



योजना तथा वस्तुकला विधालय – नई दिल्ली-110002
SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI -110002

Ref.No.F.100/26/SPA/AE

Dated _____

CHECKLIST FOR DOCUMENTS VERIFICATION FOR PG ADMISSION 2026-27

DEPARTMENT : _____

NAME OF CANDIDATE : _____

APPLICATION NO. : _____

Category	(i)	OG/SC/ST/OBC/EWS		Tick : V OR X	
	(ii)	SPONSORED/NON SPONSORED/KASHMIRI MIGRANT/ FOREIGN NATIONAL		GATE	
	(iii)	PWD		CEED	

The candidate has to submit duly filled application form with two latest passport size photographs along-with photocopies of the documents strictly in sequence of checklist given below:

Sl. No.	Documents	Marks	Remarks
1	Fee Receipt No. _____ dt. _____		
2	Aadhar Card No.		
3	X and XII Certificates and Mark-Sheets showing the Date of Birth		
4	Mark-sheets of the qualifying examination (B. Arch/B.E/B.Plan/A.M.I.E./M.Sc/A.I.I.A.		
5	Scheduled Caste/Scheduled Tribe Certificate		
6	Latest OBC Certificate (Non-creamy layer) Issued within 6 months of date of Physical Documents Verification. (Annexure 1)		
7	Latest EWS Certificate (Issued within 6 months of date of Physical Documents Verification). (Annexure 2)		
8	Physically Handicapped Certificate (Issued by Competent Authority)		
9	Character Certificate (Issued within 6 months of date of Physical Documents Verification) (To be issued by last institute attended or from Gazetted Officer)		
10	Degree Certificate(s) of last education completed.		
11	GATE/CEED Score Card with proper validity (To be issued within 2 years of Documents Verification)		
12	Medical Certificate/Physical Fitness Certificate from MBBS Doctor (Annexure 3)		
13	Anti- Ragging Affidavit by the Student* (filled by student before Documents Verification date) https://www.antiragging.in/affidavit_affiliated_form.php		
14	Anti- Ragging Affidavit by the Parents/ Guardians* (filled before Documents Verification date) https://www.antiragging.in/affidavit_affiliated_form.php		
15	Undertaking and Anti- Drug (Annexure 4 & 5)		

*As per UGC Regulations on curbing the menace of ragging in Higher Education Institutions.

NOTE: Bring softcopy of latest formal Passport Size Photograph along with the Application Form.

Prepared By : _____

Checked By: _____

SO(A&E)

AR(A&E)

- Received back the original certificate etc. submitted to the School for verification.
- Gate Score Card (original) retained in the Office (strike-out, if not applicable)

Signature of Candidate