

Subject: Important Instructions for 44th Convocation of SPA New Delhi on 11th October 2026 and 12th October 2026 at Bharat Mandapam

Dear Graduands,

Greetings of the day!!

We look forward to welcoming you and your guests on this important milestone in your academic journey. For the smooth functioning of the event, please read the following Instructions carefully.

IMPORTANT

Due to the evolving situation in the Delhi there is heightened security arrangements there may be traffic disruptions / restrictions/Metro station closure. **Please make sure you reach the venue well in time and plan your travel accordingly.**

While commuting to SPA for rehearsal on 11th October 2026 and 12th October 2026 for Convocation, the **Graduands and their guests must carry their identity document proof, copy of the mail/invite for convocation, copy of the advertisement from the newspaper.**

REHEARSAL DAY 11 October 2026

1. **Reporting Time on 11th October:** Registration will start at 9:00 a.m. and close at 10:15 am for Phd , Gold Medallists and Post Graduate students. For Undergraduate it will start at 12:00 noon. Graduands to reach Foyer of Architecture on 11th October 2026 early so as to avoid last minute queuing rush.
2. Registration team will record attendance and assign temporary pass to you. The govt. ID numbers of the graduands and guests will be recorded by the registration team.
3. Graduand will collect degree in the hall as per the announcement. Degree to be handed to the admission section and administration staff will sign it.
4. Graduands to go back to the registration desk again to show the temporary ID with two stamps and collect the entry passes for graduands and their guests.

CONVOCATION DAY 12 October 2026

5. On 12th October Graduands and their guests **must carry the convocation tag issued on 11th October 2026** so that they are identified as valid grandaunts for the convocation ceremony. This will also help them establish their legitimate identify for the programme. The security in Bharat Mandapam will not allow entry without the convocation tag and valid ID proof.
6. For Rehearsal Day, Graduands must carry and present their valid Government issued ID card along with the ID card of their respective guest(s) during the registration.
7. **Reporting Time:** All graduands should reach the Bharat Mandapam before 12:30 PM to allow sufficient time for security checks and entry formalities. **Security Gate will close by 12:30PM.**
8. **Kit Distribution:** All Graduands will be issued convocation kit inside the Venue at level 3 where the attendance will also be recorded. **The Kit Distribution desk will close at 12:45 p.m.**
9. Security and Entry: Please note that Bharat Mandapam security will not permit entry to any SPA graduand or guest without valid identification. Students and their guests are therefore requested to carry their valid Government issued Photo ID cards.
10. Seating: All graduands and guests are expected to be seated in their respective designated seats by 1:15 PM.
11. Please note no food is allowed inside the venue. Graduands are therefore requested to make their own arrangements accordingly and the same applies to their accompanying guests.
12. **Dress and Conduct:** Students are requested to follow the prescribed dress code (White or Off-white) and maintain the decorum of the Convocation ceremony throughout the event.

Your presence, along with your guests, will make this occasion even more memorable. We look forward to celebrating your achievements with you at the 44th Convocation of SPA New Delhi.

With best wishes and congratulations on your graduation!

Regards

Convocation Team

