योजना एवं वास्तुकला विद्यालय: नई दिल्ली
School of Planning and Architecture: New Delhi
Department of Physical Planning

Ref No.178/BPP/SPA/2026 23 November 2026

VACANCY NOTICE

Subject: Advertisement of Admin cum Accounts Officer Contractual (Part Time) for the Research project "Technical Capacity Building and Organizational Strengthening for Urban Planning Development with Focus on small towns In Uttar Pradesh

Position	No. of Position	Location	Monthly Salary	Qualifications and Experience
Admin cum Accounts Officer Contractual (Part Time)	01	New Delhi	16,538	Bachelor's Degree in B.COM or Master's Degree in M.COM/MBA from any recognised university. **Experience:** Having experience of 3-5 years in administration and accounts.

Interested candidates are requested to apply by sending their updated CV along with relevant certificates and supporting documents to **upcapacitybuilding@gmail.com** latest by **8 December, 2026**. Only shortlisted candidates will be informed about the interview schedule through email.

(Prof. Dr. Poonam Prakash)
Professor and Team Lead,
Department of Physical Planning

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