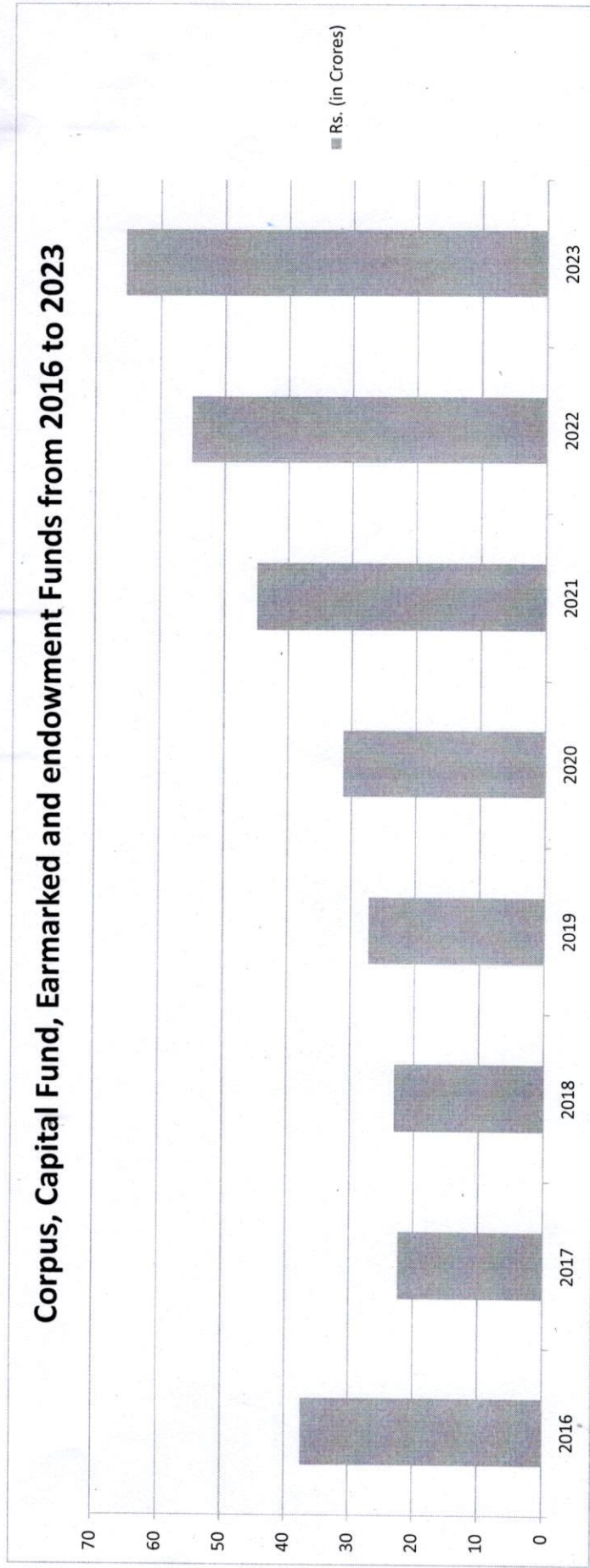
The FC considered and approved, in principle, the proposal for waiving of tuition fee for Economically and Socially Challenged Students (ESCS). It was further agreed that a detailed proposal having information regarding total financial implications on the Institute and norms/guidelines followed by some similar institutes such as NITs / IITs etc. is to be presented for consideration of the FC in the next meeting.

The Meeting ended with vote of thanks to the Chair.

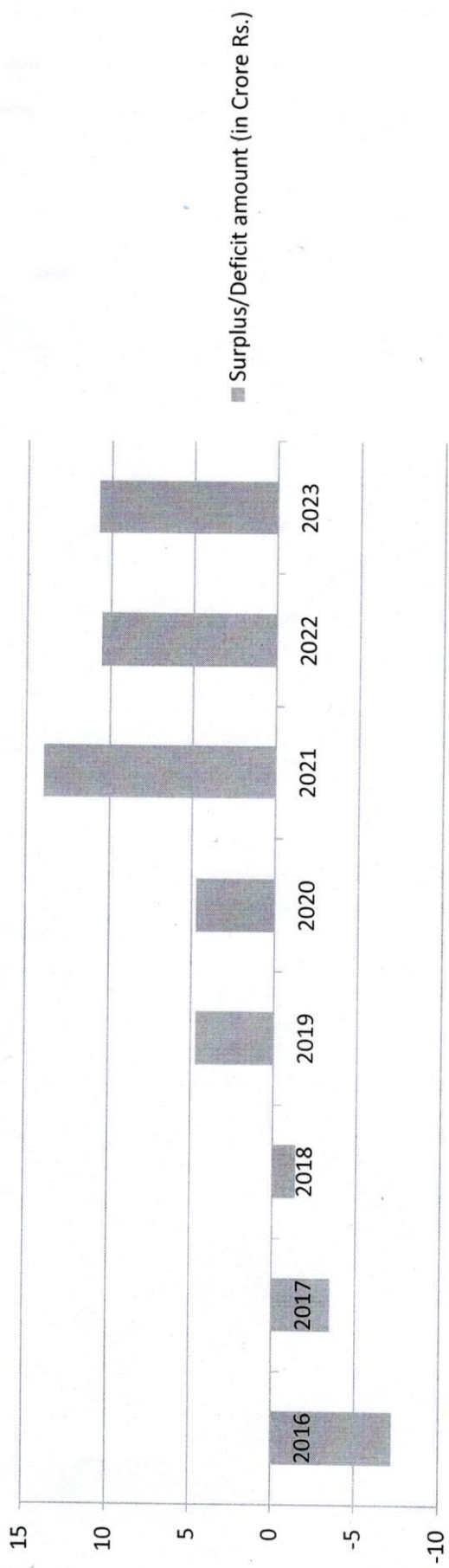
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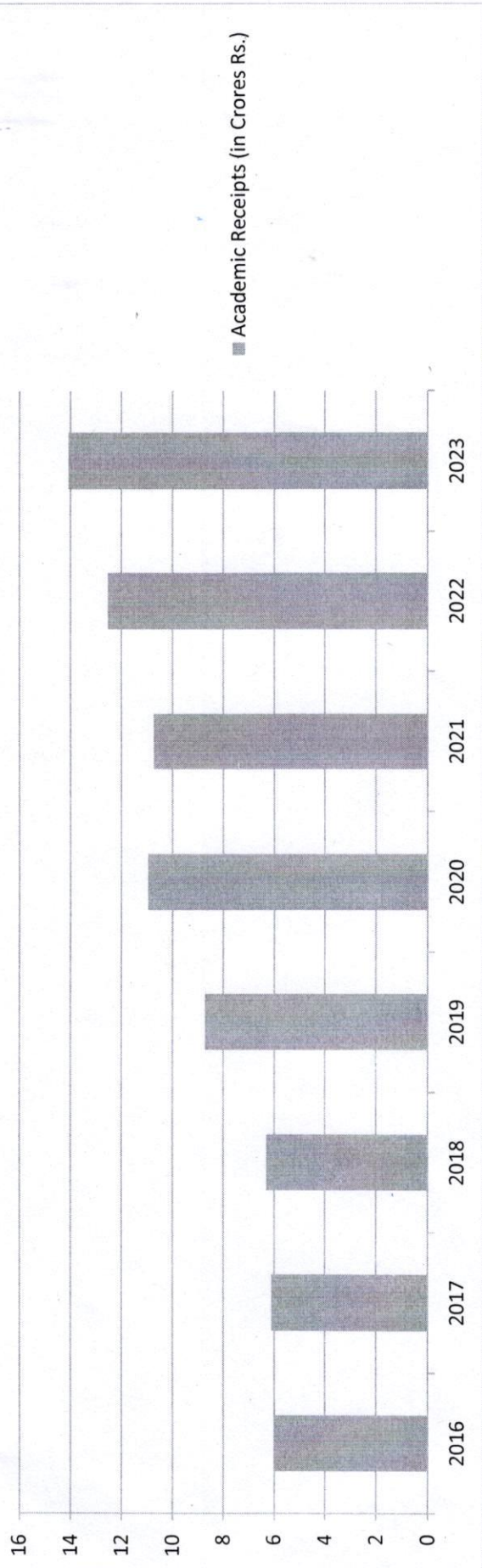




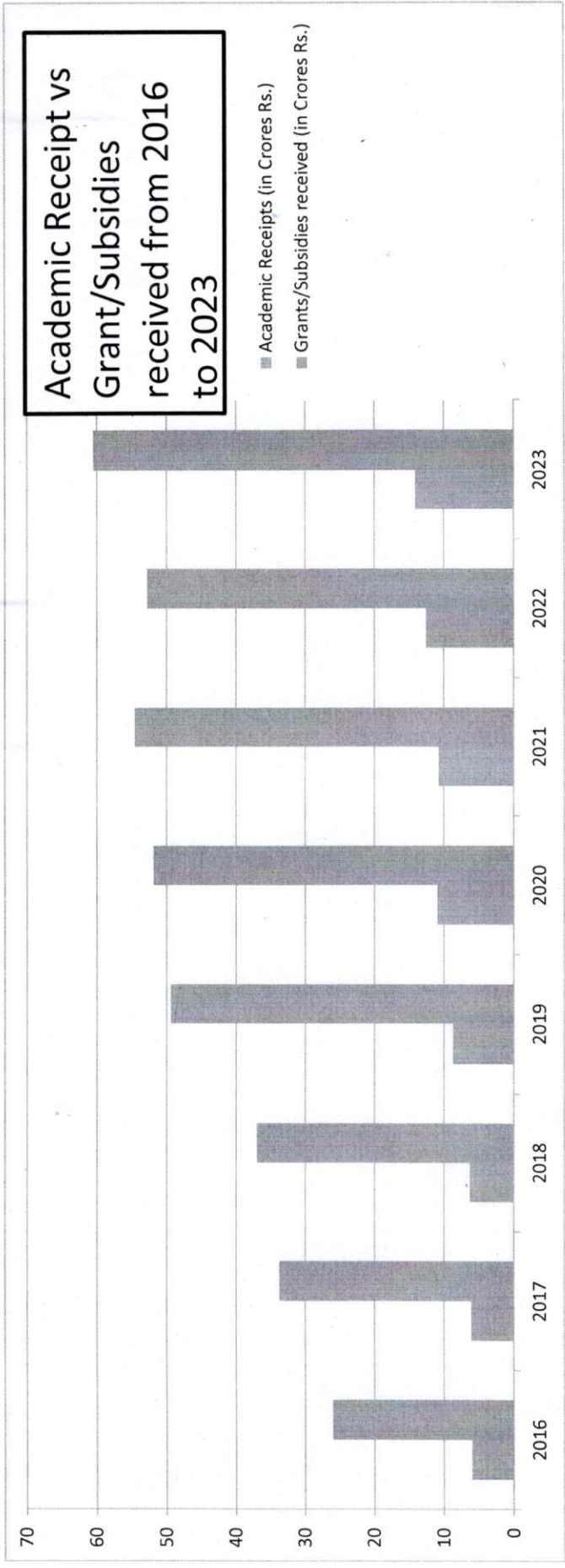
Surplus/Deficit amount (in Crore Rs.) from 2016 to 2023



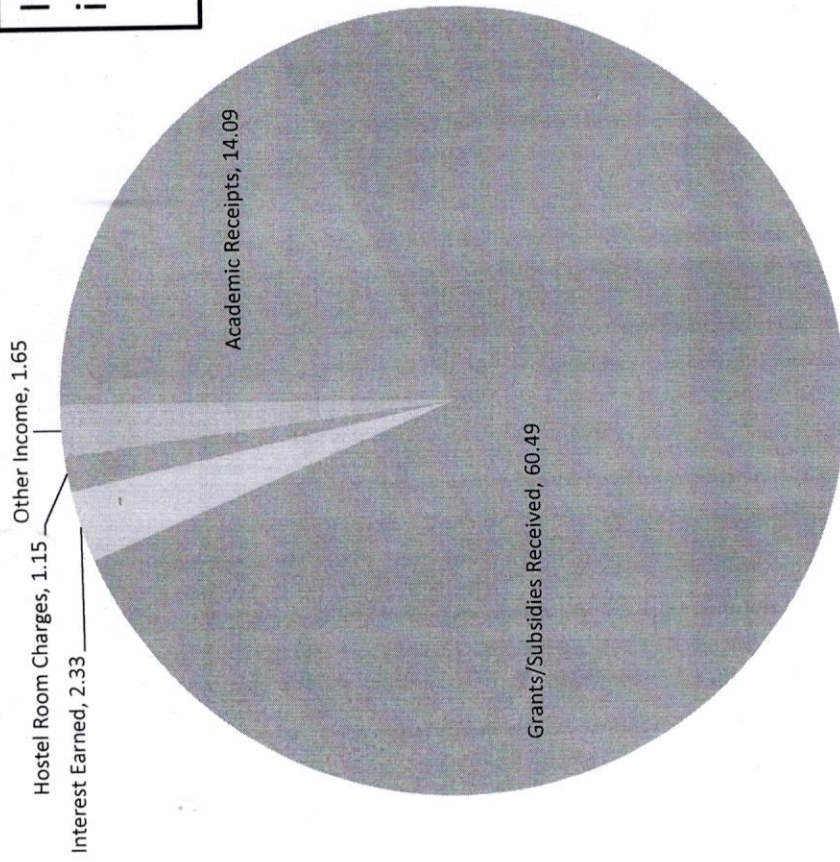
Academic Receipts (in Crores Rs.) from 2016 to 2023



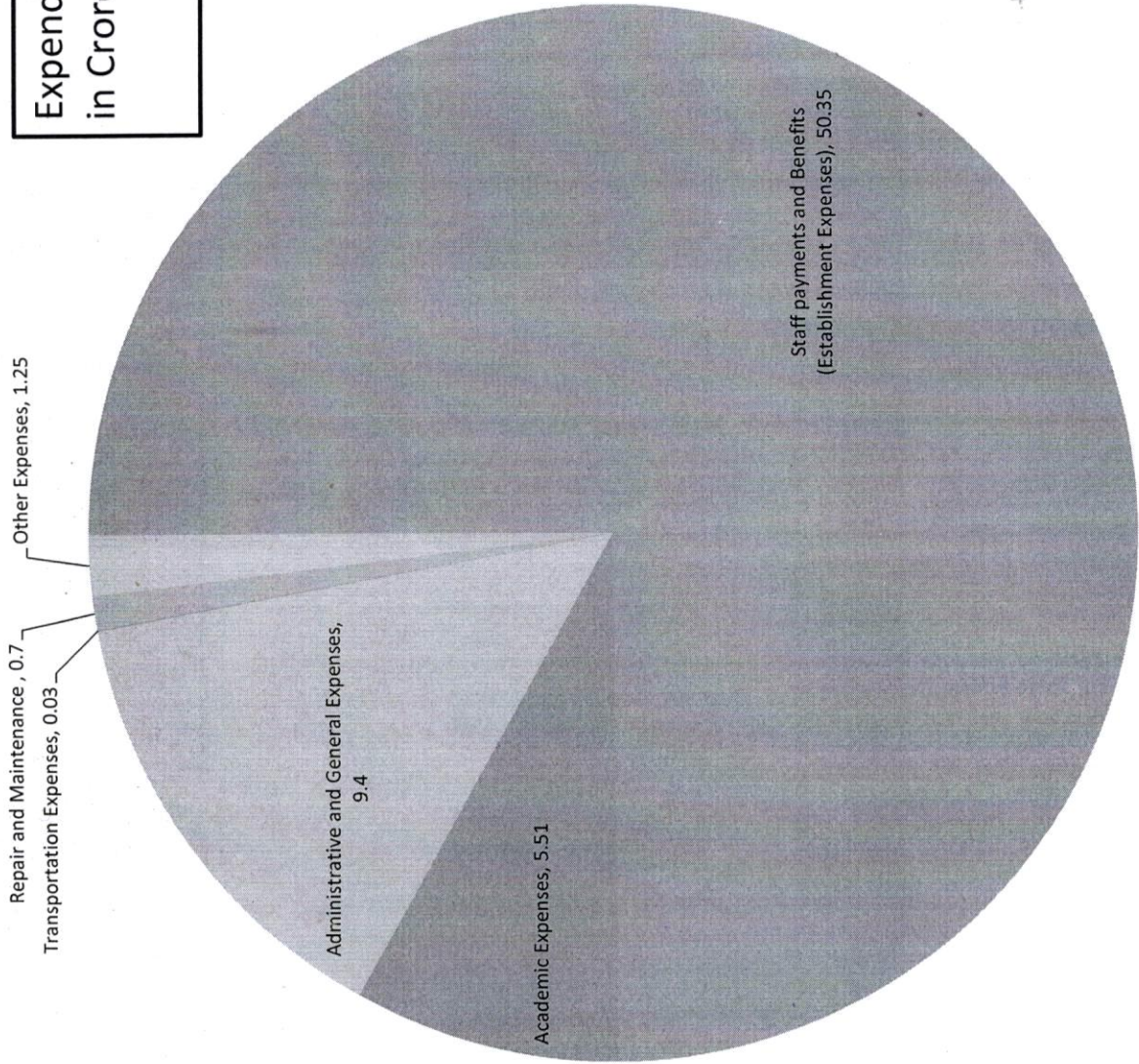
Academic Receipt vs Grant/Subsidies received from 2016 to 2023



**Income (2022-23)
in Crores Rs.**



**Expenditure (2022-23)
in Crores Rs.**



Total Grant received during the year 2022-23

- ₹60.49 Crore

Other Income (i.e. Reference – Schedule-12 : Income from Hostel Fees, Income from Consultancy, Sale of recruitment application form etc.)

- ₹5.47 Crore

Total Fee (₹15.24 Crore)

- Academic Fee - ₹14.24 Crore (93.43 % of Total Fee)
- Hostel Fee - ₹1.15 Crore (7.57% of Total Fee)

Total Expenditure Per Student during the FY 2022-23 (i.e. Total Expenses during the year / Total No. of Students during the year)

- ₹5.00 Lakhs (Approx.) (₹69,30,85,116 / 1386)

Total receipts on account of Consultancy Project during the F.Y 2022-23

- ₹4.95 Crore

School's Share received from Consultancy during the F.Y 2022-23

- ₹1.65 Crore (Approx. 35 % of Total Income of Consultancy)

Per Faculty Consultancy Received during the F.Y 2022-23

- ₹4.72 Lakhs (4,95,72,486 / 105)

Total receipts from various Research Projects during F.Y 2022-23

- ₹3.82 Crore

Expenditure during the F.Y 2022-23 from Research Project Fund

- ₹2.75 Crore

Per Faculty Research Grant Received during the F.Y 2022-23 (i.e. Total Research Grant Received during the year / Total No. of Faculty during the year)

- ₹3.64 Lakhs (3,82,01,149 / 105)

Total Expenditure on Salary & Allowance of Employees

- ₹26.57 Crore

Expenditure during the F.Y 2022-23 from Research Project on various Research Project

- ₹2.75 Crore

Percentage of Fees received in respect of Total Salary (i.e. Total Student Fee received during the year / Total Salary of during the year)

- 57.36 % (₹15,24,49,129 / 26,57,52,182)

Per Student Grant Received during the year (i.e. Total Grant / Total no. of Student)

- ₹4.36 Lakhs (₹60,49,00,000 / 1386)

Per Faculty Grant Received during the year (i.e. Total Grant / Total No. of Faculty)

- ₹57.60 Lakhs (60,49,00,000 / 105)