



SCHOOL OF PLANNING AND ARCHITECTURE  
An "Institution of National Importance" under an Act of Parliament  
(Ministry of Education, Government of India)  
4, Block-B, Indraprastha Estate, New Delhi – 110 002  
Contact: ntrectestt@spa.ac.in

**Advertisement No. SPAD/Estt.(NT)/2/1/2026**

## **CORRIGENDUM**

### **ENGAGEMENT OF CONSULTANTS**

With reference to the Advertisement No. SPAD/Estt.(NT)/2/1/2026 dated 18.03.2026, the Eligibility Criteria may be read as follows:

Retired Officers from Group 'A' (Level 10 only) post or Group 'B' (Level:07 only) post of Government Departments, Autonomous Bodies, Public Sector Undertakings or Universities, below the age of 63 years, having experience in matters related to:

Procurement GeM, CPP etc. - 01 Post

General Administration/ Establishment/ Accounts/Secretarial etc. shall be eligible for engagement as Consultant on contractual basis. - 01 Post

Preference will be given to candidates who have served in a University or Higher Education Institution under the Government of India or any State Government.

**All other terms and conditions of the advertisement dated 18.03.2026 shall remain unchanged.**

Fresh Applications are invited from eligible Indian Nationals for engagement as Consultants on a contractual basis through email [ntrectestt@spa.ac.in](mailto:ntrectestt@spa.ac.in).

It is further clarified that candidates who have already applied against the advertisement dated 18.03.2026 need not apply afresh. However, their applications shall be considered in accordance with the terms and conditions stipulated in the advertisement dated 18.03.2026 read with this Corrigendum.

For detailed information regarding qualifications, terms and conditions, etc., please visit the official website of School of Planning and Architecture, New Delhi: [www.spa.ac.in](http://www.spa.ac.in)

The Last Date of submission of application is 25.05.2026

**REGISTRAR**

## **APPOINTMENT OF CONSULTANTS ON CONTRACT BASIS**

The School of Planning and Architecture, New Delhi, an Institution under the administrative control of the Ministry of Education, Government of India, invites applications for engagement of 03 Consultants (tentative) on a contractual basis for a period of one year (Extendable).

### **A. Eligibility Criteria**

Retired officers from Group 'A' or Group 'B' posts of Government Departments, Autonomous Bodies, Public Sector Undertakings or Universities, below the age of 63 years, having experience in matters related to:

- (i) Procurement GeM, CPP etc. - 01
- (ii) General Administration/ Establishment/ Accounts/Secretarial etc. shall be eligible for engagement as Consultant on contractual basis. - 02

Preference will be given to candidates who have served in a University or Higher Education Institution under the Government of India or any State Government.

### **B. General Terms and Conditions:**

#### **1. Remuneration:**

- 1.1 A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period.
- 1.2 No HRA shall be admissible.
- 1.3 An appropriate and fixed amount of Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tours, if any, as per the entitlements at the time of retirement.
- 1.4 The consultant shall not be entitled to any allowance such as DA, Residential Accommodation, CGHS Medical Facility, Medical Reimbursement etc.

#### **2. Working Hours:**

- 2.1 The consultant shall be required to observe the normal office timings and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work.
- 2.2 He/ she shall mark his/her attendance mandatorily, failing which it may result in deduction of remuneration/ leaves as per entitlements.

**3. Tax deduction as source:**

3.1 The Income Tax and any other tax will be deducted at source as per Government instructions. Necessary TDS certificate will be issued to them.

**4. Leave of absence:**

4.1 Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

**5. Confidentiality of data and documents:**

5.1 The Intellectual Property Right (IPR) of the data collected as well as deliverables produced for the School/organization shall remain with the School.

5.2 No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of assignment for the School without the express written consent of the School.

5.3 The consultant shall be bound to hand-over the entire set of records of assignment to the School before the expiry of the contract and before the final payment is released by the School.

**6. Conflict of Interest:**

6.1 The Consultant shall in no case represent or give opinion or advise to others in any activity outside the terms of contractual assignment which is adverse to the interest of the School nor he/she will indulge in any activity outside the terms of the contractual assignment.

**7. Termination of Agreement:**

6.1 The School may terminate the contract to which these terms apply, if:

- The consultant is unable to address the assigned work.
- Quality of the assigned work is not to the satisfaction of the Controlling Officer/Competent Authority in the School.
- The Consultant is found lacking in honesty and integrity.

The Competent Authority of the School may also terminate the contract at any time without giving any notice and also without assigning any reason.

**8. Instructions to Candidates Before Filling the Application Form for Appointments:**

- Applications are to be filled neatly in candidate's own handwriting or typed.
- Please attach self-certified copies of certificates, mark sheets, testimonials, etc. with the application. The same will be verified at the time of interview.
- Please use a separate sheet wherever required and enclose the same.
- Outstation candidates called for interview will not be paid any TA/DA.

**9. Submission of Applications:**

Application form duly filled completed in all respect along with copies of Certificates should be mailed at [ntrectestt@spa.ac.in](mailto:ntrectestt@spa.ac.in) by **25.05.2026**.

**REGISTRAR**



**योजना तथा वास्तुकला विद्यालय**  
**SCHOOL OF PLANNING AND ARCHITECTURE**  
संसद के अधिनियम के तहत एक "राष्ट्रीय महत्व का संस्थान"  
An "Institution of National Importance" under an Act of Parliament  
(शिक्षा मंत्रालय, भारत सरकार)/(Ministry of Education, Govt. of India)  
4-ब्लॉक- बी, इंद्रप्रस्थ एस्टेट, नई दिल्ली/4, Block-B, Indraprastha Estate, New Delhi -02  
संपर्क/ **Contact: ntrectestt@spa.ac.in**

Application No.

To,

The Registrar,  
School of Planning and Architecture,  
4-Block-B, Indraprastha Estate,  
**New Delhi-110002**

Affix your recent  
Passport  
size photograph  
(self-attested)

Application form for the post of

1. Name (in English):

2. Name (in Hindi)

3. Date of Birth:     
Date Month Year

4. Postal Address:   
  
State:  PIN Code:   
Phone:  Mobile:   
E-mail

5. Permanent Address:   
  
State:  PIN Code:

6. Marital Status:  Gender:

7. Father's Name

8. Mother's Name:

9. Nationality of:

A) Applicant

B) Father

C) Mother

D) Spouse

10. Educational Qualification (from Secondary level):

Year	Examination Passed	Board/ University	Class/Division	% of Marks

11. Particulars of positions held (after possessing the prescribed essential educational/ technical qualifications):

Date of Joining	Date of Leaving	Designation with Salary (Pay Scale/ Consolidated Salary)	Name and address of Employer	Brief Description of Duties / Responsibilities

12. Professional/ training experience (Please attach a separate sheet).

14. Referees:

i) a) Name : \_\_\_\_\_

ii) a) Name : \_\_\_\_\_

b) Position : \_\_\_\_\_

b) Position : \_\_\_\_\_

c) Address : \_\_\_\_\_

c) Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d) E-Mail : \_\_\_\_\_

d) E-Mail : \_\_\_\_\_

e) Phone No : \_\_\_\_\_

e) Phone No : \_\_\_\_\_

## **APPLICANT'S DECLARATION**

- (a) I hereby declare that the information provided in this form is true to the best of my knowledge and belief. I have satisfied myself that I fulfill all the eligibility criteria/ requirements.
- (b) I shall submit myself to the disciplinary jurisdiction of the Competent Authorities of the School who may be vested with the authority to exercise discipline under the Act/Statutes /Ordinances and the Rules that have been framed by the School.
- (c) I agree that the decision of the School on all matters will be final and binding on me.
- (d) I understand that my association active or passive with any unlawful organizations is forbidden.
- (e) I hereby declare that I have carefully read and understood the terms & instructions of the advertisement.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Applicant