



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"
(शिक्षा मंत्रालय, भारत सरकार)

School of Planning and Architecture, New Delhi

An "Institution of National Importance" under an Act of Parliament
(Ministry of Education, Government of India)

उमाकान्त अग्रवाल
कुलसचिव
Umakant Agarwal
Registrar

Ref.No.94/13FC/SPA/2021

31st August, 2021.

**TO ALL MEMBERS OF FINANCE COMMITTEE OF SCHOOL OF PLANNING AND
ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 13TH FINANCE COMMITTEE MEETING OF THE SCHOOL
OF PLANNING AND ARCHITECTURE, NEW DELHI HELD ON FRIDAY, 27TH
AUGUST, 2021 AT 11.00 A.M. (ONLINE /OFFLINE MODE)**

Sir/Madam,

I am forwarding herewith the Minutes of the 13th Finance Committee Meeting of the School of Planning and Architecture, New Delhi held on Friday, 27th August, 2021 at 11.00 a.m. at New Committee Room of the SPA.

Yours faithfully,

(Umakant Agarwal)
Registrar - Secretary

Encl.: As stated above

To

1.	Dr. Amogh Kumar Gupta Chairperson-FC 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	5.	Prof. Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn., New Delhi-110002
2.	Prof. Dr.P.S.N. Rao Director SPA, New Delhi – 110002	6.	Prof. Dr. Raneer Vedamuthu Dean School of Architecture and Planning Anna University, Chennai – 600025
3.	Shri Mrutyunjay Behera Economic Adviser(HE) Government of India Ministry of Education Department of Higher Education, Shastri Bhawan, New Delhi-110001	7.	Shri Umakant Agarwal Registrar - Secretary School of Planning and Architecture, New Delhi-110002
4.	Ms. Darshana M. Dabral Joint Secretary & Financial Advisor Government of India Ministry of Human Resource Development Department of Higher Education Room No.120-C, Shastri Bhawan, New Delhi-110001		

योजना तथा वास्तुकला विद्यालय : नई दिल्ली
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 13th FINANCE COMMITTEE MEETING OF THE SCHOOL OF
PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON FRIDAY, 27TH AUGUST, 2021
AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SPA, DELHI (OFFLINE /
ONLINE MODE)

Present:

1.	Dr. Amogh Kumar Gupta Chairperson, FC	Chairperson
2.	Prof. Dr. P.S.N. Rao Director	Member
3.	Shri Mrutyunjay Behera Economic Adviser(HE) Ministry of Education	Member
4.	Ms.Darshana M.Dabral JS & FA, Ministry of Education	Member
5.	Prof. Dr. D.S. Meshram (Nominee of BOG)	Member
6.	Shri Umakant Agarwal Registrar	Secretary

The Members mentioned at Sl.Nos. 3 & 4 attended the Meeting Online through VC Mode.

Prof.Dr.Ranee M.Vedaumuthu regretted her ability to attend the Meeting.

Shri Umakant Agarwal, Registrar-Secretary welcomed all Members of the FC and requested the Chairman to start the Meeting.

The Chairman welcomed all the Members and called the meeting to order.


27/8/2021

13 FC ITEM NO.01:	TO CONFIRM THE MINUTES OF THE 12 TH FINANCE COMMITTEE SPECIAL MEETING OF THE SCHOOL HELD ON 27 TH JANUARY, 2021 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The Minutes of the 12th Finance Committee Meeting were confirmed.

13 FC ITEM NO. 02:	TO CONSIDER ACTION TAKEN REPORT ON THE MINUTES OF THE 12 TH FINANCE COMMITTEE SPECIAL MEETING OF THE SCHOOL HELD ON 27 TH JANUARY, 2021 AT 11.00 A.M. (ONLINE/OFFLINE MODE)
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The Action Taken Report on the Minutes of the 12th FC was noted and approved.

13 FC ITEM NO. 03:	TO CONSIDER ANNUAL ACCOUNTS OF THE SCHOOL FOR THE YEAR 2020-2021 RECEIVED FROM THE CA OF THE SCHOOL
--------------------	---

The FC recommended and approved the annual accounts, subject to submission of clarification on the following, in the next FC Meeting:

- i) Schedule 3, The stale cheques which are shown as a liability are to be clarified if payments against these cheques are made to the party or still outstanding.

Interest on government funds to be worked out and provided into the account.

- ii) Schedule 8, All the advances which are pending are to be examined - name of the employees against whom advances are pending are to be informed in the next FC and efforts to be made to settle these advances.

Further, it was suggested that advances to the Visiting Faculty / temporary employee/ ad hoc employees are not to be given; instead they may claim reimbursement as per their entitlement.

- iii) Schedule 13, Regarding Visiting Faculty payment of Rs.24,33,500 needs to be clarified.

- iv) Schedule 14, Stipend/means-cum-merit scholarship, it was noticed that there is an increase from previous year from Rs.4,09,56,250/- to Rs.5,52,13,967/-


27/8/2021

this year. This increase may be examined and the reasons in this regard with detailed notes may be reported.

- v) Schedule 18, This year, the subsidy to the Mess is shown as this year 1.15,00,000/- whereas it was Rs.85,97,586/- lakh this increase in subsidy may be explained. On this, it was informed that Mess staff is being utilized for School work as Mess are closed; on this Member inquired, if so then, savings on account of temporary employees against mess helpers were employed may be reported in the next meeting.

With the above remarks, the FC approved the Annual Accounts for consideration of the Board of Governors. The annual accounts may be submitted to the CAG for audit.

13 FC ITEM NO. 04:	TO CONSIDER RECOMMENDATIONS OF THE 11th BWC MEETING HELD ON 12.07.2021
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While approving this item, it was suggested that from next FC onwards, new BWC Items which are having financial implications, may be reported as separate items in the FC.

Regarding item No.6.1 of BWC, it was approved, subject to release of additional grant from the Ministry. For this, the School should send a proposal for additional grant.

With this, the FC approved the recommendations of the 11th BWC Meeting.

13 FC ITEM NO. 05:	TO CONSIDER REVISION OF FORMAT OF ANNOUNCEMENT OF THE FEE STRUCTURE TO BE NOTIFIED TO THE STUDENTS
--------------------	---

The FC recommended that existing format may be continued.

It was also informed during the discussion of the agenda that students are representing again and again regarding charges paid by the students such as student activity fee, student academic support fee, etc.

On this FC approved that student activity fee of Rs.2,600 may be waived for the one semester (ending December, 2021).



Handwritten signature and date: 27/8/2021

13 FC ITEM NO. 06:	TO CONSIDER WAIVER / REDUCTION OF TUITION FEE FOR EWS STUDENTS
--------------------	--

The FC did not agree on this proposal and the existing fee may be charged from the EWS Students also.

13 FC ITEM NO. 07:	TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE FOR THE ADVOCATE OF THE SCHOOL
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The FC recommended to have a panel of advocates for the School. Fee revision of the advocates was not agreed to i.e. existing fee as per notification of the Ministry of Law and Justice may be paid to them as already approved earlier.

13 FC ITEM NO. 08:	TO CONSIDER AND ADOPT CENTRAL CIVIL SERVICES (IMPLEMENTATION OF NATIONAL PENSION SYSTEM) RULES, 2021
--------------------	--

It was recommended that a proposal in this regard may be forwarded to the Ministry for implementation of this in the SPA (An Autonomous Body of the GOI).

13 FC ITEM NO. 09:	TO CONSIDER CREATION OF SPA INNOVATION FUND
--------------------	---

This item is to be taken up in the next Meeting as a regular agenda with all details.



27/08/2021

13 FC ITEM NO. 10:	TO CONSIDER THE RECOMMENDATION MADE BY C.A.G. FOR PROVISION OF RETIREMENT BENEFITS ON THE BASIS OF ACTUARIAL VALUATION
--------------------	--

The FC recommended the proposal for making a provision for actuarial valuation and also advised for not incurring any expenses till further instructions in this regard from the Ministry. Details in the disclosure statement to be provided.

13 FC ITEM NO. 11:	TO CONSIDER REIMBURSEMENT IN RESPECT OF NEWSPAPER PURCHASED / SUPPLIED TO OFFICERS AT THEIR RESIDENCE AT THE LEVEL OF SECTION OFFICERS/SENIOR PAS OF THE SPA, NEW DELHI
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The FC approved the reimbursement of newspapers, as per Ministry of Finance O.M. dated 3.04.2018 to all entitled employees, including Section Officer or other employees having equivalent pay/post, as mentioned in the Notification.

13 FC ITEM NO. 12:	TO CONSIDER PROCUREMENT OF UTM / FIREWALL (NGFW) FOR SECURING THE LAN IN SCHOOL FROM INTERNET CYBER THREATS (INTRUSION PREVENTION SYSTEM ETC.,) 02 NOS.
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The FC recommended the procurement of two No. of UTM/ Firewall (NGFW) at an estimated cost of Rs.20.00 lakhs plus GST (for one Firewall) from GeM, as per GFR provisions.

The Meeting ended with vote of thanks to the Chair.

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27/8/2021

Minutes of the 12th BOG and 13th FC

Amogh Gupta <amoghkgupta@yahoo.co.in>
To: Renu Anand <renuanand2604@gmail.com>

Sat, Sep 11, 2021 at 12:17 PM





*Kindly find attached Files of
12th Board Meeting
and 13 th FC Meeting
I have tried to mark my observation in Red color/under line and Italics.
For further necessary action please.*


**Dr Amogh Kumar Gupta
Chairman
SPA- D**


**Ms Renu Anand
Council Section
SPA-Delhi**


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4 attachments

-  **12 bog minutes edited.docx**
52K
-  **12 bog minutes edited.pdf**
724K
-  **13 FC FINAL MINUTES Edited.docx**
36K
-  **13 FC FINAL MINUTES Edited.pdf**
784K

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Renu Anand <renuanand2604@gmail.com>

To: "P.S.N Rao" <dpsnrao@hotmail.com>, Umakant Agarwal <ukagarwal2006@gmail.com>

Sat, Sep 11, 2021 at 3:00 PM


Sir


Please see trailing mail wherein Chairman Sir marked corrections in the FC and BOG minutes held on 27.08.2021


For information please


Renu Anand
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2.	Prof. Dr. P.S.N. Rao Director	Member
3.	Shri Mrutyunjay Behera Economic Adviser(HE) Ministry of Education	Member
4.	Ms. Darshana M. Dabral JS & FA, Ministry of Education	Member
5.	Prof. Dr. D.S. Meshram (Nominee of BOG)	Member
6.	Shri Umakant Agarwal Registrar	Secretary

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Interest on government funds to be worked out and provided into the account.

- ii) Schedule 8, All the advances which are pending are to be examined - name of the employees against whom advances are pending and since when are to be informed in the next FC and efforts to be made to settle these advances.

Further, it was suggested that advances to the Visiting Faculty / temporary employee/ ad hoc employees are not to be given; instead they may claim reimbursement as per their entitlement, if it is against any tour etc., the amount can be given to permanent Faculty of same team. A separate explanatory note on Consultancy Charges was also requested. We may submit our sanctioned Rules of Consultancy.

- iii) Schedule 13, Regarding Visiting Faculty payment of Rs.24,33,500 needs to be clarified.

Pay of Part Time officers (Visiting Faculty) of Rs.40,132,290.00 needs to be clarified. It has increased from previous years from Rs.6,00,00,000.00. We have not made increase in number of Visiting faculty from previous year, than the Minutes of 13th FC Meeting held on 27.08.2021 Page 3 of 6 increase in faculty (visiting) is needed. Is it because the institute is sanctioning leaves (higher Education) and their teaching loads is being shared by Visiting Faculty.

- iv) Schedule 14, Stipend/means-cum-merit scholarship, it was noticed that there is an increase from previous year from Rs.4,09,56,250/- to Rs.5,52,13,967/- this year. This increase may be examined and the reasons in this regard with detailed notes may be reported.
- v) Schedule 18, This year, the subsidy to the Mess is shown as this year 1,15,00,000/- whereas it was Rs.85,97,586/- lakh this increase in subsidy may be explained. On this, it was informed that Mess staff is being utilized for School work as Mess are closed; on this Member inquired, if so then, savings on account of temporary employees against mess helpers were employed may be reported in the next meeting.

With the above remarks, the FC approved the Annual Accounts for consideration of the Board of Governors. The annual accounts may be submitted to the CAG for audit.

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Regarding item No.6.1 of BWC, it was approved, subject to release of additional grant from the Ministry. For this, the School should send a proposal for additional grant.

On item no 6.1 of 11th BWC, regarding Estimate for replacement of 500 KVA transformers & other at Architecture/Planning Building & Maharani Bag Campus an estimated amount of 1, 53, 61,125.00 has been mentioned. One Honorable member raised concern over the estimate, and felt it is too higher side. He submitted the reference of 600 KVA DG set of Caterpillar (one of the reputed one) with all fitting fixtures, mounted etc of 42, 39,205.00 only.

After going through the detail annexure as 11/BWC/I, II, III estimates are of building repairing and other items, there is no detail of work defined against the work specified against 6.1 of 11th BWC. Before finalizing it should be made available.

With this, the FC approved the recommendations of the 11th BWC Meeting.

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The FC recommended that existing format may be continued.

It was also informed during the discussion of the agenda that students are representing again and again regarding charges paid by the students such as student activity fee, student academic support fee, etc.

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The FC recommended to have a panel of advocates (having different back grounds or specialization such as Service Matter, Criminal or Civil/ Taxation etc.) for the School. Fee revision of the advocates was not agreed to i.e. existing fee as per notification of the Ministry of Law and Justice may be paid to them as already approved earlier.

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