

SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI
SPA-EIACP PC RP ON HUMAN SETTLEMENTS AND THEIR IMPACT ON ENVIRONMENT
Department of Environmental Planning

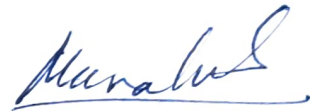
Ref.No.F.115/SPA-EIACP/2025

28th October 2025

Note

This bears reference to the mail received from MoEF&CC F.No. 23/15/2024-EIACP dated 12th September 2025 regarding conducting **Capacity Building Programmes on "Handicraft Creation from Waste or Recycled Clothing Materials (2 Batches, 20 participants in each batch)**. Copy attached.

Applications are invited from the agencies who are capable to provide training program on Handicraft creations etc. The last date for the submission of application is **6th November 2025**.



Prof. Dr. Meenakshi Dhote
Dean (Academics) & Coordinator,
SPA-EIACP PC RP

F. No. 23/15/2024-EIACP
Government of India
Ministry of Environment, Forest & Climate Change
(EIACP Cell)

Indira Paryavaran Bhawan
Jorbagh Road,
New Delhi-110003

Date: 12th September, 2025

To,

The Pay & Accounts Officer,
Ministry of Environment, Forest & Climate Change,
New Delhi-110003.

Sub.: Release of 1st installment (25%) under non-recurring financial assistance to EIACP Programme Centre (PC) RP at **School of Planning and Architecture (SPA), New Delhi (Agency Unique Code: SPADEL)** for conducting Capacity Building Programmes on **"Handicraft Creation from Waste or Recycled Clothing Materials - Two Batches"** in financial year 2025-26-reg.

Sir,

I am directed to convey the sanction of the President of India for an amount of **₹2,00,000.00 and release of ₹50,000.00 (Rupees Fifty Thousand Only)** as 1st Installment i.e. 25% of the total sanctioned amount to EIACP Programme Centre (PC) RP at **School of Planning and Architecture (SPA), New Delhi** on **"Human Settlements and their Impact on Environment"** for conducting Capacity Building Programmes on **"Handicraft Creation from Waste or Recycled Clothing Materials - Two Batches"** in financial year 2025-26. This release is as per the procedure for release of funds under Central Sector Schemes contained in Department of Expenditure OM No.3/(06)/PFMS/2023 dated 21st May, 2024. The details & financial breakup of the capacity building Programme is tabulated below:

Sl. No.	Subject Heads	Amount Sanctioned (in ₹)	Amount to be released as 1 st Installment (25%) (in ₹)
1.	Training Material	15,000	3,750
2.	Boarding & Lodging	25,000	6,250
3.	Transportation	20,000	5,000
4.	Engagement of Experts / Resource Persons	20,000	5,000
5.	Others/ Contingency	20,000	5,000
	Total	1,00,000	25,000
	Grand Total (for Two Batches)	2,00,000	50,000

2. The grant will be regulated in accordance with the instructions of the Ministry of Environment, Forest and Climate Change. The Grants-in-Aid are also subject to the General Financial Rules (GFR) 2017, as amended from time to time, read with the Government of India's decisions incorporated thereunder, and any other guidelines which may be issued in this regard, and in particular to the following conditions:-

- (i) Payments towards wages/remuneration as well as other contractual obligations shall be made through bank accounts of recipients under DBF scheme

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- (ii) The EIACP PC-RP shall submit evidence of deposit of TDS/Service Tax/GST and copy of PF & ESI contributions of employees, wherever applicable, in case of contract payments and CST in case of purchase of leviable goods.
 - (iii) The EIACP PC-RP will furnish the Utilization Certificate, Expenditure Statement, and progress report of physical deliverables along with photographs for the F.Y. 2025-26 for uploading on the website of the Ministry for public access.
 - (iv) A separate bank account shall be maintained for the purpose and the account of EIACP PC-RP at **SPA, New Delhi** shall be open for audit by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in Section 14 of the C&AG (DPC 1971) as amended from time to time and shall be open for inspection by the sanctioning authority whenever it is called upon to do so.
 - (v) The **EIACP PC- RP at SPA, New Delhi** shall deposit the interest accrued in F.Y. 2024-25 in CFL, if any.
 - (vi) The expenditure should not exceed beyond the approved allocation of funds.
 - (vii) The relevant provision of GFR-2017, as amended from time to time, to be followed.
 - (viii) There should not be any overlapping of activities under the project/scheme with the activities of any other on-going scheme of Central/State Government.
 - (ix) Assets acquired wholly or substantially out of Government Grants shall not be disposed off without obtaining prior approval of the Ministry.
 - (x) The EIACP PC-RP at **SPA, New Delhi** shall furnish performance-cum-achievement report within prescribed time limit for uploading on the website of the Ministry for public access.
 - (xi) The EIACP PC-RP will spend Grants-in-Aid exclusively in pursuance of the objectives envisaged and as per terms and conditions and agreement signed by the Ministry and EIACP PC-RP at **SPA, New Delhi**.
 - (xii) The EIACP PC-RP would utilize the grant for the purpose for which it is sanctioned.
 - (xiii) The EIACP PC-RP is advised to adopt corruption mitigation strategies while utilizing the funds.
 - (xiv) Grants-in-Aid to EIACP PC-RP at **SPA, New Delhi** is subject to the Economy Instructions issued from time to time by the M/o Finance or by the Competent Authority.
 - (xv) Grants-in-Aid shall be utilized before the end of the current financial year 2025-26.
 - (xvi) Noted in Grants-in-Aid Register and Expenditure Control Register **Sl.No.133**.

3. The expenditure involved will be met from within the Sanctioned Budget Grant-in-aid under Demand No.28, Ministry of Environment, Forest & Climate Change, Major Head 3435- Ecology & Environment, 3435.03.102.09.03 – Environmental Information Awareness Capacity Building and Livelihood Programme, 31 - Grant-in-aid (General) for the financial year 2025-26.

4. The grantee organisation falls in the category of “Registered Societies (Govt, Autonomous Bodies)”.

5. The Drawing & Disbursing Officer, MoEF&CC is hereby authorized to prepare & submit bill for **₹50,000.00 (Rupees Fifty Thousand Only)** to Pay & Accounts officer, MoEF&CC, New Delhi who will direct Union Bank of India, Sunder Nagar, New Delhi to make the payment electronically i.e. through RTGS to Central Nodal Account managed by Central Nodal Agency of EIACP i.e. G.B.Pant National Institute of Himalayan Environment (GBPNIHE), Almora, whose CNA Bank Details are given below:

CNA Agency Name in Bank	Name of the bank where A/c of Org. held with address	A/c No.	IFSC
Environment Education Awareness Research and Skill Development	Canara Bank, Mall Road, Almora, Uttarakhand	110054472339	CNRB0002324

6. The Central Nodal Agency is directed to assign the expenditure limit (100%) to EIACP PC-RP at **School of Planning and Architecture (SPA), New Delhi**, whose Zero Balance Subsidiary Bank Account details are as follows:

Name of the beneficiary	Name of the bank where A/c of Org. held with address	A/c No.	IFSC
SPA EIACP	Canara Bank, 4, Bahadur Shah Zafar Marg, Indra Prastha Estate, New Delhi-110002	110072354943	CNRB0019017

7. This issues with the approval of the competent authority and with the concurrence of Integrated Finance Division, vide their Dy. No.253874/JS&FA, dated 09.09.2025.

Yours faithfully,



(Lipika Roy)
Deputy Director

Copy to:

1. Dr. Virendra Kumar Paul, Director, School of Planning and Architecture (SPA), 4 B - Block, Indraprastha Estate, New Delhi-110002
2. Cash Section (2 Copies).
3. The Director of Audit, Commerce, Works and Misc. II, AGCR Building, I.P Estate, New Delhi - 110 002.
4. Er. Mahendra Singh Lodhi, EIACP Coordinator, G.B. Pant National Institute of Himalayan Environment (GBPNIHE), Kosi - Katarmal, Almora-263643, Uttarakhand. Email: gbpnihed@envis.nic.in, cnagbpnihe@gmail.com
5. Integrated Finance Division (IFD), vide Dy. No.253874/JS&FA, dated 09.09.2025.
6. Prof. Meenakshi Dhote, ENVIS Coordinator, School of Planning and Architecture (SPA), 4 B - Block, Indraprastha Estate, New Delhi -110002
7. Sanction folder /Guard file



(Lipika Roy)
Deputy Director